

# ETTON PARISH COUNCIL

<p><b>Chair:</b> John Holmes, Whitehouse Barn, Main Street, Etton East Riding of Yorkshire HU17 7PG Telephone: 01430 810797 Email: <a href="mailto:holmesja@btinternet.com">holmesja@btinternet.com</a></p>	<p><b>Clerk:</b> Alan Bravey, 3 Ruskin Way, Brough, East Riding of Yorkshire HU15 1GW Telephone: 01482 662292 Email: <a href="mailto:ettonpc@outlook.com">ettonpc@outlook.com</a></p>
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10<sup>th</sup> November 2023

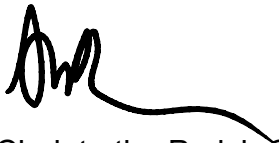
To: All Members of the Parish Council

Dear Councillor,

I hereby give notice that a meeting of Etton Parish Council will take place at **7:30pm, MONDAY, 20 November 2023** at the Village Hall, Main Street, Etton, HU17 7PG. The Agenda for the Parish Council meeting is as set out below.

Members of the public and press are welcome to attend and may make representation to the Council in the Public Participation period, which will be at the start of the meeting.

Yours sincerely



Clerk to the Parish Council

## AGENDA

Public Participation: To receive any questions / issues from the public

1. To receive any apologies for absence
2. To record declarations of pecuniary and non-pecuniary interests by any member of the Council in respect of the agenda items below
3. To receive and agree the Minutes of the Parish Council Meeting, held on Monday 11 September 2023
4. To discuss recent heavy rain / flooding
5. To raise any issues with / receive updates from Ward Councillors
6. Action Log Update – Clerk
7. To receive any issues / resident's feedback received by Councillors

8. To receive the following correspondence:
  - a. Resident – Missing Village Name Sign
  - b. Resident – Flooding Issues in Village
  - c. ERYC – Children and Young People Safe Guarding Advice
  - d. ERYC – Planning Approval – Conversion of Timber Outbuilding / car port to create holiday let, Harthill Barn, 104 Main Street
  - e. ERYC - Webinar on Devolution and ER Design Code Briefing available to watch
  - f. Resident - No 7 Street Light is not Working
  - g. HWRCC - East Riding Household Support Fund for Oil Customers
  - h. ERYC - Street Lighting Service Level Agreement for 2023/24
  - i. Smile Foundation - Digital Grants Launched to support communities to connect and boost digital inclusion.
  - j. ERYC - East Riding Climate Plan Survey
  - k. Councillor Horton - Resignation as a Parish Councillor.
  - l. Resident – Raised man hole covers
9. To agree to purchase a Christmas Tree and to consider a lighting ceremony
10. To agree accounts for payment
11. To agree agenda items for the next Parish Council Meeting, 8<sup>th</sup> January 2024

## ETTON PARISH COUNCIL MEETING

11 September 2023

**PRESENT:** Councillor Holmes (Chairman), Sleight, Stott, and Yeo.

Ward Councillor Wilcock was also in attendance.

4 members of the public were also present.

Apologies were received from Councillors Horton

### Public Forum

A resident attended the meeting to request that comments submitted by the Parish Council with regards to a planning application should be amended. The Parish Council agreed to review the request.

**60/23 DECLARATIONS OF INTEREST** – There were no declarations made.

**61/23 MINUTES OF PREVIOUS MEETING – Resolved** – that the minutes of the Parish Council meeting held on the 10 July 2023 should be approved as a correct record and signed by the Chairman.

**62/23 WARD COUNCILLOR UPDATE** – Councillor Wilcock highlighted three motions passed by East Riding of Yorkshire Council; to write to the Secretary of State for Transport to call on the Rail Delivery Group not to proceed with the planning railway station ticket office closures, to call on the Government to removed permitted development rights for telegraph poles for broadband infrastructure, and to write to the Government to make clear concerns regarding the pay offer made to nurses and other health professionals. Devolution negotiations were still ongoing, with a full consultation planned on the outcome. Councillor Wilcock confirmed that he had asked for the planning application for land to the rear of 97 Main Street to be considered by Committee.

**63/23 ACTION LOG UPDATE** – The Community Payback Team had confirmed they would paint the pond fence. The Clerk would arrange for pain and supplies to be purchased. The resurfacing of Church Way was expected to take place after the school summer holidays. The ERYC planning enforcement officer confirmed that outstanding cases were still being discussed with relevant land owners / developers. Neighbourhood watch stickers had been obtained for circulation in the village. ERYC had advised that the Gardham Road hedge would be cut back after September. The replacement litter picking equipment had been received and were being held by Councillor Stott. There had been no interest so far in the vacant Councillor positions, but there had been good interest in the community bird box initiative. ERYC had advised that there had been no material changes to road safety on the bridge at Cherry Burton road, and that there was a good safety record, and so it was considered there was no need to change any signage.

**64/23 PARISH COUNCILLOR UPDATE** – Councillor Holmes had received complaints regarding dog fouling on Chantry Lane from the Hunt. He had raised this directly with the Hunt, who had apologised, saying it was difficult to keep on top of all the mess, and that they would take steps to clear up. Councillor Holmes advised that a resident had also raised concerns about over grown trees and their proximity to telephone lines. The Clerk had been asked to discuss with ERYC.

**65/23 CORRESPONDENCE – Resolved** – i) that the following correspondence should be received by the Council:

- i. ERYC – Cllr Wilcock advising request made to call 23/01311/PLF called in for scrutiny to Eastern Area Planning Committee
- ii. ERYC - New single point of contact for Parish Councils
- iii. Hornsea 4 – Consent Order made by the Secretary of State
- iv. Hedgehogs R Us - Hedgehog highway scheme
- v. ERYC - Gardham Road hedges will be cut after September.
- vi. ERYC - Community Governance Review Recommendations
- vii. ERYC - Road closures, Tuesday 19th September
- viii. Humberside Police - Beverley Rural Update
- ix. ERYC - Communities and Environment Town and Parish Council events
- x. Resident - Dog Fouling
- xi. ERYC - Highways maintenance works, include - Cherry Burton Road / Etton Road, Moor Hill (B1248)
- xii. Various, Invite to light Beacon and read tribute, 9:15pm 6th June, D-Day 80

ii) that the Parish Council would make preparation for D-Day commemorations next year, potentially inviting the local fish and chip van to tie into the fish and chip theme of the national event.

**66/23 COMMUNITY GOVERNANCE REIEW RECOMMENDATIONS –** East Riding of Yorkshire Council had shared it community governance review for final consultation. It recommended the number of Etton Parish Councillors should be reduced from 9 to 7 at the next election, to meet a national standard on councillor / population ratio. It also recommended that that boundary with Cherry Burton Parish Council should be amended so that Gardham became part of Etton Parish, as it was considered likely that the Gardham community felt more closely aligned with Etton.

**Resolved –** That Parish Council had no objections to the report.

**67/23 POND LANDSCAPING –** The meeting discussed the work to date with Etton Pond, noting that the removal of the build-up of mulch has revealed the water level, and this was likely to rise and fall during winter and summer months. Grass and wildflower seed had been planted and the pond had been left over summer to see the results. Some seed had taken, but some had been overgrown by weeds, which had not been cut back over summer to avoid disturbing nesting birds. Councillor Holmes had consulted a local landscaper, and it was agreed that he would meet with Councillor Stott to discuss next steps. It was noted that the FCC fund was still open if additional funding was required, although there were set bidding windows which was likely to mean a 3 – 6 month application process.

**68/24 ACCOUNTS FOR PAYMENT – Resolved –** i) that it be noted that the following accounts had been paid by bank transfer:

- Clerk - Neighbourhood Watch Signs - £6.35, Replacement Litter Pickers £45.87, Lifebuoy – £344.99
- Glasdons - Coronation Bench - £847.65
- Rackhams - Internal Audit - £282

ii) and that the following accounts be approved for payment:

- Alan Bravey –September and October Salary - £107.92
- HMRC - £71.20

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

## Etton Parish Council - Action Log

Action	Status	Lead	Update
Pond repair / replace fence	Complete	Clerk	Panels rotting, but currently secure. Quote requested for wooden replacement, and request for community payback team to paint as interim.. CPT will paint fence - need to purchase paint and materials. <b>Fence painted.</b>
Heritage Open Day	Ongoing	Clerk	End April was closing date for entries. Date missed - resubmit for 2024.
Resurfacing Church Way	Complete	Councillor Holmes	3 quotes received and contractor appointed. Works delayed due to some remediation work, which have now been completed. Chair has written to approved contractor to ask for new start date. <b>Completed</b>
Install new lampposts	Ongoing	Clerk	No response received from follow up letter to residents. Asked ERYC to install lamp outside LD. <b>Waiting on follow up from ERYC.</b>
Christmas Tree Light Event - December 2023	Ongoing	TBC	<b>November meeting agenda</b>
Planning Enforcement Issues	Ongoing	Clerk	6/9/23 Update - Planning Enforcement continuing to progress issue
Bird Box Initiative	Ongoing	Cllr Stott	Run community engagement initiative engaging residents to build bird boxes for installation at pond.
Parish Councillor Secondment	Ongoing	Clerk	Promote vacant parish councillors positions. No interested received to date.
Install a Coronation Bench	Complete	Councillor Holmes	<b>Coronation Bench placed outside village hall, and other existing bench moved to pond.</b>
Install Life Saving Device by the pond	Ongoing	Councillor Holmes	<b>Device passed to contractor to install - waiting for drier weather.</b>
Request advice on maintenance of trees in village	Ongoing	Clerk	<b>ERYC agreed to inspect trees</b>
Pond landscaping	Ongoing	Cllrs Holmes and Stott	<b>Landscaping area discussed at the last meeting is now covered in water. Propose that water levels are monitored and reviewed in the new year.</b>
D-Day Commemorations	Ongoing	Clerk	Review at January Agenda

## Etton Parish Council Correspondence Record

### 11 September to 5 November 2023

The Clerk will circulate correspondence when considered appropriate. If Councillors would like to see a copy of correspondence that has not been circulated, please notify the Clerk on [ettonpc@outlook.com](mailto:ettonpc@outlook.com) on 07932 016856.

<b>Date Received</b>	<b>Attached?</b>	<b>From</b>	<b>Purpose of Correspondence</b>
14 September	N	Resident	Etton Village Sign at West End of Village is missing. (Follow up correspondence from ERYC – there is a job in at the sign shop to manufacturer replacement)
21 September	N	Resident	Raising concerns about recent flooding in the village.
26 September	N	ERYC	Notice of Planning Approval – 23/00350 - Conversion of timber outbuilding/car port to create a holiday let, with alterations including erection of a single storey extension to side, raising the eaves and ridge height of the roof, erection of a porch to front and installation of roof lights Location: Harthill Barn 104 Main Street Etton East Riding Of Yorkshire HU17 7PQ
27 September	N	ERYC	Webinar on Devolution available to watch at <a href="https://www.youtube.com/watch?v=-kOtcgy2e_s">https://www.youtube.com/watch?v=-kOtcgy2e_s</a>

<p>28 September</p>	<p>N</p>	<p>ERYC</p>	<p>Safeguarding Advice: Children and Young People: <b>What should I do if I am worried about a child or young person?</b></p> <p><i>If you are ever concerned that a child is in immediate danger please call the police on 999.</i></p> <p><i>Safeguarding children and young people is the responsibility of everyone. If you are a professional, young person, carer, family member or a member of the public and you are worried about a child or young person, who has or may be likely to suffer significant harm, you can contact the Safeguarding and Partnership Hub (SaPH), the front door to Children’s Social Care.</i></p> <p><b>Members of the Public</b></p> <p><i>If you are a young person, family member, carer, or member of the public and you want to discuss a child that you are worried about, or make a self-referral you can contact the Safeguarding and Partnership Hub (SaPH) during office hours on: <b>(01482) 395500 - Choose 'Option 1'</b> and a social worker will be able to talk through your worries with you and discuss what happens next.</i></p> <p><b>Outside of office hours:</b></p> <p><b>Children's Emergency Duty Team (CEDT):</b></p> <p><i>If you have a worry about a child outside of office hours, the Children’s Emergency duty Team (CEDT) operates to respond to emergency situations from 5pm until 8:30am Monday to Thursday and 4.30pm until 8:30am on a Friday and at weekends and bank holidays. CEDT responds to emergency situations that are unable to wait until the next working day.</i></p> <p><i>These will relate to children’s safeguarding, potential placement, or family breakdowns and any other Children’s Services statutory work. Your call will be taken by a Lifeline operator.</i></p> <p><i>The social worker will then make the decision if an intervention/additional information is needed that evening, or the situation can wait until the following morning when a children’s social work team or the Safeguarding and Partnership Hub (SaPH) will follow-up with the person sharing the information the following day.</i></p> <p><i>You can contact the Children’s Emergency Duty Team on: <b>(01482) 393939.</b></i></p>
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13 October 2023	N	ERYC	Webinar on ER Design Code Briefing available to watch here: <a href="#">East Riding Design Code briefing for town and parish councillors - YouTube</a>
17 October	N	Resident	No 7 Street Light is not Working
18 October	N	HWRCC	Sharing information about the East Riding Household Support Fund for Oil Customers
18 October	N	ERYC	Street Lighting Service Level Agreement for 2023/24 (charge remains at 22/23 level).
20 October	N	Smile Foundation	Digital Grants Launched to support communities to connect and boost digital inclusion.
25 October	N	ERYC	Invite to contribute to the development of the East Riding Climate Plan – survey available to complete: <a href="#">launched a survey</a>
25 October	N	Councillor Horton	Resignation as a Parish Councillor.

September / October 2023

**Expenditure Authorised outside of the meeting for Noting**

<b>Payee</b>	<b>Detail</b>	<b>Total Cost</b>	<b>VAT</b>
Clerk	Fence painting materials	94.05	TBC
Peter Ford	Gardening Service 2023	314.50	0
Clerk	2 Poppy Wreaths	50	0

**Expenditure for Authorising**

<b>Item</b>	<b>Description</b>	<b>Total (£)</b>	<b>VAT (£)</b>
1) Alan Bravey	November / December Salary	107.92	
2) HMRC	November / December PAYE	71.20	