

ETTON PARISH COUNCIL

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| <p>Chair: John Holmes, Whitehouse Barn, Main Street, Etton East Riding of Yorkshire HU17 7PG Telephone: 01430 810797 Email: holmesja@btinternet.com</p> | <p>Clerk: Alan Bravey, 3 Ruskin Way, Brough, East Riding of Yorkshire HU15 1GW Telephone: 01482 662292 Email: ettonpc@outlook.com</p> |
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8th May 2023

To: All Members of the Parish Council

Dear Councillor,

I hereby give notice that the **ANNUAL MEETING OF THE PARISH COUNCIL** will take place at **7:30pm, MONDAY, 15th May 2023** at the Village Hall, Main Street, Etton, HU17 7PG following the **ANNUAL PARISH MEETING**, which begins at 7:30pm. The Agenda is set out below.

Members of the public and press are welcome to attend and may make representation to the Council in the Public Participation period, which will be at the start of the meeting.

Yours sincerely



Clerk to the Parish Council

A G E N D A

Public Participation: To receive any questions / issues from the public

1. To receive any apologies for absence.
2. To elect a Chairman until the Annual Meeting of the Council in May 2024.
3. To elect a Vice-Chairman until the Annual Meeting of the Council in May 2024.
4. To recognise the long service of Mr Eggleston to Etton Parish Council following his recent passing.
5. To record declarations of pecuniary and non-pecuniary interests by any member of the Council in respect of the agenda items below.
6. To receive and agree to sign the Minutes of the Parish Council Meeting, held on Monday 13 March 2023.
7. To raise any issues with / receive updates from Ward Councillors

8. To appoint members to the Personnel Committee (at present Councillors Bell, Holmes and Yeo)
9. To agree Dates of Parish Council meetings for 2023/24 on the following Mondays at 7.30 pm: 10 July, 11 September, 13 November, 8 January 2024, 11 March 2024 and 16 May, 2024.
10. Action Log Update – Clerk
11. To receive any issues / resident’s feedback received by Councillors
12. To receive the following correspondence:
 - ERYC, Planning Consultation to fell 1 no. Conifer Cypress tree, 76 Main Street Etton (later approved)
 - ERYC, Housing Needs Survey Report
 - ERNLLCA Membership
 - ERYC, Confirmation of King’s Coronation Grant
 - ERYC, Planning Consultation – Remove various trees at St Mary’s House, Main Street, Etton
 - Humberside Police, Beverly Rural Update Reports
 - ERYC, Invite to 2023 Annual Neighbourhood Watch Networking Event
 - ERYC, Approval to site a bench on grassed area near Laburnum Farm
 - War Memorial Trust, Lighting Advice
 - ERYC, Etton Road Speed Survey Results
 - CLH - Invite to attend Community Led Housing Awareness Roadshow
13. To consider planning consultation for Harthill Barn, 104 Main Street, Etton - Conversion of timber outbuilding/car port to create a holiday let, with alterations including erection of a single storey extension to side, raising the eaves and ridge height of the roof, erection of a porch to front and installation of roof lights
14. To review the agreed position with the Beacon Shield
15. To adopt a risk assessment for the Etton Pond
16. To finalise the arrangements for the King’s Coronation bench
17. To agree to submit an exemption from external audit
18. To approve Section 1 of the Annual Governance Statement
19. To approve Section 2 of the Annual Governance Statement
20. To receive the budget outturn report and bank reconciliation for 2022/23
21. To agree accounts for payment
22. To agree agenda items for the Parish Council meeting on 10 July 2023 at 730pm
 - Co-option of new Parish Councillors

ETTON PARISH COUNCIL

13 March 2023

PRESENT: Councillors Holmes (Chairman), Bell, Horton, Stott, Sleight and Yeo.

Ward Councillor Stewart was also present for Item 4.

Apologies were received from Councillor Ward, and Ward Councillor Beaumont.

PUBLIC PARTICIPATION – The bin at Gardham had been propped against a handrail, in a better location than previously, but not fixed. A utility manhole cover opposite the bin had been dislodged. The Clerk agreed to report both issues.

12/23 DECLARATIONS OF INTEREST – There were no declarations of interest.

13/23 MINUTES OF PREVIOUS MEETING – Resolved – that the minutes of the Parish Council meeting held on the 9th January 2023 should be approved and signed by the Chairman.

14/23 WARD COUNCILLOR UPDATE – Councillor Stewart gave an update on the forthcoming elections, and the meeting discussed access to 84 Main Street. It was noted that ERYC had agreed to provide an update to the Clerk.

15/23 PLANNING APPLICATION 23/00337/PL, CHALKLANDS COTTAGE, 38 MAIN STREET ETTON, ERECTION OF A DETACHED BUILDING TO REAR FOR USE AS GARDEN ROOM AND STORE – Resolved – That the Parish Council had no objections to the application, although it was noted that the development appeared to be outside of the development limits, and if this was the case, the Council would also comment that it would be likely to object to any change of use to residential applications in the future.

15/23 ACTION LOG UPDATE – ERYC had advised that the speed survey results from the Cherry Burton Bridge were still with their contractor. Humberside Police had written regarding the speed watch initiative, and it was agreed to revisit when the results of the survey were published. ERYC had advised that planning was required for the mobile stables at the West End of the village, and that they would be liaising directly with the landowner. Whatsapp Group rules had been posted, but there had been further complaints about some posts. It was agreed to take a self-moderation approach for most cases. Work on resurfacing the street known as Church Way had been delayed until Summer to allow repairs to a wall to take place. Two additional deep water signs had been purchased to install at the pond.

16/23 PARISH COUNCILLOR UPDATE – There had been some footpath repairs on the road leading towards Cherry Burton, which were very patchy, and it was agreed to monitor to see whether the new tarmac blended over time. It was agreed that the Clerk would report the faulty streetlamps outside number 26 Main Street and opposite White House Barn. It was noted that ERYC were still to install the new lamp post by the Village Hall, and it was agreed that the Clerk would write to the landowners to the West of the village to ask for permission to install a lamppost on their land. Councillor Stott said that a litter pick organised on the WhatsApp group had collected a good deal of rubbish. Most of it was old, and so it was hoped that the occasional litter pick would keep on top of the situation. The Parish Council thanked all those involved. The Parish Council had reported damage to the grass near the bins on Warter Road to ERYC.

17/23 CORRESPONDENCE – Resolved – i) that the following correspondence should be received by the Council:

- ERYC, King's Coronation Fund
- Humberside Police, Community Speed Watch Scheme
- ERYC, Community Governance Review underway.
- Resident, Request for the Parish Council to promote ERYC planning applications
- ERYC, Planning Approval: Installation of ground mounted solar PV array, Land North West of Wold Farm, Kiplingcotes Road
- ERYC, Request to update community emergency plan
- ERYC, Domestic abuse awareness raising
- ERYC, Details of 2023 Elections
- ERYC, Community Payback Scheme
- ERYC, Surface Dressing Kiplingcotes Road
- Humberside Police, Newsletter
- ERYC, Planning Approval – Construction of sub-surface cable routes from Drax Power Station to Fraisthorpe Coastline

18/23 CORONATION BENCH – Resolved – i) The Parish Council would purchase a bench to mark the Coronation ii) the preferred location would be at the grassed area by Laburnum Farm, or if that was not approved by ERYC, to replace the bench cut from the old pond willow iii) the cost would be covered from the overall Coronation celebrations budget, subject to receiving an ERYC grant and iv) the preferred model was the Glasdon polymer bench, followed by the 1.8m Corido Teak bench.

19/23 CORONATION PICNIC – Resolved – i) that the Parish Council would purchase 30 commemorative 50p coins to gift to the under 16s in the village ii) that the Coronation Picnic Working Group, which included Councillors Horton and Stott, would be delegated a budget to arrange the event and iii) that the budget would be in the region of £350, but confirmed by the Clerk and subject to the ERYC grant approval.

20/23 HERITAGE OPEN WEEKEND – A small planning meeting had been held with the residents who had expressed an interest in supporting the open weekend event. It was thought that an event could be based around a self-guided walking trail, supported by other activities, such as exhibits in the village hall, tours of the church and open houses and gardens. A further open meeting would be held at the Village Hall to gauge interest before committing to taking part.

21/23 POND UPDATE – All works connected with the FCC grant had been completed, other than a refund due from Ashcourts, and the pond sub-committee had therefore passed control for ongoing development and maintenance back to the Parish Council. The Parish Council commented on the significant amount of work involved in the project, and agreed to properly thank the people involved in an appropriate way this Summer. The meeting discussed the need to install a life saving device at the pond, and the most appropriate type.

Resolved – i) that Parish Council would purchase a water rescue equipment box, similar to a grit bin, subject to advice from its insurers.

22/23 NEWSLETTER – Resolved – That the next newsletter would include information on the coronation picnic, the open weekend and the Processed Pea.

23/23 ACCOUNTS FOR PAYMENT – Resolved – i) that it be noted that the following accounts had been paid by bank transfer:

- Zurich, Annual Insurance – £375.32
- Etton Village Hall, Hire Charges - £66
- Web Domain Renewal - £15.82

and ii) that the following accounts be approved for payment:

- Alan Bravey – March and April Salary - £107.92
- HMRC - £71.20 PAYE

24/23 AGENDA ITEMS FOR NEXT MEETING – Resolved i) that the next meeting would be moved to the 15th May due to the Coronation Bank Holiday ii) that the Beacon Shield, and pond maintenance, would be added to the agenda.

Signed: _____

Dated: _____

Etton Parish Council - Action Log

| Action | Status | Lead | Update |
|---|---------|-------------------|--|
| Planning Permission Beacon | Ongoing | Clerk | On agenda to reconsider approach. |
| Request ERYC to consider installing additional road markings following incident on Cherry Burton Bridge / Speeding traffic at the east end of the village | Ongoing | Clerk | ERYC will carry out a traffic survey at this location in the next financial year and review signage following results. Survey result received - village eligible to rent mobile speed sign. Road Safety Team to be in touch. |
| Clerk to procure water rescue equipment for the pond. | Ongoing | Clerk | Risk assessment on agenda. |
| Pond repair / replace fence | Ongoing | Parish Council | wooden replacement, and request for community payback team to paint as interim. |
| Heritage Open Day | Ongoing | Councillor Ward | End April was closing date for entries. Date missed - resubmit for 2024. |
| Resurfacing Church Way | Ongoing | Councillor Holmes | 3 quotes received and contractor appointed. Works delayed due to some remediation work that needs to be completed a wall. Likely to be deferred until Summer. Picture of Glasdon bench shared. ERYC approval given to |
| Coronation Bench | Ongoing | Clerk | locate. On agenda to make final decision and agree on anchoring types. |
| Damaged bin at Gardham. | Ongoing | Clerk | Re-reported to ERYC. Bin not specifically identified on asset register. |
| Dislodged man hole cover at Gardham. | Ongoing | Clerk | YW have made a temporary repair and will raise order for permanent repair. |
| Install new lampposts | Ongoing | Clerk | Residents considering request to place lamp post. |

Etton Parish Council Correspondence Record

15 March to 8th May 2023

The Clerk will circulate correspondence when considered appropriate. If Councillors would like to see a copy of correspondence that has not been circulated, please notify the Clerk on ettonpc@outlook.com on 07932 016856.

| Date Received | Attached? | From | Purpose of Correspondence |
|----------------------|------------------|-------------|--|
| 14/03/2023 | N | ERYC | Planning Consultation to fell 1 no. Conifer Cypress tree due to half of the main failing, 76 Main Street Etton East Riding Of Yorkshire HU17 7PQ <i>(Notification was received confirming this had been subsequently approved)</i> |
| 17/03/2023 | Y | ERYC | Housing Needs Survey Report, concluding that the villages displaying the highest needs (Lockington, Etton and Cherry Burton) would benefit from small affordable housing schemes of around 8-10 units. |
| 29/03/2023 | N | ERNLLCA | Discounted membership fee to join ERNLLCA – £286 annually. ERNLLCA provide support, training, and networking opportunities to 170 member councils across our region. ERNLLCA provides member councils with the following: <ul style="list-style-type: none"> • Advice on governance, charity law, legal, data protection, finances and staffing issues • A wide range of template and model documents • Training on a wide range of topics, such as, communications, planning, allotments, cemeteries, legislation, accounts, finances, budgets, VAT and HR • In depth legal briefing notes and updates on changes in legislation • Free networking and training events, including regular webinars • Monthly newsletters covering the latest hot topics |
| 5/4/2023 | N | ERYC | Confirmation of £500 grant to celebrate King's Coronation |
| 6/4/2023 | N | ERYC | Planning Consultation – Remove various trees at St Mary's House, Main Street, Etton <i>(Notification was received confirming this had been subsequently approved)</i> |

| | | | |
|------------|---|---|---|
| 8/4/2023 | Y | Humberside Police | Beverly Rural Update Report |
| 14/04/2023 | N | ERYC | Planning Consultation for Harthill Barn, 104 Main Street, Etton - Conversion of timber outbuilding/car port to create a holiday let, with alterations including erection of a single storey extension to side, raising the eaves and ridge height of the roof, erection of a porch to front and installation of roof lights |
| 17/04/2023 | N | ERYC | No objections to fell 1 no. Conifer Cypress tree due to half of the main failing, 76 Main Street Etton East Riding Of Yorkshire HU17 7PQ |
| 17/04/2023 | N | ERYC | Invite to 2023 Annual Neighbourhood Watch Networking Event |
| 22/04/2023 | N | Beverley Civic Society | Closing date for details of participation in 2023 Heritage Open Day is 30 April |
| 24/04/2023 | N | ERYC | Approval to site a bench on grassed area near Laburnum Farm |
| 25/04/2023 | N | War Memorial Trust | Advising any decision taken on lighting a war memorial should be taken locally, no specific national advice. |
| 03/05/2023 | N | ERYC | Etton Road Speed Survey Results – mean speed of 85% of motorists is 34.9 mph northbound and 36.2 southbound, meaning Etton is eligible to rent a speed indicators device and to be included in the community speed watch programme. Road Safety Team will be in touch, |
| 05/05/2023 | N | Community Led Homes North Yorkshire and East Riding | Invite to attend Community Led Housing Awareness Roadshow at Beverley Minster on 28 th June. |
| 06/05/2023 | N | Humberside Police | Humberside Police Update |

Beverley Rural Area May 2023

Beverley and Rural Ward – April 2023

Crime & ASB

Detailed crime and ASB data for your area can be obtained by visiting www.police.uk and following the 'Find your Neighbourhood' link.

1. What's happening in Your Area & Community Priorities?

Residential Burglary reports (Just two reports made last month)

9/4/23 Southfields, Cherry Burton, attempt entry to rear garden shed causing damage in the process

9/4/23 Eastwold, North Newbald, entry gained to garage and 2 x cycles have been stolen from within

Business burglary reports: (Pleased to report no new reports made last month)

Thefts: (Just two reports made throughout April)

26/4/23 Wyndham Close, theft of parcels

28/4/23 Etton Road, theft of bollards

Damage: (Just two reports made last month)

12/4/23 Church Lane, Kilnwick, criminal damage caused to playground equipment

16/4/23 East End, Walkington, criminal damage caused to vehicle – vehicle has been keyed, suspect named

Other: A further eleven other investigations were reported throughout April. These included harassment, assault, malicious communications incidents, stalking incidents and public order to name just a few

1. Community Priorities for May 2023

Humber talking has set our priorities, this month we are to:

Speed Enforcement in Rural Villages

Throughout April we conducted Speed Enforcement within the Rural Villages

Tickton Bridge

As the weather improves patrols will monitor the bridge in order to gather information and intelligence on individuals involved in anti-social behaviour and jumping into the river.

How you can help

Your local Neighbourhood Policing Team appreciates the importance of being in the right place, at the right time, for the right reasons to reassure the public, improve public confidence and reduce crime and anti-social behaviour in the area in which we all live and work.

We encourage all residents to call and report any issues where they live so that we can deal with any issues and also step up our patrols in the area.

If you feel that there are other issues affecting you or your local community that should be given priority, please inform your local councillors or your Neighbourhood Policing Team.

The number to call for non-emergency issues is 101

Other News:

FACEBOOK users did you know? You can find out more about the work of your local officers and teams by liking their Facebook accounts: Please visit Humberside Police – East Riding of Yorkshire South <https://www.facebook.com/HumberbeatERYS>

My Community Alert – sign up for free

“My Community Alert” is a free messaging system operated by Humberside Police and Humberside Fire & Rescue Service, giving you live information about incidents happening in your area. Choose how you receive messages, by either phone or email, how often you want to hear from us and about the issues that matter to you.



Subscribe to My Community Alert to be the first to know about issues that might affect you.

Engagements:

Monday 15th May 1930hrs – Parish Council Meeting, Tickton Parish Hall

Beverley Rural Area April 2023

Beverley and Rural Ward – March 2023

Crime & ASB

Detailed crime and ASB data for your area can be obtained by visiting www.police.uk and following the 'Find your Neighbourhood' link.

1. What's happening in Your Area & Community Priorities?

Residential Burglary reports (Just three reports made last month)

5/3/23 Low Balk Farm, Bishop Burton, entry gained to property via rear kitchen window conducting untidy searches in every room and making off with a significant amount of high value items including jewellery and cash, enquiries ongoing.

7/3/23 Court Oak, Walkington, attempt entry to premise after complainant was notified by the window cleaner that there had been an attempt to gain entry to the property after noises were heard, a window has been smashed and has a hole in it that the complainant believes is big enough for someone to gain entry, it is believed that the suspect had been disturbed. Enquiries ongoing

12/3/23 All Hallows Road, Walkington, entry gained to premise, possibly via the conservatory, wallet and contents stolen from within

Business burglary reports: (Pleased to report no new reports made last month)

Thefts: (Just three reports made throughout March)

11/3/23 North Newbald, theft of vehicle

17/3/23 Hull Bridge Boating Club, Tickton, boat taken without owner's consent, named suspect arrested and enquiries ongoing

24/3/23 Crème D'Or, Tickton, theft of gym equipment

Damage: (Just two reports made last month)

2/3/23 High Gardham Farm, damage caused to crops possibly caused by poachers

6/3/23 Beech View, Walkington, criminal damage caused to vehicle

Drugs: (no new reports made last month)

Other: A further several other investigations were reported throughout March. These included harassment, assault, malicious communications incidents, stalking incidents and public order to name just a few

1. Community Priorities for April 2023

Humber talking has set our priorities, this month we are to:

1. Preventing Residential dwelling Burglaries & tackle vehicle crime

Is anybody home?

Lights - You can get plug-in timers for your lamps - and timers for your ceiling lights. Don't just light up the hall. Fool a burglar by lighting up the landing, bathroom, bedroom and living room too. Really fox him by varying the times each light comes on.

Sound advice - Use a plug-in timer for a radio - make it a talk station rather than music.

Windows - Remember to shut all windows, even small and upstairs ones, when you leave the house, in your garden or in the rear of your property. If you're upstairs, close your downstairs windows and if you're planning some time away, get a trusted neighbour to shut the curtains at night. You could return the favour some time!

How to protect your car

Vehicles today are by and large more difficult to steal than ever, unless the thief can access your key or fob to clone them. Keep your keys safe, out of view when at home, and away from your front door. It's not uncommon for car keys to be stolen from inside your home by thieves fishing for them with a stick and hook through the letterbox. When at home keep your car key (and the spare) well away from the car.

Put the keys in a screened or signal-blocking pouch, such as a Faraday Bag

2. Reduce ASB - Improve the quality of life in the community

Anti-social behaviour covers a wide range of unacceptable activity that causes harm to an individual, to their community or to their environment. This could be an action by someone else that leaves you feeling alarmed, harassed or distressed. It also includes fear of crime or concern for public safety, public disorder or public nuisance.

If you are experiencing problems with anti-social behaviour, or have any concerns about it, or other community safety issues, you should contact your local council on 01482 393939 or call the non-emergency number, 101. In an emergency, call 999.

How you can help

Your local Neighbourhood Policing Team appreciates the importance of being in the right place, at the right time, for the right reasons to reassure the public, improve public confidence and reduce crime and anti-social behaviour in the area in which we all live and work.

We encourage all residents to call and report any issues where they live so that we can deal with any issues and also step up our patrols in the area.

If you feel that there are other issues affecting you or your local community that should be given priority, please inform your local councillors or your Neighbourhood Policing Team.

The number to call for non-emergency issues is 101

Other News:

FACEBOOK users did you know? You can find out more about the work of your local officers and teams by liking their Facebook accounts: Please visit Humberside Police – East Riding of Yorkshire South <https://www.facebook.com/HumberbeatERYS>

My Community Alert – sign up for free

“My Community Alert” is a free messaging system operated by Humberside Police and Humberside Fire & Rescue Service, giving you live information about incidents happening in your area. Choose how you receive messages, by either phone or email, how often you want to hear from us and about the issues that matter to you.

BEVERLEY RURAL HOUSING NEEDS SURVEY REPORT DECEMBER 2022



David Siddle
Rural Housing Enabler
East Riding of Yorkshire Council

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1. PARISH SUMMARY

A map of the parishes and their boundaries is set out below:

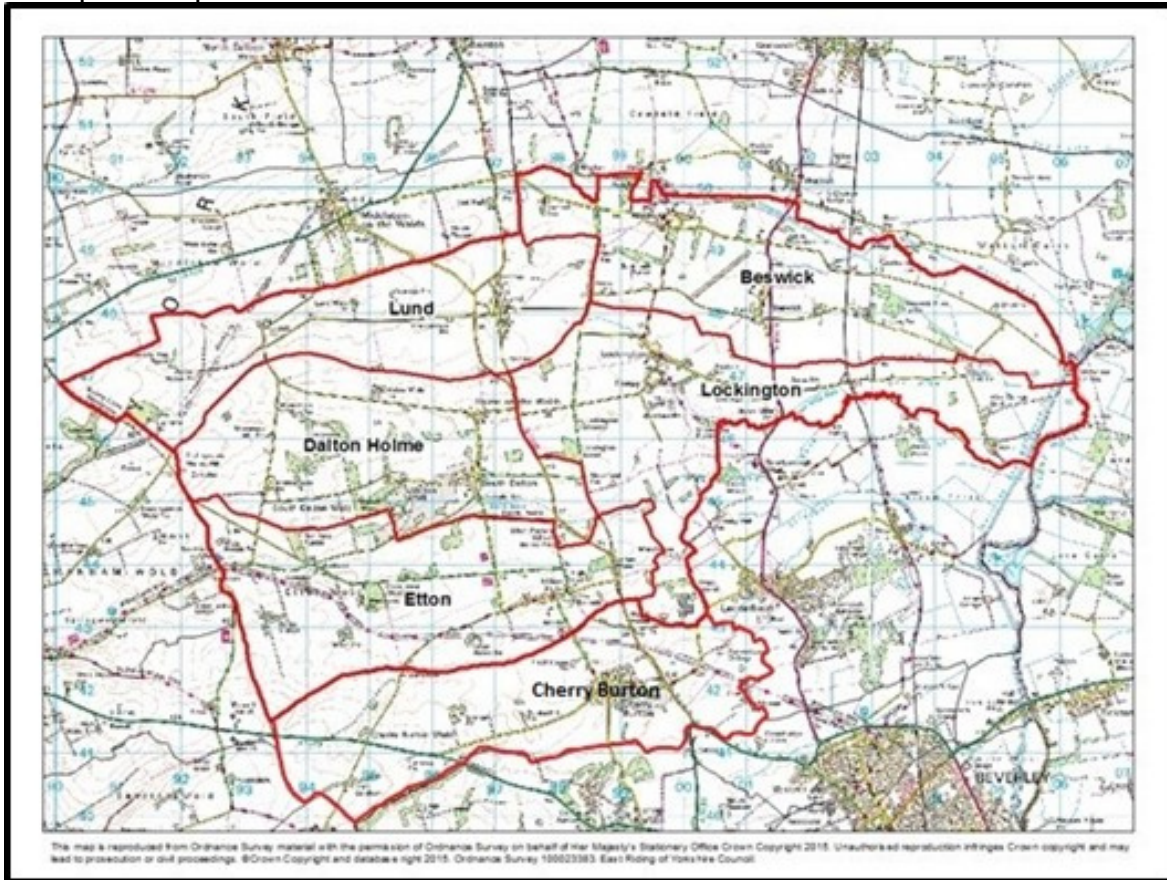


Figure 1: map of parish boundaries

The study comprised an area to the north/northwest of the market town of Beverley. It is predominantly rural and is situated between the lower dip slope of the Yorkshire Wolds and the flood plain of the River Hull. The six parishes in the study are part of the Beverley Rural ward, which in itself comprises 13 parishes. The study covered eight villages contained within these six parishes:

Lockington

Lockington is a village of around 524 people (247 households) about 6 miles north of the large market town of Beverley and 8 miles south of the smaller town of Driffield. It lies between the A614 – an important route linking the hinterland around the city of Hull with the Wolds, the coast, and the surrounding area and the B1248 a road which cuts across to the High Wolds and the town of Malton beyond. Lockington is in an area dedicated to arable farming and ancillary businesses. The nearest main rail stations are at Beverley and Driffield. Local stations at Arram and Hutton Cranswick are each located about 5 miles away.

It has a well-used village hall, a well-regarded primary school and a church but no other significant commercial or community facilities. It is a ribbon village that follows the course of Bryan Mills Beck. The parish also contains the hamlets of Scarborough and Aike.

Etton

Etton is a slightly smaller village lying to the west of Lockington with a population of about 277. It has a limited range of facilities, but it does have a pub and a church.

Lund

Lund lies immediately to the west of Lockington and is a similar sized village to Etton with a population of 308. It too has no facilities other than a pub and church and is bypassed by the B1248.

Dalton Holme

The parish of Dalton Holme comprises the two adjacent villages of South Dalton and Holme on the Wolds. Together they have a population of just 198. South Dalton is the larger village, and it too boasts a popular pub as well as a church with a magnificent spire. The villages lie just off the B1248 about two miles north of Etton and contains a large area of parkland which is part of the grounds of Dalton Hall.

Beswick

The parish of Beswick also incorporates two villages – Kilnwick and Beswick. The latter lies just off the A614 and has little in the way of community facilities apart from a small school which it shares with the neighbouring village of Watton. Kilnwick lies to the north-west of Beswick but unlike its neighbour it does boast a thriving Community Park that acts as a hub for recreational activities within the village. Together the villages have a population of 357.

Cherry Burton

The parish of Cherry Burton lies to the south of the area and has a population of 1392 (2011). It has a local shop as well as a pub and a popular primary school.

2. INTRODUCTION

Affordable Housing is housing for either rent or low-cost home ownership based on evidence of need, for those unable to afford market prices. In order to help assess whether there is a need for Affordable Housing, the East Riding of Yorkshire Rural Housing Enabler (RHE) has completed a housing needs survey in the parishes of Lockington, Etton, Lund, Dalton Holme, Cherry Burton and Beswick. The RHE is a member of the wider North Yorkshire and East Riding Rural Housing Enabler Network and works with a range of organisations to help meet the housing needs of rural communities through the delivery of Affordable Housing.

Rural Housing Need Surveys record housing needs at a point in time and the RHE then uses this 'snapshot' of information as the basis of a report. This report can then be used as evidence to support a planning application for small local Affordable Housing developments. In the event that any new homes are built, priority would be given to applicants with a local connection to the parish, through family, residence or work, at the time the properties are allocated. This would take the form of a local letting policy or a local sales policy.

3. **AIM**

The aim of the Housing Needs Survey (HNS) was to find out whether local people (or people with a local connection) are in housing need and are unable to access suitable housing to address their needs on the open market.

Housing 'need' can include issues other than merely the need for a home. It takes account of insecurity of tenure; affordability and housing that is unsuitable for the household due to its type or condition. It is different from housing demand because demand can normally be met through the housing market whereas need can usually only be met through some form of affordable (i.e. subsidised) housing.

This means that, in order to estimate the number of households in need, we want to identify households who do not have their own home or live in unsuitable housing and who cannot afford to meet their needs in the local market.

A household normally includes all who live in a particular house but can also include 'newly forming' households who currently live with a larger family/household (e.g. adult children living with parents).

4. **SURVEY METHODOLOGY**

To carry out the HNS, several methods were employed:

- Emails were sent to all on the housing register who had expressed an interest in being rehoused in the six above mentioned parishes. The email included a link to the on-line questionnaire.
- Letters were posted to those who did not have email addresses (but who had also expressed an interest in those specific Beverley Rural villages).
- Leaflets were delivered through the doors of houses in Lockington, Etton, South Dalton, and Holme on the Wolds. These leaflets included a QR code that could enable the recipient to access the online survey.
- Announcements were made on local social media channels.
- Hard copies of the survey were available on request.
- The survey leaflets were distributed in week commencing 12th September with emails and letters posted out in the previous week. The deadline for returning the questionnaire was 30th September.
- Completed questionnaires were returned to the Council's Consultation team for collation and initial analysis.

5. **HOUSING PROFILE OF THE BEVERLEY RURAL AREA**

Population

According to the 2011 Census, Lockington and the other parishes in the survey had a population of 1,664 forming 740 households. In 2001 there were a total of 1,685 people living in the villages and 712 households, a population decrease of around 1.2%, compared to an increase in the authority area as a whole of 6.5%. This may be

attributable to the population aging and younger people moving away. At 33%, a significant proportion of the population is over the age of 60; this is also higher than the average for the East Riding as a whole (29.5%). A total of 252 people (15%) are aged 23-40 years and so would potentially qualify for Starter Homes if they were also first time buyers.

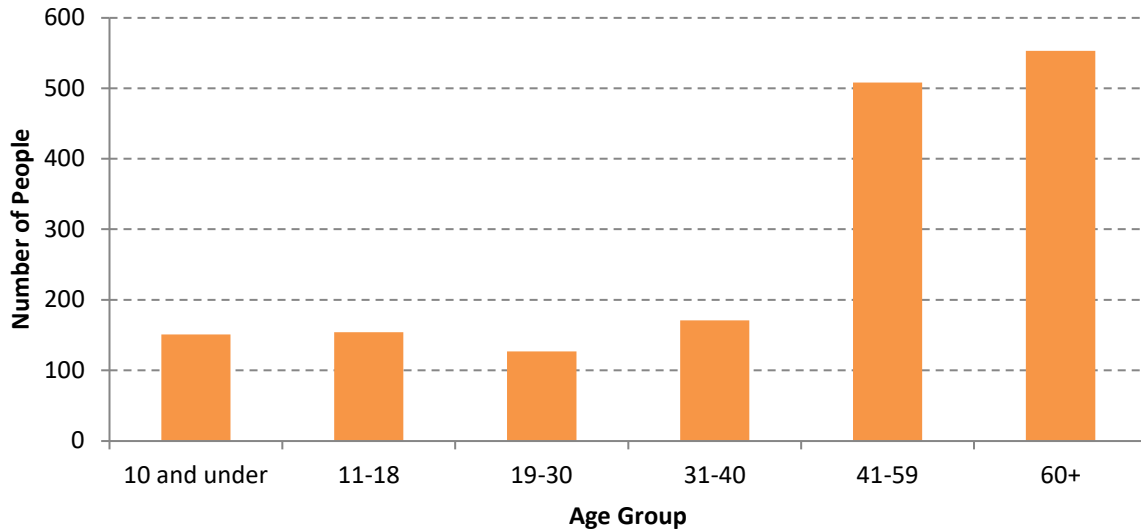


Figure 2: bar chart of population age profile

The population of the area is generally healthy although 7% describe their daily activities as being limited a lot. This is in comparison to the much higher figure of 10.3% in the East Riding local authority area as a whole.

Household Characteristics

Almost two fifths of households within the area are couples with no children, while more than one quarter are single person households.

Table 1: Household characteristics

| Living arrangement of household | Number of households (%) |
|--------------------------------------|--------------------------|
| Couples with children | 24.1 |
| Couples without children | 39.2 |
| Singles with children | 6.4 |
| Singles without children/ one person | 26.2 |
| Other | 4.2 |

(Source – Census 2011)

Table 2: Dwelling bedrooms by percentage of household

| Household Spaces | Number of households (%) |
|--------------------|--------------------------|
| 1 bedroom | 2.8 |
| 2 bedroom | 20.8 |
| 3 bedroom | 40.7 |
| 4 bedroom | 26.1 |
| 5 bedrooms or more | 9.6 |

(Source: Census 2011)

The majority of households live in 3 or 4 bedroom accommodation – a reflection of the preponderance of semi-detached and detached houses (see below). Less than one quarter of households live in a property with two bedrooms or fewer which may indicate an undersupply of smaller units.

Dwelling Stock

Census data shows that more than half of all households live in detached properties, with around 1% living in flats.

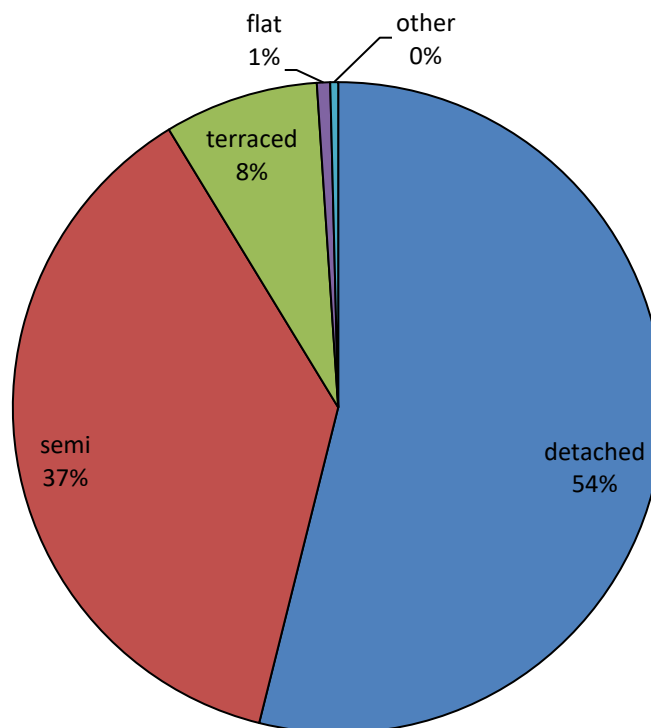


Figure 3: Property type by household

In terms of tenure, 65.4% of homes in the parish area owned outright or with a mortgage. This is lower than the East Riding and the York and North Yorkshire region where the combined owned outright and owned with a mortgage are 75.3% and 71% respectively. There is a significant proportion of households that rent privately at 25%. This nearly doubles the percentage in the East Riding as a whole, where 13.7% of households rent from a private landlord.

A major factor in the privately rented sector is the presence of Dalton Estates (managing agents for the Hotham Family Trust) who own around 190 houses – all of which are let on assured tenancies.

In contrast, the area currently has a total of just 44 affordable properties, all of which are owned by East Riding of Yorkshire Council. These are a mixture of 2 and 3 bed houses and 1 and 2 bed bungalows.

The amount of social rented housing at 5.8% is significantly lower than the East Riding average of 9.7%. This is partly a product of higher-than-average levels of Right to Buy sales and partly the result of fewer houses for social rent being built in the first place.

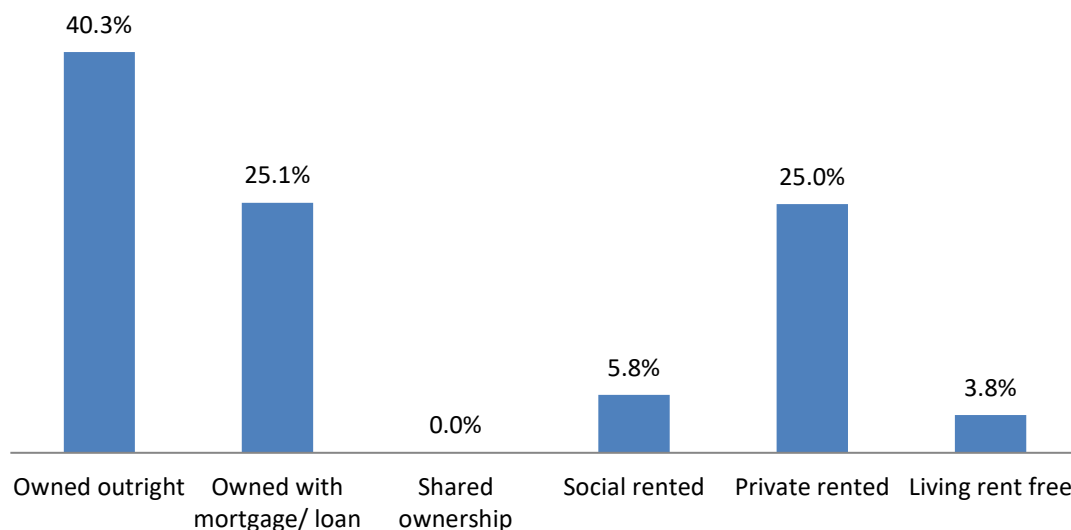


Figure 4: Tenure by household

House Prices and Rental Values

Asking prices for properties currently on the market within the area range from £295,000 to £750,000 (Rightmove, October 2022). The average asking price (£523,000) is not necessarily that meaningful because the sample size is low (10) and the range is very wide but it gives a general indication that house prices are significantly higher than average. The villages are covered by the Beverley Rural ward, where average prices are currently £333,891 based on Hometrack sales and valuations. In some villages average house prices are even higher; in Etton for instance, they are £570,750.

Assuming a 10% deposit is needed to secure a mortgage, a house price of say, £330,000 would mean that the average household would need to be earning approximately £84,850 per year to be able to afford to buy even the average priced

house (calculation is based on an assumed average price £330000 – 10% (deposit) / 3.5 (mortgage multiplier).

The average price of sold properties in the last year is slightly lower at £309,793. Based on average sold prices, a household would have needed an income of £79,700 per year in order to purchase a property sold in the area in the last year (£310,000 – 10% deposit /3.5 mortgage multiplier).

At the present time (October 2022) there is only one property advertised on Right Move available to rent privately in the area – a two bed house advertised at £900 pcm. This is higher than the information on Hometrack which suggests a two-bedroom property in the area would cost around £138 per week (£598 pcm).

Added to this, the eight villages currently have a total of just 44 affordable properties. East Riding of Yorkshire Council own them all. There are 29 houses and just 15 bungalows. There is a mix of 2-bedroom houses and 3-bedroomed houses.

6. KEY FINDINGS FROM THE HOUSING NEEDS SURVEY

A total of 159 completed survey forms were returned by the deadline.

QUESTION 1







| Do you have at least one of the following local connections to these parishes in Beverley Rural: Beswick, Cherry Burton, Dalton Holme, Etton, Lockington or Lund? (Please select all that apply) | | | |
|--|---|---|----------------|
| Answer Choices | | | Response Total |
| 1 | I currently live in one of these parishes |  | 43 |
| 2 | I currently work in one of these parishes for 20 hours or more per week |  | 15 |
| 3 | I have close family (parents, grandparents, adult children, brother or sister) who have lived in one of these parishes for at least 5 years |  | 43 |
| 4 | I have previously lived in one of these parishes for at least 6 out of the last 12 months, OR 3 out of the last 5 years |  | 23 |
| 5 | I have no current connection to one of these parishes, but I am either a serving member of the Armed Forces OR have been discharged from the Armed Forces within the last 5 years |  | 7 |
| 6 | I have no local connection to any of these parishes |  | 75 |

Figure 5: Question 1 answers

There were 159 respondents to this question. Out of this number, 75 (47.2%) had no local connection to the Beverley Rural parishes. These households were not given the opportunity to complete the remainder of the survey because the survey was intended to focus on local housing needs only. Of the 124 responses who confirmed various local connections (from 84 respondents), 43 households lived in one of the parishes, 43 had close family in the village and 23 households had previously lived in the parish. Some respondents answered 'yes' to more than one local connection criteria. A more proportionate analysis of the responses is contained in the pie chart (Figure 6).

This shows that there is still a high percentage of respondents who have residence in one of the parishes, with those who have family coming in as the second most important

local connection. Other local connections (work, former residence and armed forces links) are of subsidiary importance.

TYPE OF LOCAL CONNECTION BY NUMBER OF RESPONDENTS

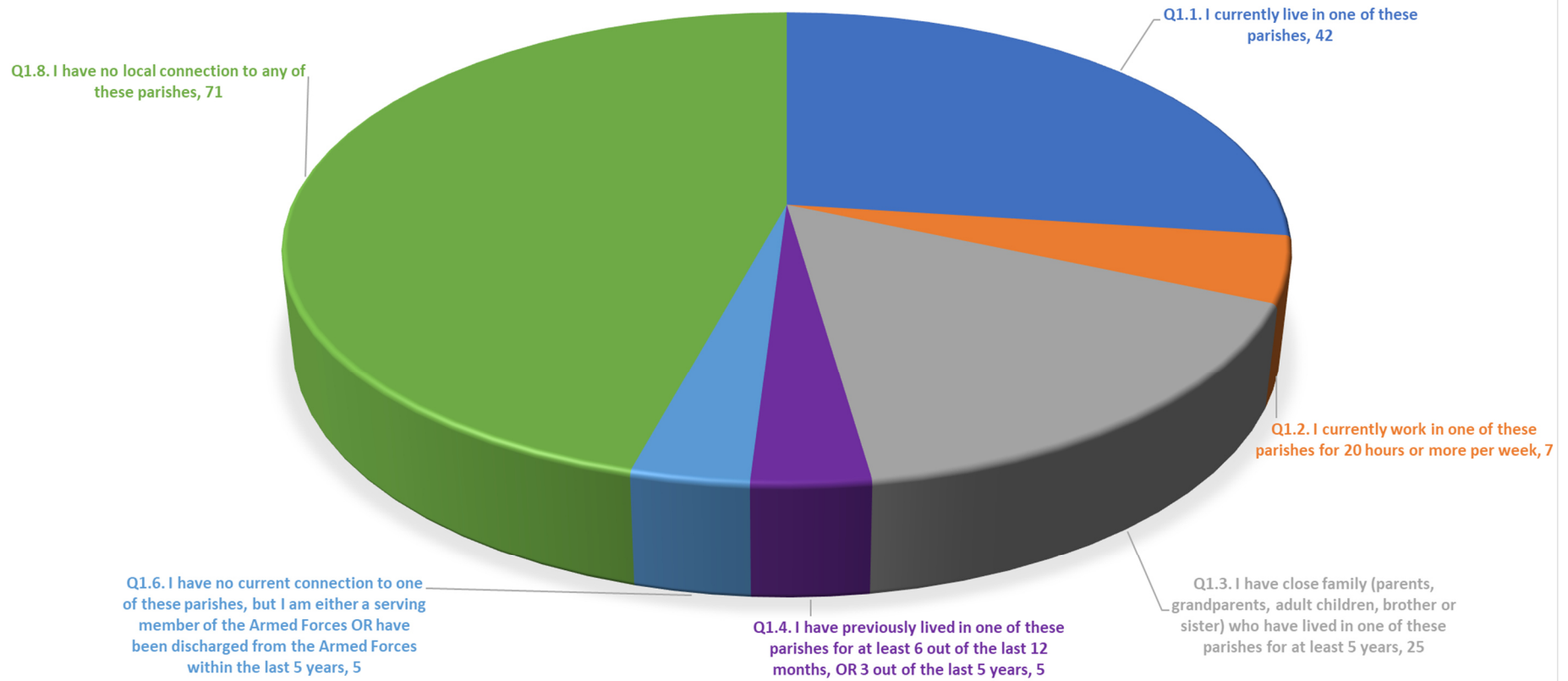


Figure 6: types of local connection

QUESTION 2






| Which of the following Beverley Rural Parishes do you have local connection with? | | | |
|---|---------------|---|----------------|
| Answer Choices | | | Response Total |
| 1 | Beswick |  | 12 |
| 2 | Cherry Burton |  | 52 |
| 3 | Dalton Holme |  | 9 |
| 4 | Etton |  | 22 |
| 5 | Lockington |  | 18 |
| 6 | Lund |  | 11 |

Figure 7: Question 2 answers

The largest group of respondents have a local connection with Cherry Burton (52) with Etton (22) and Lockington (18) being in second and third place respectively. Once again there is some double counting and this is explained in the pie chart (Figure 8). Some respondents ticked more than one village to have a local connection to.

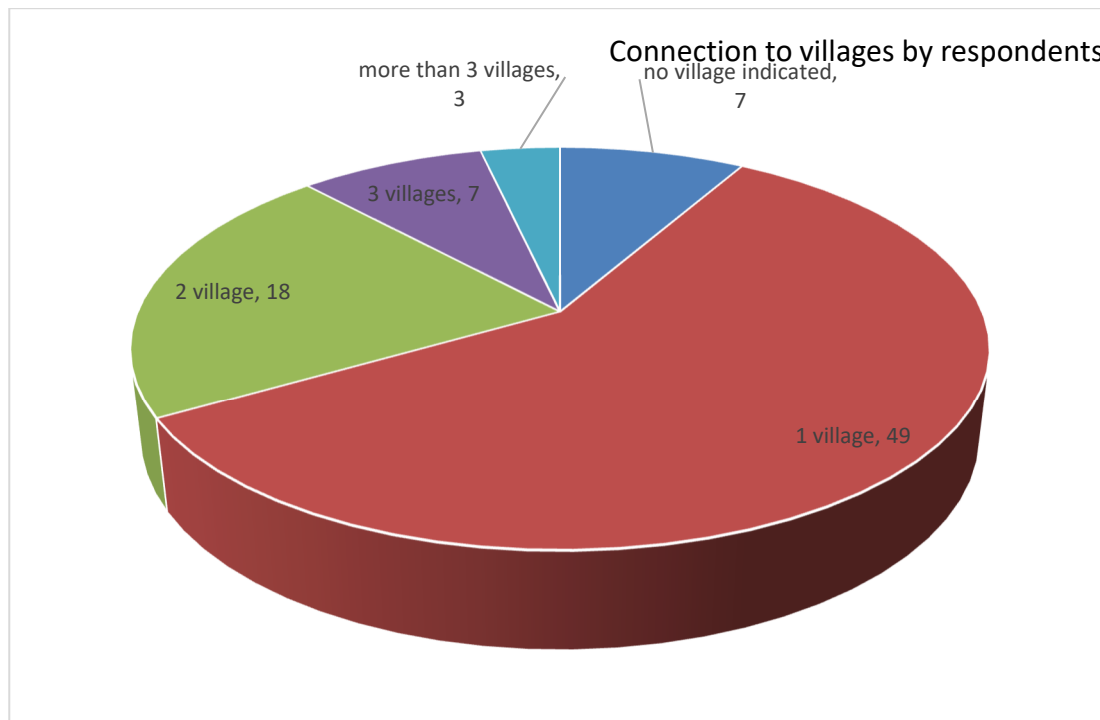

















Figure 8: Number of villages respondents had connections to

QUESTION 3

| Why do you want/need to move? (Please select any that apply) | | | |
|--|---|---|----------------|
| Answer Choices | | | Response Total |
| 1 | Need a larger property |  | 14 |
| 2 | Need a smaller property |  | 15 |
| 3 | Cannot afford the rent/mortgage |  | 26 |
| 4 | Forced to move (e.g. repossession, tenancy ending) |  | 8 |
| 5 | Need housing suitable for older/disabled person |  | 22 |
| 6 | To change tenure |  | 4 |
| 7 | To be closer to family/friends to give/receive support |  | 32 |
| 8 | To be closer to work/new job |  | 13 |
| 9 | To be closer to facilities e.g. shops, doctors or transport links |  | 7 |
| 10 | To be in a particular school catchment |  | 2 |
| 11 | To move to a better neighbourhood/more pleasant environment |  | 19 |
| 12 | To live with a partner |  | 6 |
| 13 | Relationship breakdown |  | 3 |
| 14 | I'd like a place of my own |  | 17 |
| 15 | Other (please specify): |  | 14 |
| Other (please specify): (14) | | | |
| 1 | Medical discharge from Armed Forces | | |

| Why do you want/need to move? (Please select any that apply) | |
|--|---|
| 2 | Mental disability |
| 3 | I live in a Caravan , have serious health issues |
| 4 | We are current residents and wish to highlight possible problem areas regarding house building in Beverley Rural Villages. |
| 5 | I want to buy a home in Etton but all the houses are unaffordable |
| 6 | I live in Leconfield in a private rental, not sure why Leconfield isn't on this list given it's proximity to cherry burton. I rent a private tenancy that is ending and I can no longer afford the £1000 rent a week. |
| 7 | nearer partner |
| 8 | homeless currently |
| 9 | currently living with daughter temporarily |
| 10 | smaller garden |
| 11 | support needs |
| 12 | poor health |

Figure 9: Question 3 responses

The reasons for wanting to move are multi-faceted but the main factors are ‘to be closer family and friends to provide/receive support’; ‘can’t afford the rent/mortgage’; ‘need a larger property’; ‘I’d like a place of my own’ and ‘to move to a better neighbourhood/more pleasant environment’.

There is clear evidence amongst those with local connections that they are seeking more suitable alternative accommodation. This may be because of social care reasons; need to secure more affordable housing or a need to get something that fits a person's needs and aspirations in general.

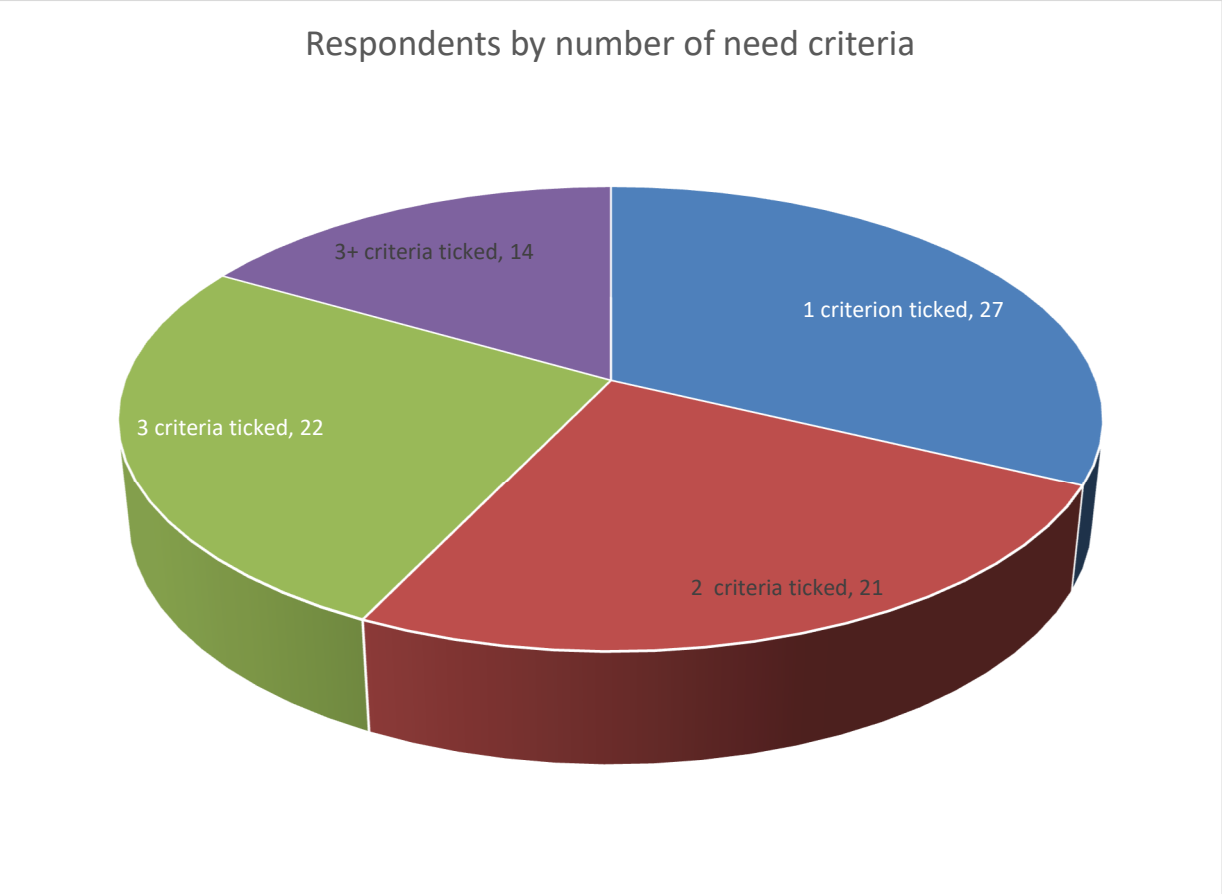


Figure 10: Criteria of need

QUESTION 4

| Please tell us the ages of the people who will be living in your next home (If there are more than 5, then please answer for the 5 oldest members) | | | | | | |
|--|-------------|-------------|------------|------------|------------|----------------|
| Answer Choices | Person 1 | Person 2 | Person 3 | Person 4 | Person 5 | Response Total |
| 10 years and under | 44.0% 11 | 32.0% 8 | 12.0% 3 | 8.0% 2 | 4.0% 1 | 25 |
| Between 11 and 18 | 40.0% 4 | 40.0% 4 | 20.0% 2 | 0.0% 0 | 0.0% 0 | 10 |
| Between 19 and 30 | 52.5% 21 | 27.5% 11 | 17.5% 7 | 2.5% 1 | 0.0% 0 | 40 |
| Between 31 and 40 | 50.0% 3 | 33.3% 2 | 0.0% 0 | 0.0% 0 | 16.7% 1 | 6 |
| Between 41 and 50 | 42.9% 6 | 42.9% 6 | 7.1% 1 | 0.0% 0 | 7.1% 1 | 14 |
| Between 51 and 60 | 50.0% 5 | 40.0% 4 | 0.0% 0 | 10.0% 1 | 0.0% 0 | 10 |
| 60 years and older | 63.5% 28 | 36.4% 16 | 0.0% 0 | 0.0% 0 | 0.0% 0 | 44 |

Figure 11: Question 4 responses

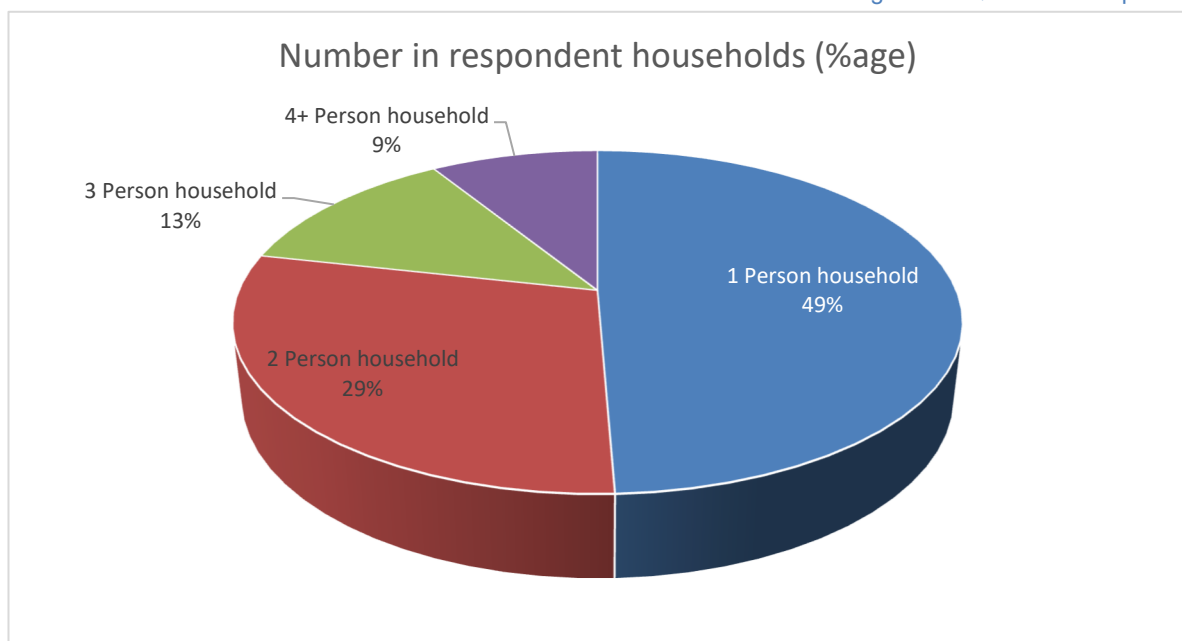


Figure 12: Make up of respondent households

The statistics reveal a wide age range but with particular emphasis on younger adults (19-30 years-old) and older persons (over 60). There is a bias towards single persons and couples.

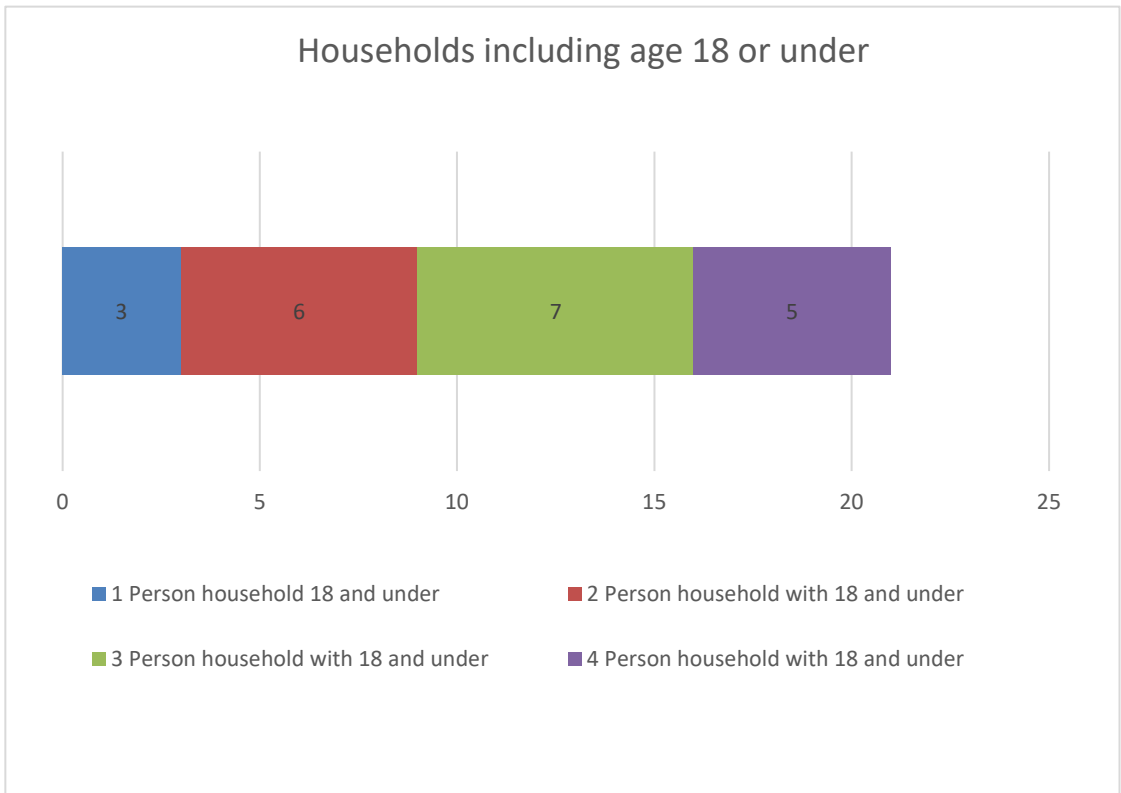


Figure 13: households including 18 and under age group

QUESTION 5

| Please tell us the minimum number of bedrooms you require. | | | |
|--|-----------|------------------|----------------|
| Answer Choices | | Response Percent | Response Total |
| 1 | 1 | 22.9% | 19 |
| 2 | 2 | 55.4% | 46 |
| 3 | 3 | 18.1% | 15 |
| 4 | 4 or more | 3.6% | 3 |

Figure 14: Question 5 responses

These answers reveal a preference for 2 bed roomed accommodation with both one bed and three bed having nearly two thirds less interest (both being broadly equally popular in their own right).

QUESTION 6

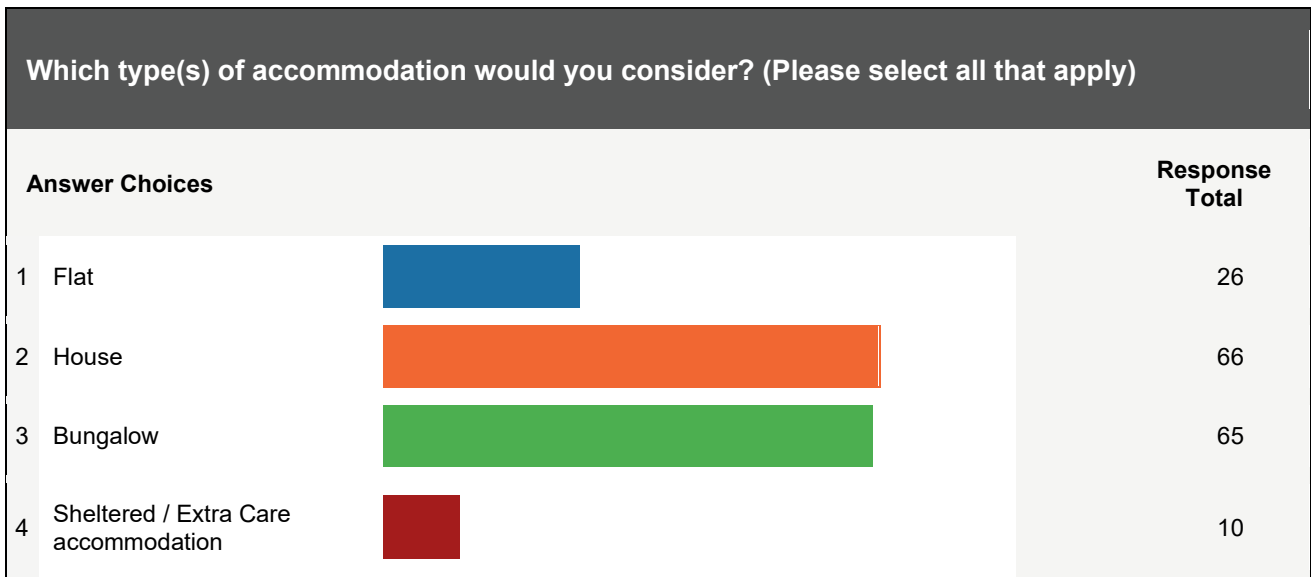


Figure 15: Question 6 responses

Both houses and bungalows are equally popular and dominate the responses. Flats make up just over 16% of respondents – presumably from single persons and couples. There is a small minority of older persons who would also consider sheltered or extra care accommodation.

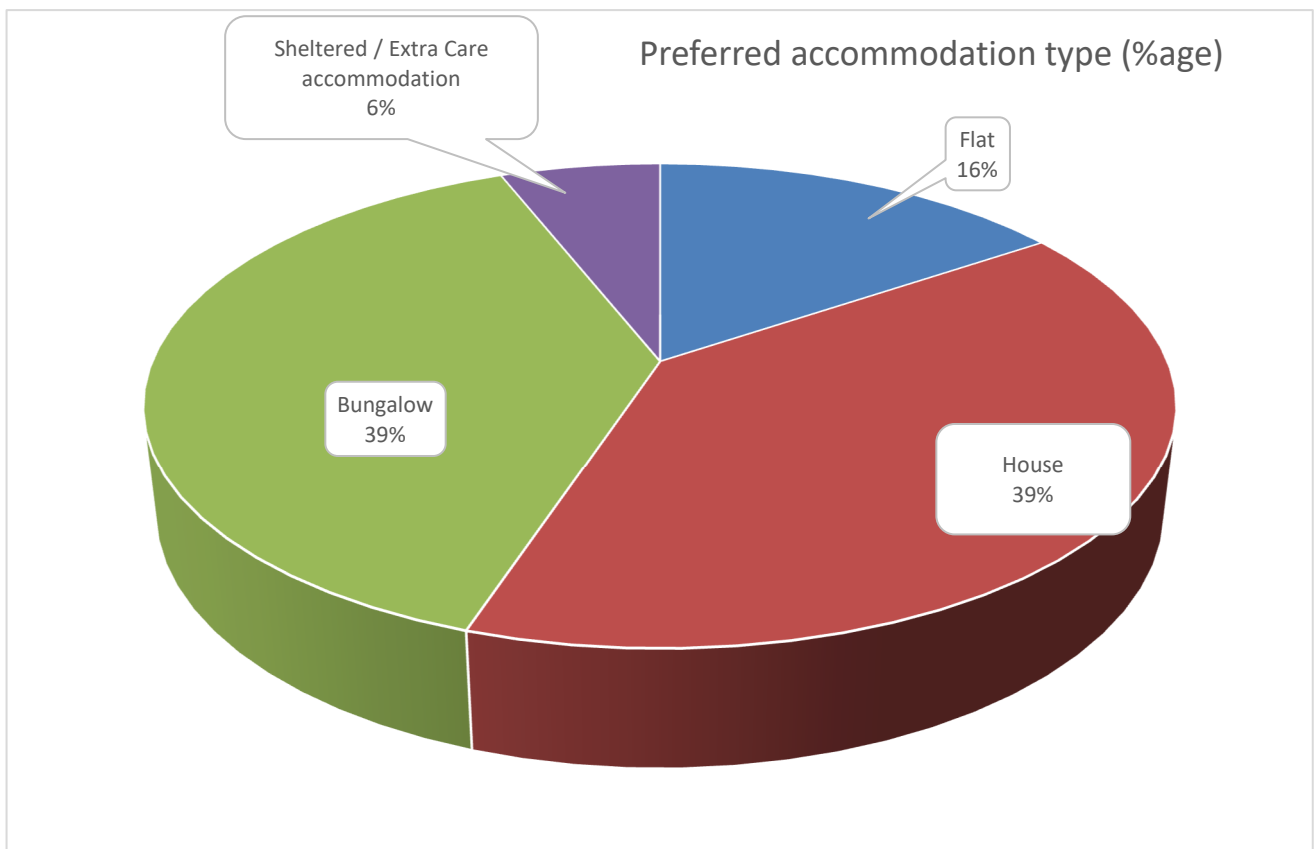


Figure 16: accommodation type preferences

QUESTION 7






| Do you need any special adaptations to a property? (Please select all that apply) | | | | |
|---|--|---|------------------|----------------|
| Answer Choices | | | Response Percent | Response Total |
| 1 | Through floor lift | | | 0 |
| 2 | Ramped access |  | | 4 |
| 3 | Level access shower |  | | 17 |
| 4 | Stairlift | | | 0 |
| 5 | Overbath shower |  | | 11 |
| 6 | Remote door entry | | | 0 |
| 7 | I have no needs for special adaptations |  | | 42 |
| 8 | Other (please give details below): |  | | 8 |
| Other (please give details below): (8) | | | | |
| 1 | Stair bannister hand rails near bath | | | |
| 2 | I am a vulnerable person | | | |
| 3 | Grab rails at front and back door | | | |
| 4 | Wide doorways | | | |
| 5 | back problems so struggle with stairs and bath | | | |
| 6 | handles by bath/toilet | | | |
| 7 | No stairs | | | |
| 8 | wide doorways/handrails | | | |

Figure 17: Question 7 responses

Some respondents have identified special needs and adaptation requirements, in particular showers (either level access or over the bath). Other requests included aids to mobility including grab rails, handrails and ramped access.

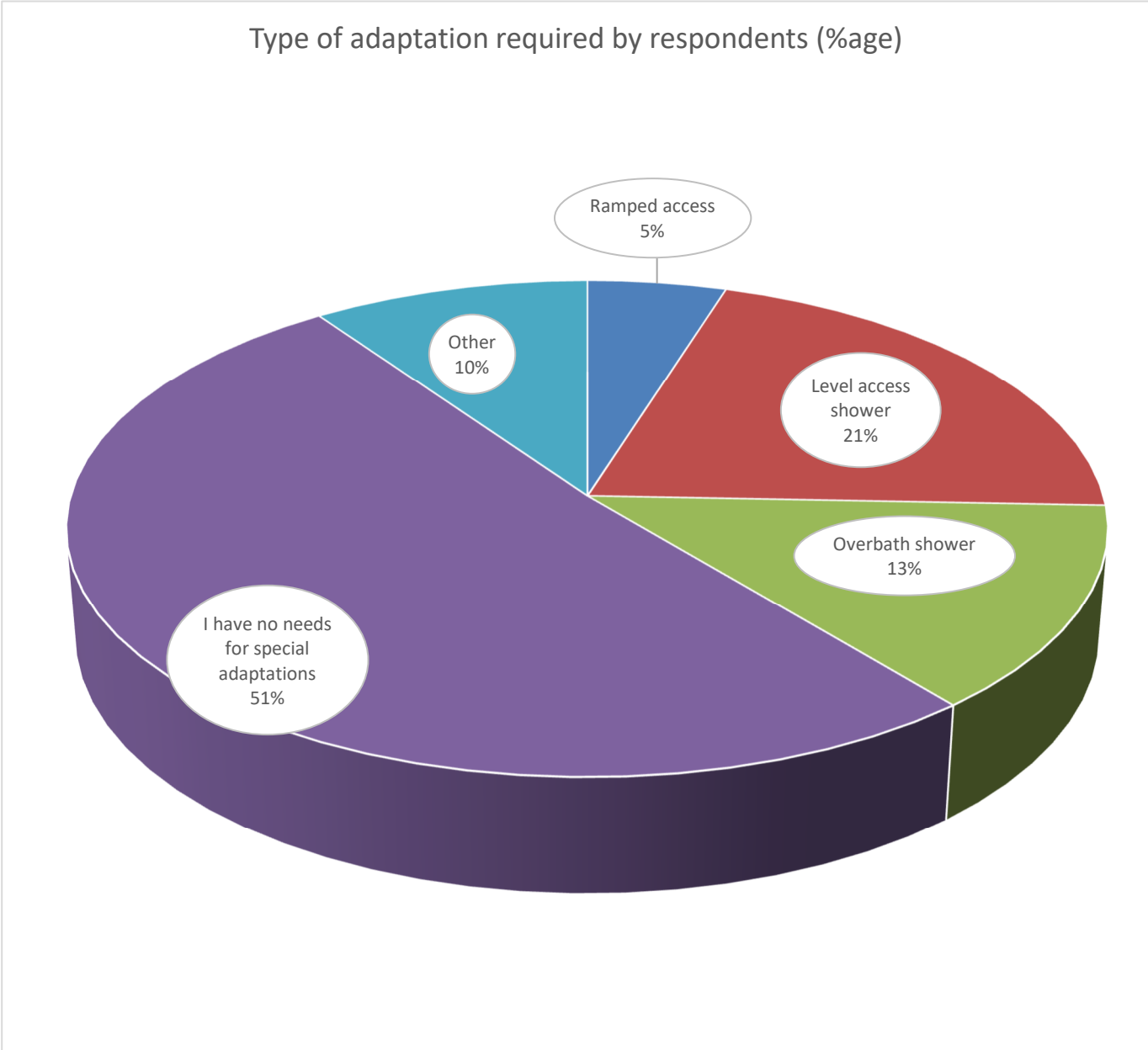


Figure 19: Type of adaptations required

QUESTION 8



| Are you a member of a newly formed household (e.g. moving out of the family home, living with friends/partner, moving out for the first time) looking for your first property to rent or buy? | | | | |
|---|-----|---|------------------|----------------|
| Answer Choices | | | Response Percent | Response Total |
| 1 | Yes |  | 27.7% | 23 |
| 2 | No |  | 72.3% | 60 |

Figure 20: Question 8 responses

Just over one quarter of the respondents have identified themselves as newly forming households. This sector of the population have particular problems accessing decent housing at an affordable price

QUESTION 9







| Regarding your current home, please tell us whether you are: | | | | |
|--|---|---|------------------|----------------|
| Answer Choices | | | Response Percent | Response Total |
| 1 | An owner occupier with a mortgage |  | 6.3% | 5 |
| 2 | An owner occupier without a mortgage |  | 7.5% | 6 |
| 3 | Renting a Council property |  | 12.5% | 10 |
| 4 | Renting via a Housing Association |  | 7.5% | 6 |
| 5 | Renting privately |  | 38.8% | 31 |
| 6 | Living with family or friends |  | 27.5% | 22 |
| 7 | None of the above (please give details) | | 0.0% | 0 |
| None of the above (please give details) (0) | | | | |

Figure 21: Question 9 responses

This question reveals that most of those in housing need are either in the privately rented sector or are living with family or friends (nearly two thirds).

QUESTION 10

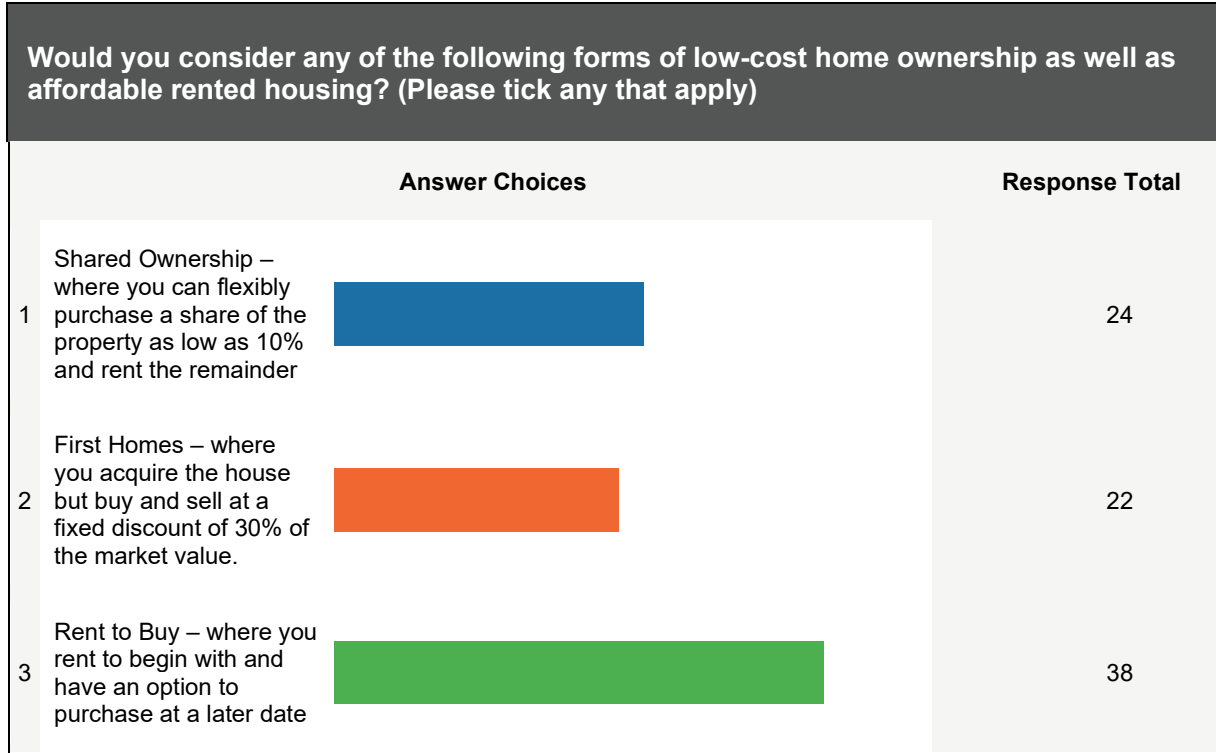


Figure 22: Question 10 responses

This question reveals that there is considerable interest in the different low-cost home ownership options.

Number of respondents showing interest in affordable housing purchase schemes

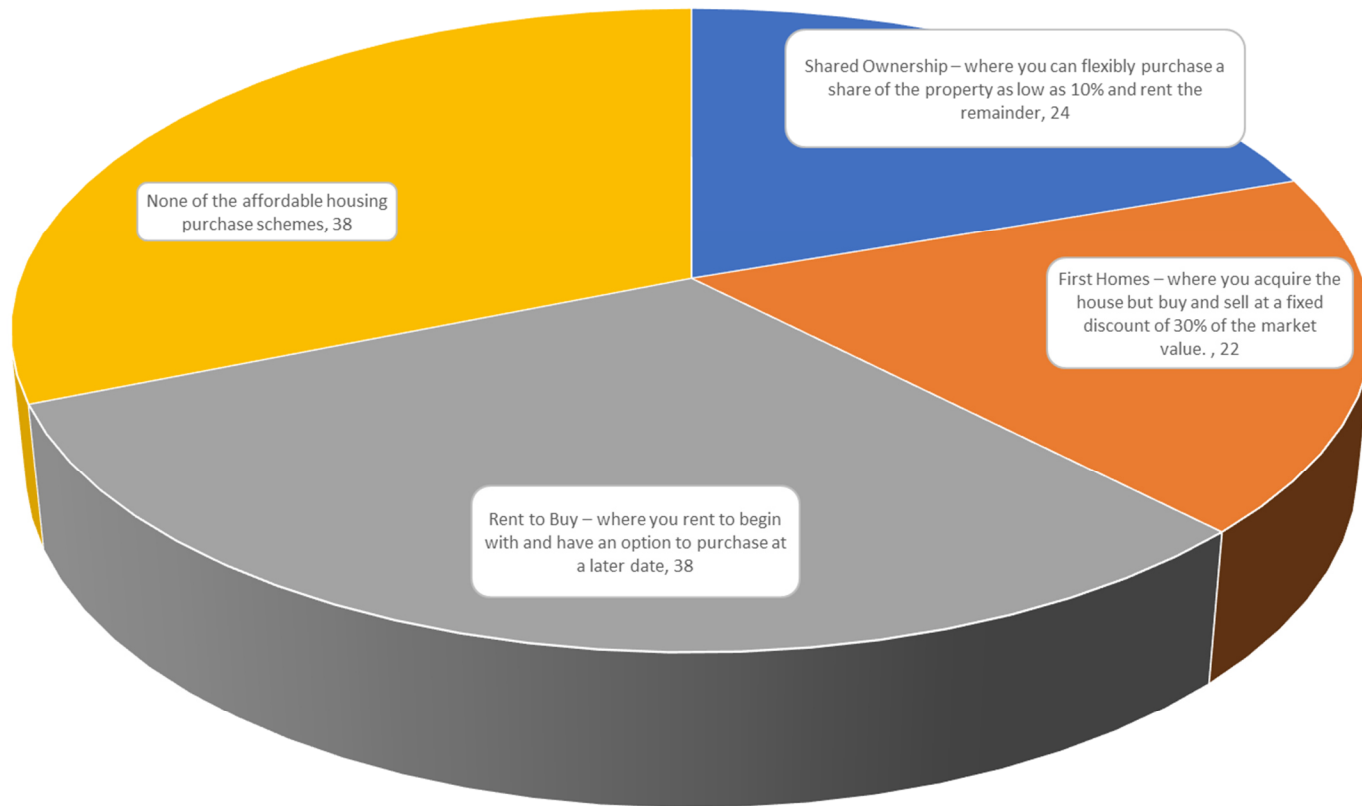


Figure 23: Interest in affordable housing schemes

QUESTION 11

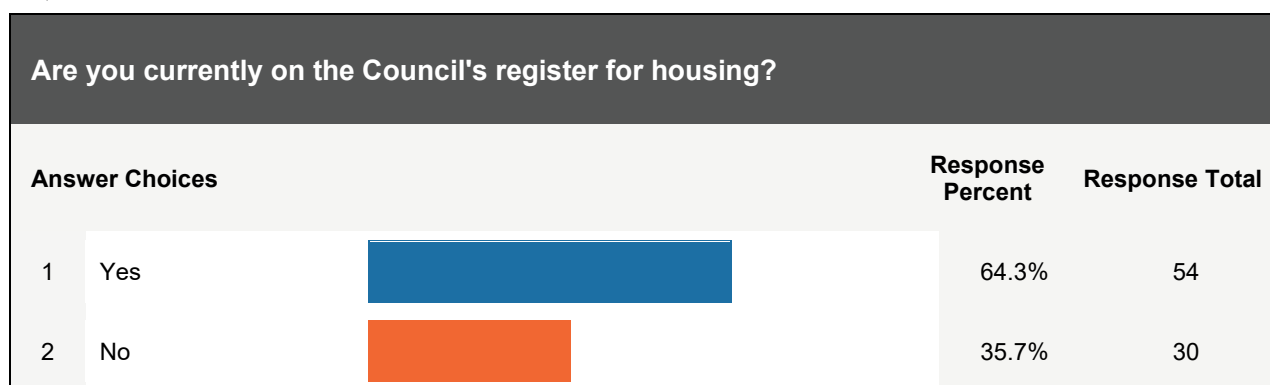


Figure 24: respondents on the housing register

Whilst there are many on the housing register (nearly two thirds) a significant number have not applied for Council housing, but are clearly looking for alternative housing that they can afford to live in.

7. SUMMARY AND RECOMMENDATIONS

The survey reveals that there are chronic unmet housing needs in the Beverley Rural area. These conclusions echo those that were contained in the Beverley Rural housing market report of 2021 and earlier housing needs reports in the Lockington/Eton area in 2018 and Cherry Burton in 2017.

In total 159 questionnaires were returned and completed, of which 84 were from households with a local connection. The survey incorporated either email or postal delivery to every household who has their name on the housing register and who had indicated an interest in being rehoused in the survey area. In addition, leaflets were hand delivered to all houses in Eton, Lockington, Holme on the Wolds and South Dalton. The leaflet encouraged completion of the survey via a QR code (or alternatively, paper copies of the survey could be requested). Some social media outlets were also used to publicise the survey.

Overall, the response rate is very good for this type of survey.

The survey shows that there are locally based households (or those with local connections to the village) who do have unmet housing needs that require to be met by affordable rented housing or low-cost home ownership.

House prices are clearly unaffordable to most households but newly emerging households and first time buyers are particularly badly affected by a dysfunctional housing market that can no longer cater for the community's needs as a whole. The survey showed that over one quarter of respondents identified themselves as newly forming households.

Should housing needs be identified through local housing needs surveys then it is normally assumed that any ensuing development should err on the side of caution and make provision for around 50% of the needs.

This would mean that villages such as Etton and Lockington, where some of the highest demand was evident, would benefit from upto 8-10 new affordable homes each. This number could increase if the needs of adjacent villages are considered.

It is apparent that Cherry Burton has significantly higher needs although this is in proportion to the higher population of this parish. It should be noted that this is the only village in the cluster to have an allocated market housing site and this site may deliver a small number of affordable housing units in compliance with any s106 agreement between developer and the local authority.

It should be noted that South Dalton, Holme on the Wolds (both in Dalton Holme parish) and Beswick are villages that don't have development limits and are therefore regarded as situated in open countryside. Housing sites here would not be appropriate as any new development would not meet LP policy. Furthermore, the parish of Lund did not show itself to have significant housing need and therefore is not thought to be a priority for new affordable housing.

Given the spread of the survey, with survey forms being distributed to a range of villages, there is no guarantee that a household in housing need would necessarily move to an adjacent village. However, some villages are relatively close to each other and have strong links (e.g., Etton and Cherry Burton) and so these concerns may be overcome. In addition, households seeking to buy may be a little more flexible in terms of the geographic range of their housing search

The report's recommendations are as follows.

RECOMMENDATIONS

1. Additional affordable housing is required to provide well managed and accessible housing for those sectors in the community unable to access private housing for sale and who wish to remain in the Beverley Rural area for reasons of residency, family needs or employment.
2. Small sites (of up to 8/10 units) on the edges of the development limits of Lockington, Etton and Cherry Burton where the highest needs have been demonstrated should be identified in partnership with local housing providers. These could either be Rural Exception or First Homes exception sites.
3. Particular emphasis should be placed on the following house types and tenures
 - a. Small scale schemes of housing for low-cost home ownership (Shared Ownership; First Homes; and Rent to Buy); preferably either 2 or 3 bedroomed housing.
 - b. Small scale schemes of housing for affordable or social rent for families and smaller households including schemes for older persons.
 - c. Consideration should be given to mixed tenure schemes where appropriate.
4. Any such scheme should be linked to a local lettings or local sales policy to ensure that local households are given the highest priority in any allocation or sales process and that these conditions are established 'in perpetuity'.
5. As well as possible sites in Lockington and Etton, further consideration should be given to a small affordable site in Cherry Burton to supplement the market site in the village.



Planning & Heritage and Supporting Statement

Beech Lodge, 104 Main Street, Etton

March 2023

V4

Introduction

The purpose of the document is to describe the site and its surroundings, examine the planning constraints relevant to the site and to test the proposal against policies contained the National Planning Policy Framework (2021) and those relevant proposals contained in the Local Plan.

Summary

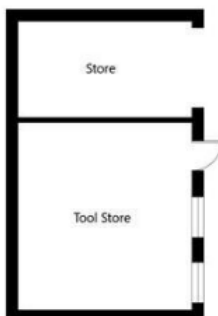
The planning application seeks the change of use of a building located within the curtilage of 104 Main Street, Etton, to that of a self-contained holiday let. The application is supported by detailed architects plans. The proposal has been tested against Local Plan polices and found to be acceptable.

1.1 **The Site**

1.1 104 Main Street, Etton comprises a detached two storey property with a number of ancillary buildings within the curtilage of the dwellings. The property is set back from Main Street and is accessed via a sweeping driveway. The general extent of the site is shown on the extract below:



1.2 The building, the subject of the planning application, is located to the rear of the main dwelling and currently constitutes a tool store and store. The building has a rectangular footprint and is currently in an active state (see photograph below).



- 1.3 The means of access to the building (the subject of the application) constitutes a loop running past the main dwelling, the application site and continues to link the property to the east with egress onto Main Street (this is clearly apparent on site). The neighbouring properties are also detached and separated from the application site via fencing and sporadic leylandii planting which screens the application site.

2.0 **The Planning History**

2.1 The following history is of relevance:

- 17/02437/TDD – Etton Conservation Area – T9 Sycamore; fell due to unsafe junction – twin stem at ground level – TCA Exemption (Fell) 19th July 2017
- 17/01851/TDD – Etton Conservation Area: T8 Beech; fell due to decay – TCA Exemption (Fell) 2nd June 2017
- 16/03022/REM - Erection of a dwelling following Outline permission 15/03493/OUT (appearance and landscaping to be considered) – APPROVED 22nd December 2016
- 15/00228/PLF – Erection of a detached dwelling with garage, external and internal alterations and extension to barn to allow use as a dwelling, detached garage to serve Beech Lodge, Main Street and creation of replacement access, Land East Of 104 Main Street Etton East Riding of Yorkshire – APPROVED 9th July 2015

3.0 The Proposal

3.1 The client's intention is to extend (a modest addition) and convert the building into holiday accommodation. The internal layout shows (see attached extract below) how the building could form a comfortable singular (double) bedroom accommodation, with open plan living kitchen area.

3.2 New openings have been kept to a minimum, and all the windows/doors are proposed to be replaced with appropriate material. Where openings are proposed in the roof, conservation style roof lights are proposed to be used.

3.3 The planning application is supported by the following information: Plans:

- Location Plan
- N2579-22-01 (Rev. A) Existing & Proposed Floor Plans, Elevations and Section (extract below)



Trees

3.4 Within the application site (to the west) are located 2 trees (Conifer and Silver Birch), neither tree constitute healthy specimens.

3.5 In regard to the Silver Birch and the Conifer, and in accord with the Council's Validation checklist, neither of the trees are considered to fall under Category A or B trees as per the BS 5837. This classification identifies each category as the following:

CATEGORY A – These are generally large, high-quality trees which the local authority will want to see retained if at all possible.

CATEGORY B – These may be somewhat smaller or not particularly high-quality trees.

3.6 Given that neither tree is considered to fall under the Category A or Category B classification (given that the scheme allows for a more comprehensive planting proposal) it is not considered that a Tree Survey is required in this instance.

Potential for Protected Species (Bats)

- 3.7 It is considered that given the use and the nature of the building in its current state that it is unlikely/unsuitable for bats. It can be seen from the photographs (below) that given the open nature and materials of the building that it is considered to be unsuitable for roosting bats.



Structural Survey

- 3.8 Given that the building is located outside of the settlement limit Policies S4 and ENV3 of the East Riding Local Plan require that such proposal should be accompanied by a structural survey. The said survey/accompanying information is required to cover/identify the following:

- Demonstrate that the building has sufficient structural integrity to accommodate the proposed change of use together with any physical alterations that are required to accommodate it.
- Demonstrate that the building is structurally sound, fit for purpose and is capable of conversion without extensive re-building.
- Include scaled drawings highlighting areas that require replacement, repair or renewal and identify the extent to which works, or repairs are necessary and the amount of new structural work needed to facilitate the conversion.
- The plans should make it clear which parts of the building are to remain and which parts are to be new work. (Generally, if the proposal would involve rebuilding more than 10% of the walls (by surface area) where the roof structure needs to be rebuilt, or 20% of the walls where the roof structure is to be retained, the Council will have serious concerns about the proposed development).
- The report should reassure the Council (and the prospective developer) that the building is unlikely to collapse during the course of conversion (in which case any planning permission granted may not be sufficient to allow work to proceed).

- 3.9 The building/structure the subject of the application is a timber framed building which was erected 2 – 3 years ago and is secured to a concrete slab foundation. Given that the building is relatively recent it is not considered that a structural survey is necessary in this instance. The works to extend the building to facilitate the development will involve the removal of the end panel/section of the building and the addition of a further timber frame and the re-cladding of the new addition to match the main building. The works will be structurally independent and will not require any structural alterations to the main building.

3.10 Based on the above it would seem that the requirement of an independent structural report would not be necessary/required in this specific instance.

4.0 The Policy Context

4.1 The National Planning Policy Framework was revised in 2021 and chapters on development within Conservation Areas and design are pertinent to this proposal.

4.2 The settlement of Etton is defined as a village within the East Riding Local Plan and has a defined development limit (see Inset 87: Etton from the Local Plan below).



4.3 The proposed conversion would fall just outside of the development limits and as such is considered to be within the Countryside in regard to the respective planning policies. The NPPF has an overarching principle of a presumption in favour of sustainable development, this is reflected within Policies S 1 and S2 of the ERLP which contain a presumption in favour of sustainable development and address climate change by supporting development that reduces greenhouse gas emissions.

4.4 The proposal is located within the countryside as identified in the ERLP. Policy S4 c of the ERLP sets out the types of development that are supported within the countryside. For the sake of completeness, the relevant part of the policy is set out below:

Policy S4: Supporting development in Villages and the Countryside

- A. Outside of the settlements listed in Policy S3, development will be supported to help maintain the vibrancy of Villages (listed in Appendix B) and the Countryside where it:
1. Is of an appropriate scale to its location taking into account the need to support sustainable patterns of development;
 2. Encourages the re-use of previously developed land where appropriate; and
 3. Does not involve a significant loss of best and most versatile agricultural land. Development in Villages and the Countryside should also accord with the specific provisions of parts B or C of this policy.
- Villages
- B. Within the development limits of Villages, as set out on the Policies Map, the following forms of development will be supported where it does not detract from the character and appearance of the village:
1. New housing, usually comprising a single dwelling;
 2. Affordable housing for local people;
 3. New and/or enhanced local services and facilities; and
 4. Economic development.
- Countryside
- C. Outside of a development limit land will be regarded as the Countryside and the following forms of development supported, where proposals respect the intrinsic character of their surroundings:
1. Conversion of buildings for economic development (including work-live units), tourism or community uses. Conversions for new housing will be supported where the preservation of the building would enhance the immediate setting and where it:
 - i. would represent the optimal viable use of a heritage asset or would be appropriate enabling development to secure the future of a heritage asset; or
 - ii. would re-use a redundant or disused building without significant alteration or significant extension.
 2. Replacement dwellings;
 3. New dwellings of exceptional quality or of truly outstanding innovative design;
 4. Affordable housing for local people;
 5. Agricultural, forestry or other rural-based occupational dwellings subject to demonstrating an essential need. Such dwellings will be subject to an agricultural occupancy condition;
 6. Employment uses in accordance with Policy EC1;
 7. Agricultural, horticultural and forestry uses;
 8. New and enhanced infrastructure;
 9. Energy development and associated infrastructure;
 10. Development to support existing military defence operations; and
 11. Sports, equine, recreation, community facilities and tourism development.

4.5 Policy EC2 of the ERLP is also considered to be of relevance and states the following:

Policy EC2: Developing and diversifying the Visitor Economy

- A. Tourism developments including attractions, facilities and accommodation, particularly those helping to meet existing deficiencies, will be encouraged to help strengthen and broaden the tourism offer across the East Riding.
- B. In the Countryside, proposals for tourism development will be supported where their scale and cumulative impact is appropriate for the location, and they:
 - 1. Utilise existing buildings;
 - 2. Involve new, expanded, upgraded or rolled back/re-located static and touring caravan sites;
 - 3. Are part of a farm diversification scheme, providing existing buildings are re-used where possible;
 - 4. Support an existing countryside attraction, providing existing buildings are re-used where possible; or
 - 5. Have a functional need to be located in the Countryside, providing existing buildings are re-used where possible.
- C. Within a Seafront Area tourism and recreation proposals that require a seafront location will be supported. The boundaries for Seafront Areas are set out on the Policies Map.

4.6 The policy outlines that within the countryside, proposals for tourism development will be supported where their scale and cumulative impact is appropriate for the locations and where they utilise existing buildings.

5.0 Assessment

The Principle of Development

- 5.1 With respect to the principle of development, the site lies in the open countryside outside of any defined development limit. Policy S4 supports proposals that respect the intrinsic character of the surrounding area and supports the conversion of buildings for economic development and tourism where it would re-use a building without significant alteration or significant extension.
- 5.2 It is noted that whilst the proposal involve a modest extension to the existing building the addition will repeat the rhythm of the openings and re-use of existing openings, save for a small number of additional openings, whilst incorporating the part enclose of the current building.
- 5.3 Where proposals relate to the conversion of a building to form a dwelling, there is a requirement to enhance the immediate setting of the building and the works would result in the preservation of the building. Whilst the proposal does not fall within the definition of forming a new dwelling (as the proposal is for holiday accommodation only) the applicant has sought to improve the setting of the building and improve its context.
- 5.4 Policy EC2 supports the development for tourism within the countryside where the scale of the development is appropriate to its location and where it will utilise an existing building.

Impact on neighbouring properties

- 5.5 The proposed holiday use will introduce some activity to the rear of the host dwelling and also increased use of the access road to the site by the occupants of the holiday cottage. The design of the building when viewed from the main property remains similar to the existing view, save for the introduction of a small number of changes. Given the distance between the host dwelling and this out building it is not considered that the use will harm their amenities nor that of the adjacent neighbouring properties. However, to soften any visual impact the applicant proposed tree planting around the site.
- 5.6 The proposed use will result in some limited increase in the level of activity around the building, such as to entering and leaving cars, but because of the distance between the parking area and the main dwelling, it is not considered the level of activity would be so great it would harm the amenities of the occupiers of this dwelling.

Impact on Conservation Area

- 5.7 Policy ENV3 requires development to respect all forms of heritage assets, and states the following:

Policy ENV3: Valuing our heritage

- A. Where possible, heritage assets should be used to reinforce local distinctiveness, create a sense of place, and assist in the delivery of the economic well-being of the area. This can be achieved by putting assets, particularly those at risk, to an appropriate, viable and sustainable use.
- B. The significance, views, setting, character, appearance and context of heritage assets, both designated and non-designated, should be conserved, especially the key features that contribute to the East Riding's distinctive historic character including:
 - 1. Those elements that contribute to the special interest of Conservation Areas, including the landscape setting, open spaces, key views and vistas, and important unlisted buildings identified as contributing to the significance of each Conservation Area in its appraisal;
 - 2. Listed Buildings and their settings;
 - 3. Historic Parks and Gardens and key views in and out of these landscapes;
 - 4. The dominance of the church towers and spires as one of the defining features of the landscape, such as those of Holderness and the Wolds;
 - 5. Heritage assets associated with the East Yorkshire coast and the foreshore of the Humber Estuary;
 - 6. The historic, archaeological and landscape interest of the Registered Battlefield at Stamford Bridge;
 - 7. The historic cores of medieval settlements, and, where they survive, former medieval open field systems with ridge and furrow cultivation patterns;
 - 8. The nationally important archaeology of the Yorkshire Wolds; and
 - 9. Those parts of the nationally important wetlands where waterlogged archaeological deposits survive.
- C. Development that is likely to cause harm to the significance of a heritage asset will only be granted permission where the public benefits of the proposal outweigh the potential harm. Proposals which would preserve or better reveal the significance of the asset should be treated favourably.
- D. Where development affecting archaeological sites is acceptable in principle, the Council will seek to ensure mitigation of damage through preservation of the remains in situ as a preferred solution. When in situ preservation is not justified, the developer will be required to make adequate provision for excavation and recording before or during development.

- 5.8 The application site is a modern store building with no intrinsic heritage significance or significant contribution within the Conservation Area.
- 5.9 Listed buildings are protected by the by the 1990 Planning (Listed Buildings and Conservation Areas) Act, Sections 16(2) and 66(1) and by the National Planning Policy Framework (NPPF) as well as by local; planning guidance. The NPPF and local guidance encourage the planning authority to approve proposals that enhance the setting of listed buildings or other designated heritage assets. It is therefore imperative that the proposals preserve and, if possible, enhance, the special interest.

- 5.10 The existing building is an ancillary building that is clearly understood to be subordinate to main property (Beech Lodge, 104 Main Street, Etton). Given the position of the building none of it is readily visible from the remaining part of the village. Therefore, any perceived impact is viewed from the parent property.
- 5.11 In the case of the present building, the openings are minimal, this together with the low single-story ridge height, the simple unadorned architecture, and the plan form of the building ensures that the existing building is understood by visitors as an ancillary building.
- 5.12 The materials used in the building do not detract from the setting of Conservation Area, neither will the proposed materials/additions.

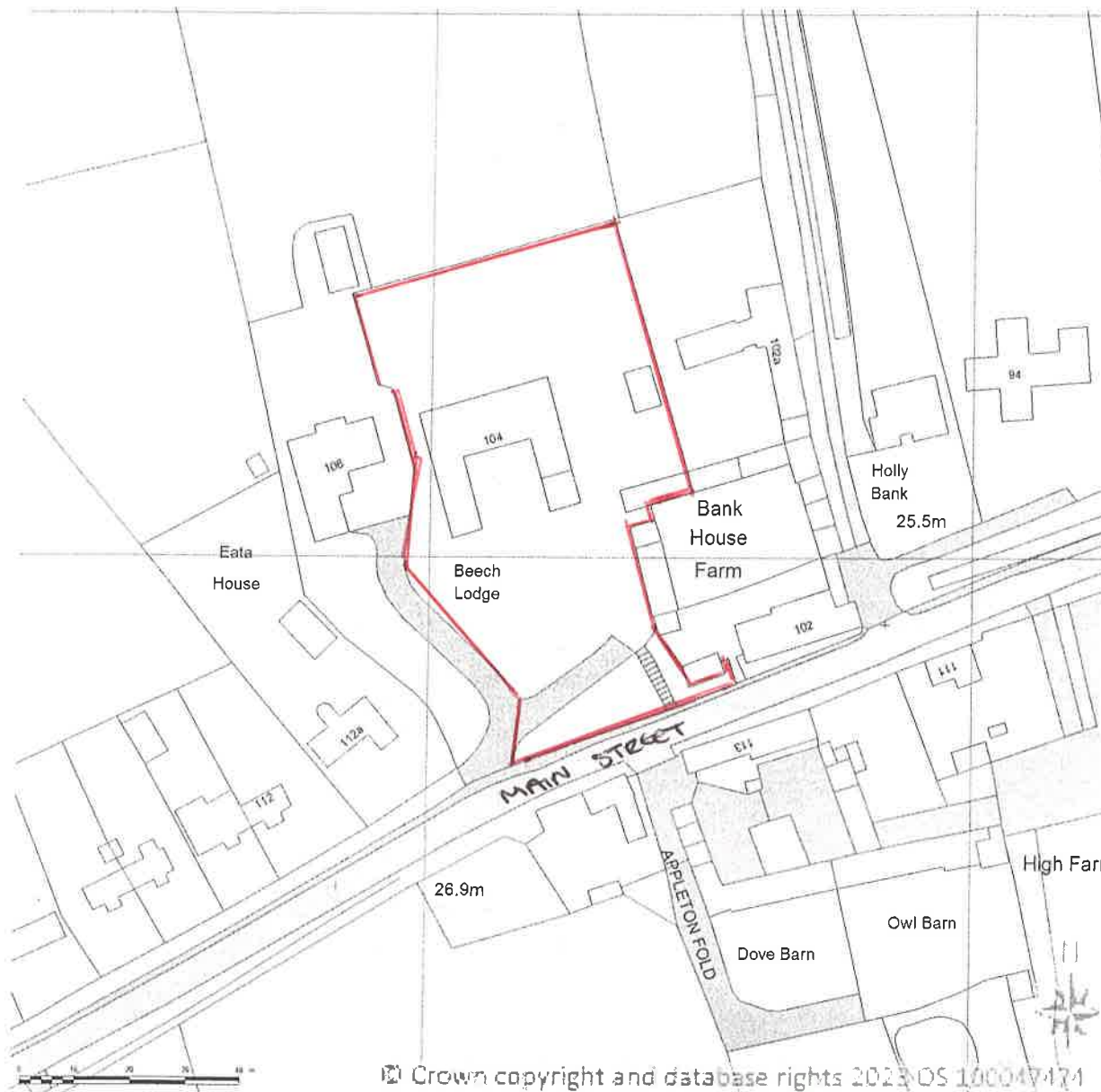
Impact assessment

- 5.13 The proposed conversion of the store building will be carried out in a manner that is sensitive and sympathetic to the setting of Beech Lodge and the wider Conservation Area. The proposed design intends to retain the form of the present building while improving the quality and useability of the building to create a more appropriate structure that enhances the setting of Beech Lodge. The proposed building will:
- Retain the same ridge height as the existing building within the addition;
 - Retain the same window pattern, with only sympathetic additions. This will create a more balanced appearance whilst maintaining the main aspect of the structure;
 - The roof of the building will maintain the current finish to match existing roof material;
 - The external walls within the minor addition will be constructed to match the existing and finished in a neutral colour;
 - All windows and doors will be of timber.
- 5.14 The net effect of the changes will be to maintain the appearance and form of the building, subordinate to Beech Lodge, and will avoid the appearance of domestic buildings that would detract from the setting of the listed building. In addition, the use of high-quality materials and finishes will represent a considerable enhancement to the setting of The Beeches.

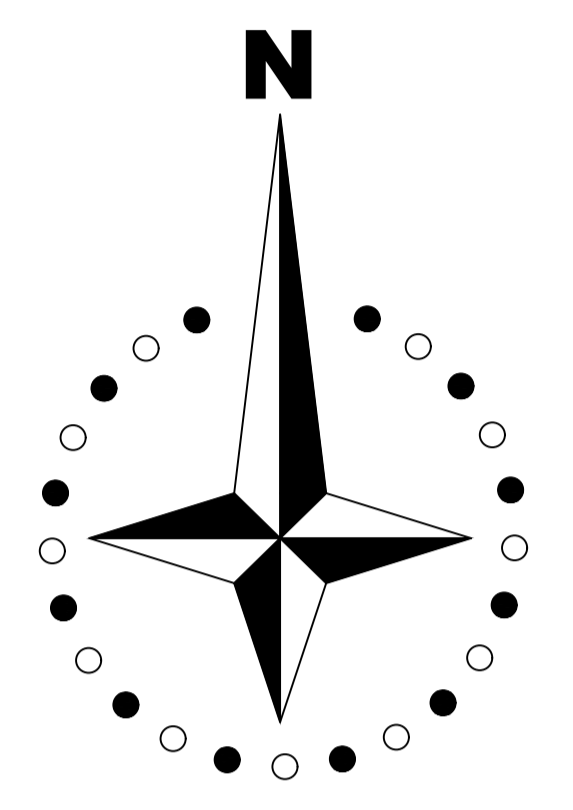
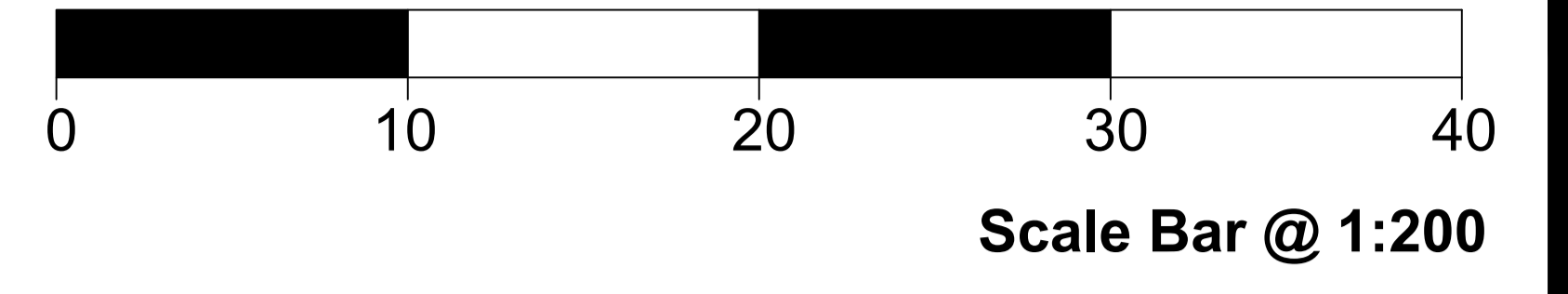
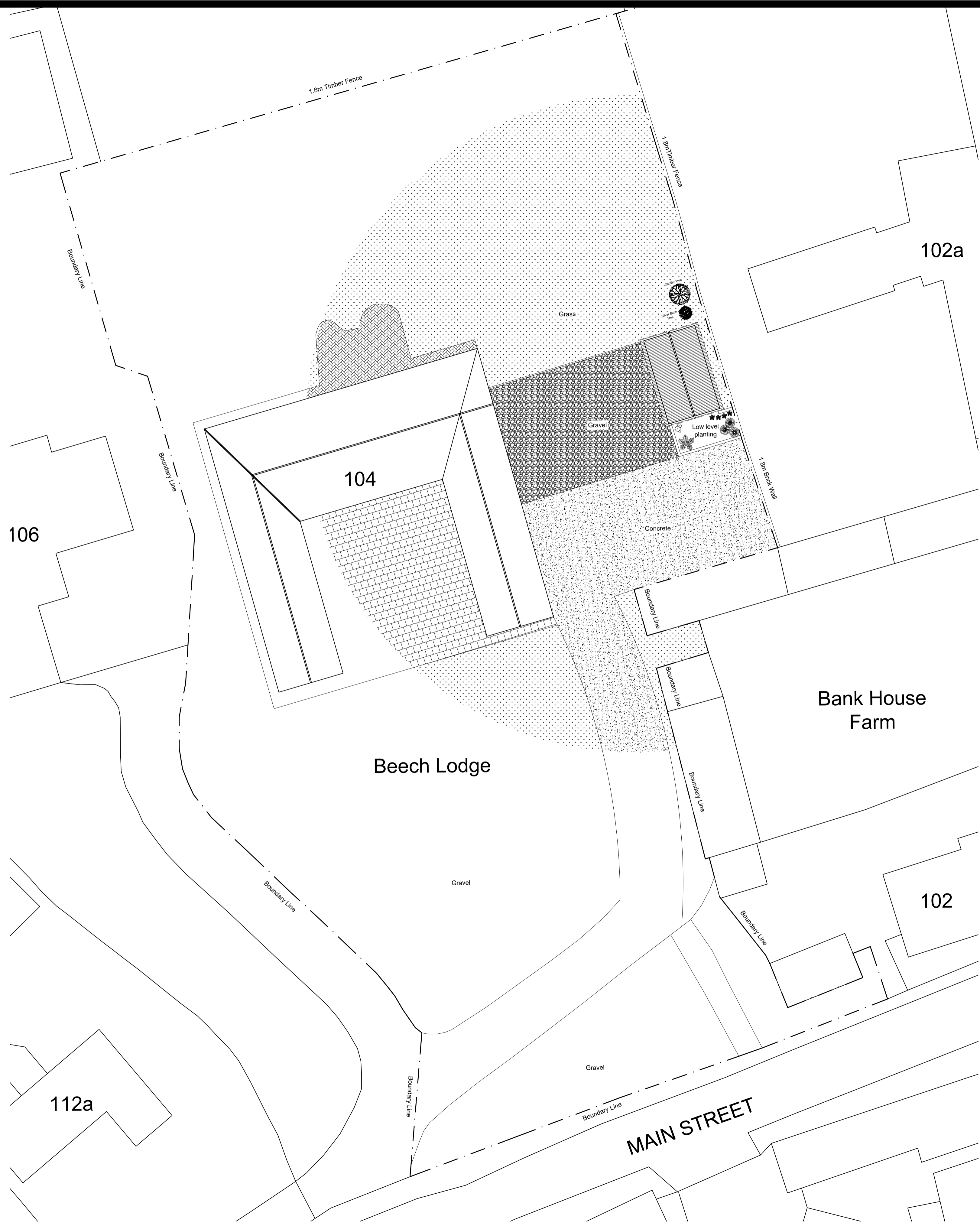
6.0 **Conclusion**

- 6.1 The application seeks the reuse of a building located in the open countryside but close to the development limit of the village and within the Etton settlement envelope. The building is capable of conversion, the scheme is considered and provides for a sustainable tourist-based accommodation which in turn will assist in the economic development of the area.
- 6.2 From a heritage perspective, the proposed development is therefore in accord with the heritage provisions of the National Planning Policy Framework, the relevant sections of the 1990 Planning (Listed Buildings and Conservation Areas) Act, and local guidance on heritage. There is thus no heritage-related reason for refusal and the application should be approved in line with the NPPF which states that local planning authorities should take account of *'the desirability of sustaining and enhancing the significance of heritage assets and putting them to viable uses consistent with their conservation'*.
- 6.3 There are no clear or compelling reasons to refuse to grant planning permission that have been identified. It follows therefore that planning permission should be granted.

SITE LOCATION PLAN
AREA 4 HA
SCALE 1:1250 on A4
CENTRE COORDINATES: 497425, 443401



Supplied by Streetwise Maps Ltd
www.streetwise.net
Licence No: 100047474
03/02/2023 11:12:38



195 Holderness Road, Hull, HU8 8TA
Tel: 01482 707499 Mob: 07402 070779

CLIENT
Mr & Mrs Hider
Harthill Barn
104 Main Street
Beverley
HU17 7QP

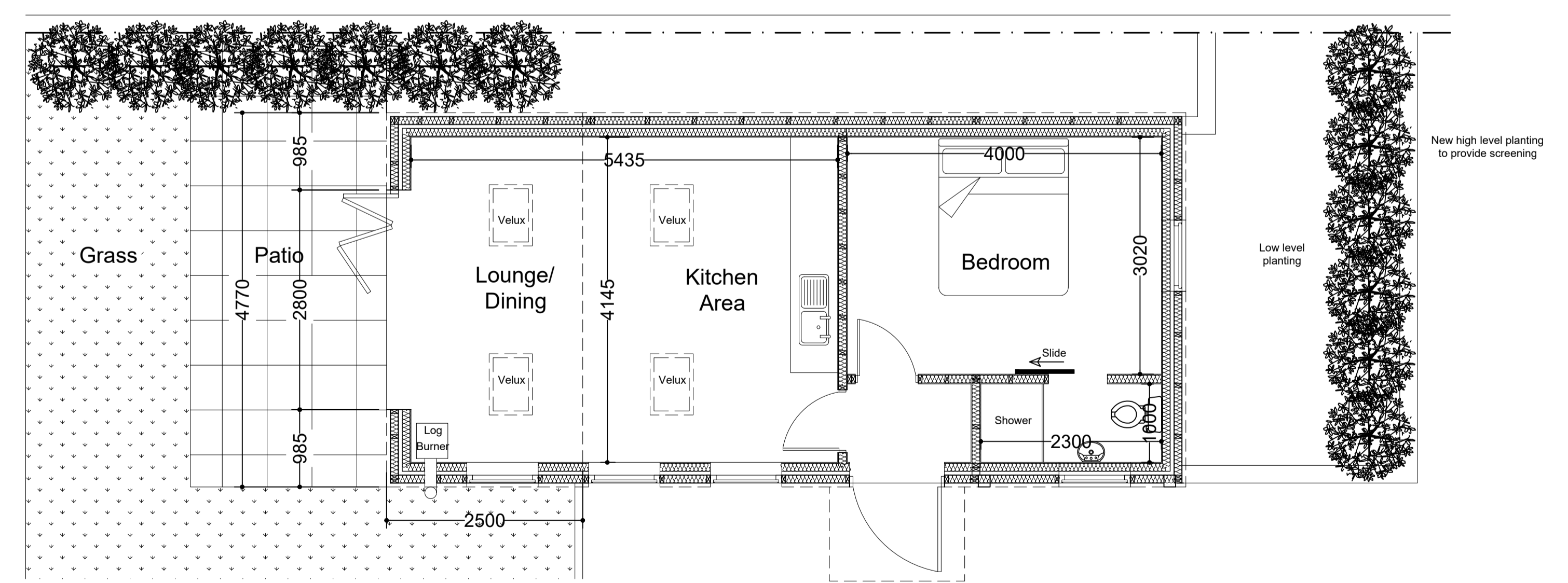
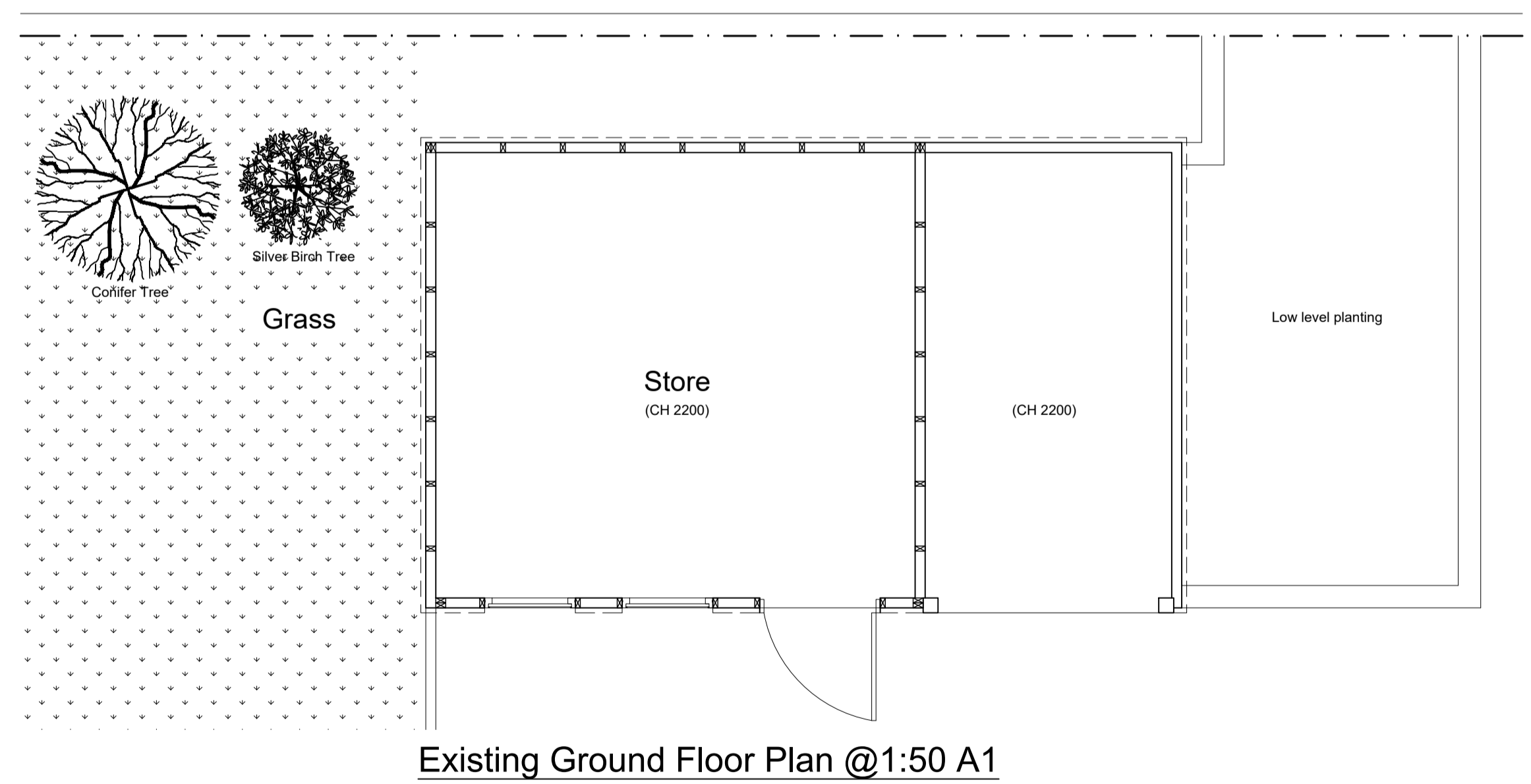
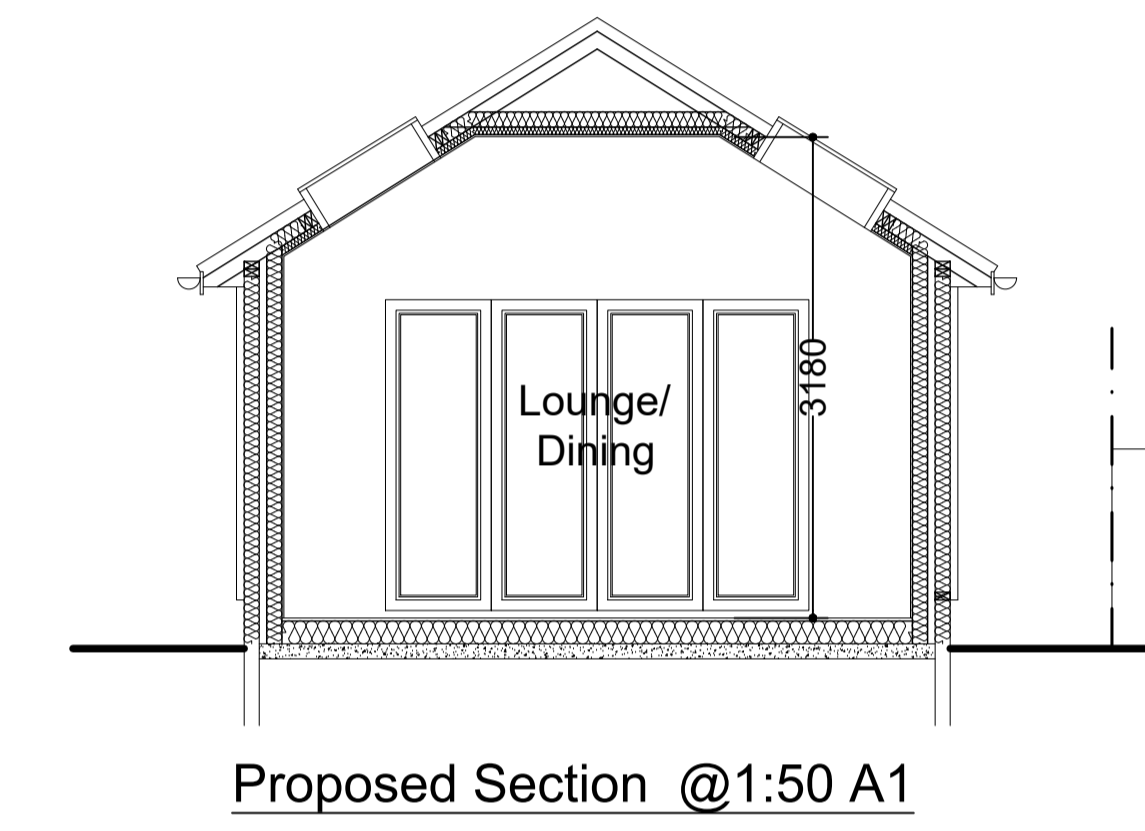
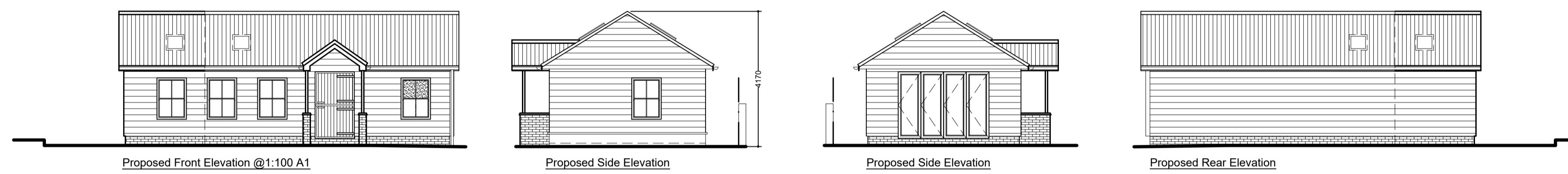
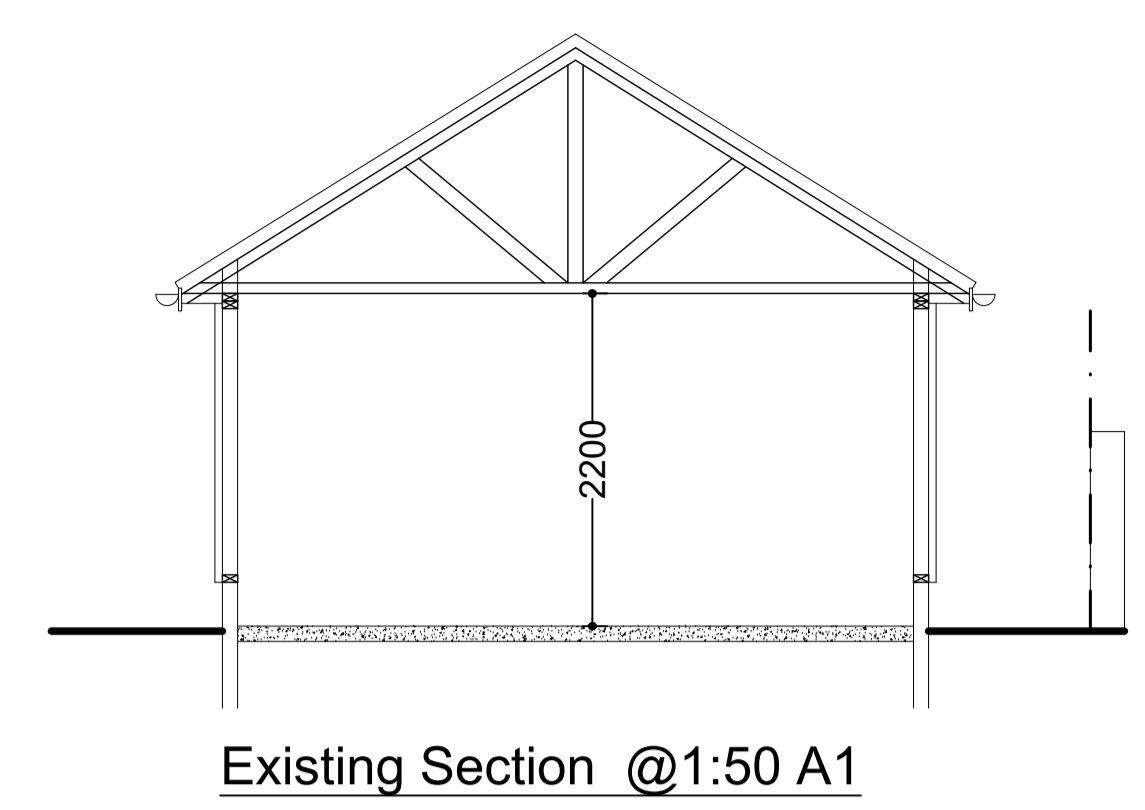
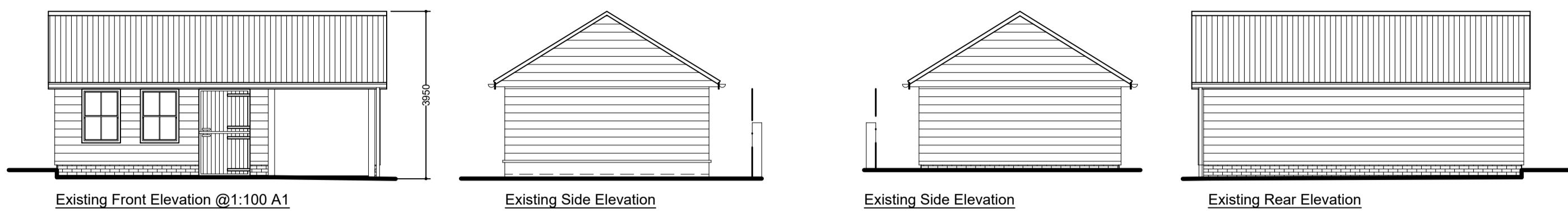
JOB TITLE
Proposed Conversion of Outbuilding
Into Holiday Accommodation

DWG. TITLE
Existing Block Plan

| | |
|----------------|-----------|
| SCALE 1:200 | DRN TP |
|----------------|-----------|

| DATE | ALTERATION | BY | REV |
|------|------------|----|-----|
| | | | |
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| | | | |

| | | |
|----------------------------|----------------|----------|
| DWG. NUMBER N2579-22-02 | DATE Dec 22 | REV - |
|----------------------------|----------------|----------|



CLIENT
Mr & Mrs Hider
Harthill Barn
104 Main Street
Beverley
HU17 7QP

JOB TITLE
Proposed Conversion of Outbuilding Into
Holiday Accommodation

DWG. TITLE
Existing & Proposed Floor Plans, Elevations
and Section

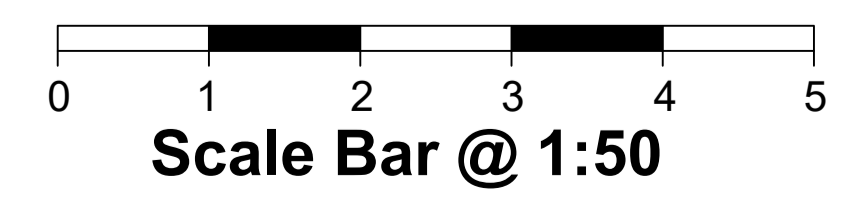
SCALE
1:50

DWG. NUMBER
N2579-22-01

DRN
D Flintoft

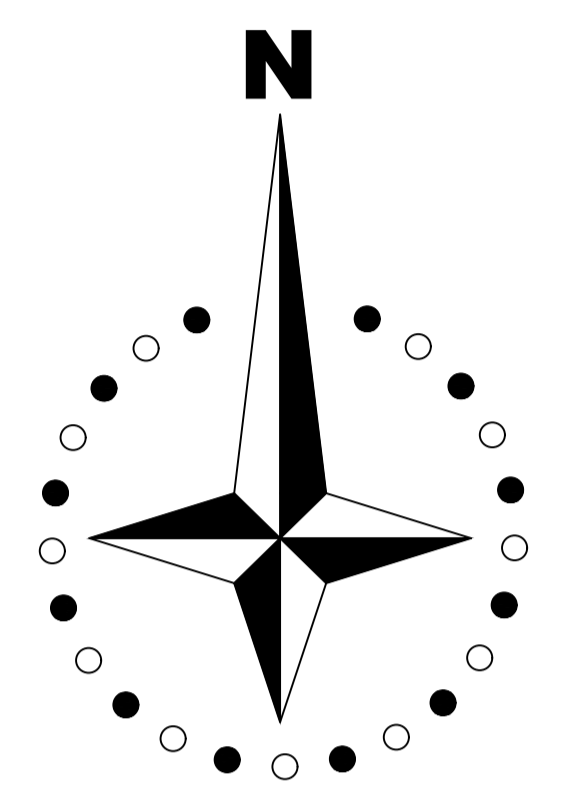
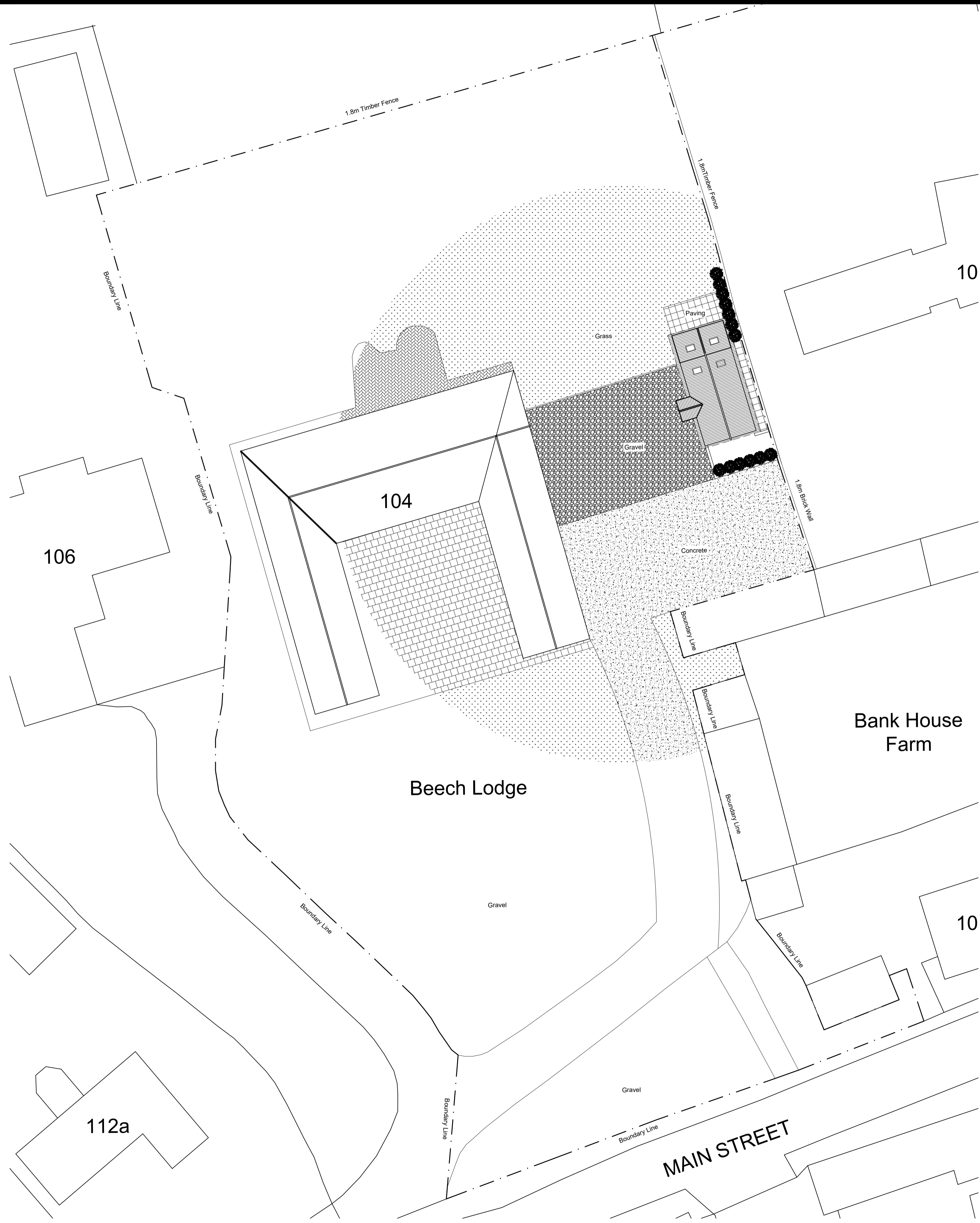
DATE
Dec 22

| DATE | ALTERATION | BY | REV |
|----------|----------------|----|-----|
| 12/01/23 | Client Updates | TP | A |
| | | | |
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| | | | |
| | | | |



SUTTON DESIGN LTD
Architectural Services

195 Holderness Road, Hull, HU8 8TA
 Tel: 01482 707499 Mob: 07402 070779



195 Holderness Road, Hull, HU8 8TA
Tel: 01482 707499 Mob: 07402 070779

CLIENT
Mr & Mrs Hider
Harthill Barn
104 Main Street
Beverley
HU17 7QP

JOB TITLE
**Proposed Conversion of Outbuilding
Into Holiday Accommodation**

DWG. TITLE
Proposed Block Plan

| | | | |
|-----------------------|------------|------------------|-----|
| SCALE 1:200 | | DRN TP | |
| DATE | ALTERATION | BY | REV |
| | | | |
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|-----------------------------------|-----------------------|-----------------|
| DWG. NUMBER N2579-22-03 | DATE Dec 22 | REV - |
|-----------------------------------|-----------------------|-----------------|



| | | | | | |
|-----------------|-------------|-------------|------------|----------------------------|------------|
| Assessor | Alan Bravey | Date | 8 May 2023 | Planned Review Date | 8 May 2024 |
|-----------------|-------------|-------------|------------|----------------------------|------------|

| | | | |
|-------------------------------------|----------------------------|-----------------------------------|---|
| Task/Operation and location: | Water Safety at Etton Mere | Number of Persons at risk: | Members of Public visiting Mere, volunteers working at Mere |
|-------------------------------------|----------------------------|-----------------------------------|---|

RISK ASSESSMENT

This Risk Assessment has been completed in accordance with the Councils Code of Practice & Guidelines relating to the Management of Health and Safety at Work Regulations 1999. The risk rating has been deduced from the following formula – Likelihood x Severity.

Note – The likelihood of an accident/incident accruing may increase according to the frequency of the task. The severity of an accident/incident may be affected by the number of persons at risk.

| Likelihood (L) | | Severity (S) | |
|-----------------------|---------------------------------------|---------------------|--|
| 1 | Almost impossible | 1 | Low - Causing a minor injury. Cuts or bruising |
| 2 | Improbable/ not very likely to happen | 2 | Medium – strain and sprain |
| 3 | Possible/could happen | 3 | Major – fractures, burns etc |
| 4 | Very likely/would not be surprised | 4 | High |
| 5 | Inevitable/certain to happen | 5 | Fatality |

| Total Score | Risk Category |
|--------------------|--|
| 1 | Considered tolerable risk, normal day to day activity |
| 2-10 | Risk is to be controlled as far as is reasonably practicable by completion of risk assessment and control measures |
| 11-20 | Hazard must be avoided or the level of risk reduced significantly by control measures |
| 21-25 | Activity / task should be suspended. |

| Significant Identified Hazards | Existing Control Measures | L | S | Total Score = L x S | Existing Control Measures OK Y/N | Additional Control Measures Required to Reduce Level of Risk to Acceptable Level | L | S | Total Score = L x S |
|--|--|---|---|---------------------|----------------------------------|---|---|---|---------------------|
| <ul style="list-style-type: none"> Falling into Pond and getting stuck in mud / drowning – children specifically at risk (children are known to have walked onto pond / mud area) Falling through ice in pond (there has been a known fatality within living memory) The location of the pond means that it is easily accessible by all The depth of the pond following recent excavations is not yet known. It is not clear to what extent the deep mud will remain. The depth of the mud at the centre of the pond is not known. | <ul style="list-style-type: none"> Immediately accessible areas to the front of the pond are tested and are not deep with either mud or water (May 2023) Fence to restrict access to pond from all but volunteers. Deep Water / Deep mud signs Edges of pond clearly visible, no steep or slippery banks Supervision of any Parish Council work around the pond. Volunteers wear suitable footwear with good grips. No access for pond dipping. Pond inspected every 3 months and records kept. | 3 | 5 | 15 | No | <p>Recommended that life saving equipment be installed for the benefit of people working at the pond.</p> <p><<<< Extract from Zurich Risk Assessment Guide - A youth fell into a pond sustaining serious injuries. It was found that the organisation inspected the pond every three months and kept records. In addition they carried out routine maintenance work in the area. The action taken by the organisation was deemed to be reasonable as they are not required to provide measures for the foolhardy.”</p> | 2 | 5 | 10 |
| Hygiene- Infection Weils | Pond area fenced off – no eating possible | 2 | 2 | 4 | Yes | | 2 | 2 | |

| | | | | | | | | | |
|---|---|--|--|--|--|--|--|--|--|
| <p>disease Poisoning (blue-green algae)</p> | <p>in that area.</p> <p>Additional signs will be displayed if blue – green algae detected.</p> <p>All volunteers working at pond to wash thoroughly after doing so.</p> | | | | | | | | |
|---|---|--|--|--|--|--|--|--|--|

Lowther with
Oak Coloured
Slats – available
in Black





- Lowther with Black Coloured Slats – available in Oak



Section 1 – Annual Governance Statement 2022/23

We acknowledge as the members of:

Etton Parish Council
ENTER NAME OF AUTHORITY

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2023, that:

| | Agreed | | |
|---|--------|----|--|
| | Yes | No | |
| 1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements. | ✓ | | <i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i> |
| 2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness. | ✓ | | <i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i> |
| 3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances. | ✓ | | <i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i> |
| 4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations. | ✓ | | <i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i> |
| 5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required. | ✓ | | <i>considered and documented the financial and other risks it faces and dealt with them properly.</i> |
| 6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems. | ✓ | | <i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i> |
| 7. We took appropriate action on all matters raised in reports from internal and external audit. | ✓ | | <i>responded to matters brought to its attention by internal and external audit.</i> |
| 8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements. | ✓ | | <i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i> |
| 9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit. | Yes | No | N/A |
| | | | ✓ |

*For any statement to which the response is 'no', an explanation must be published

This Annual Governance Statement was approved at a meeting of the authority on:

15/05/2023

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

Information required by the Transparency Code (not part of the Annual Governance Statement)

The authority website/webpage is up to date and the information required by the Transparency Code has been published.

Yes | No

www.ettonpc.org.uk

ENTER PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

Section 2 – Accounting Statements 2022/23 for

Etton Parish Council

| | Year ending | | Notes and guidance |
|---|--------------------|--------------------|---|
| | 31 March 2022 £ | 31 March 2023 £ | |
| 1. Balances brought forward | 9,304 | 6,455 | Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year. |
| 2. (+) Precept or Rates and Levies | 5,540 | 5,716 | Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received. |
| 3. (+) Total other receipts | 454 | 12,927 | Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received. |
| 4. (-) Staff costs | 1,210 | 1,121 | Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments. |
| 5. (-) Loan interest/capital repayments | 0 | 0 | Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any). |
| 6. (-) All other payments | 7,633 | 20,399 | Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5). |
| 7. (=) Balances carried forward | 6,455 | 3,578 | Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6). |
| 8. Total value of cash and short term investments | 6,455 | 3,578 | The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation. |
| 9. Total fixed assets plus long term investments and assets | 25,173 | 24,819 | The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March. |
| 10. Total borrowings | 0 | 0 | The outstanding capital balance as at 31 March of all loans from third parties (including PWLB). |

| For Local Councils Only | Yes | No | N/A | |
|--|-----|----|-----|---|
| 11a. Disclosure note re Trust funds (including charitable) | | | | The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets. |
| 11b. Disclosure note re Trust funds (including charitable) | | | ✓ | The figures in the accounting statements above do not include any Trust transactions. |

I certify that for the year ended 31 March 2023 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

SIGNATURE REQUIRED

Date

10/05/2023

I confirm that these Accounting Statements were approved by this authority on this date:

15/05/2023

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Etton Parish Council 2022/23 Out Turn Report

| | Budget | Actual | Difference | Notes |
|-----------------------------------|-------------|--------------|--------------|--|
| <u>Expenditure</u> | £ | £ | £ | |
| Clerk's Salary | 1150 | 1121 | -29 | |
| Admin/Expenses | 360 | 279 | -81 | |
| Audit Fees | 220 | 215 | -5 | |
| Hire of Village Hall | 120 | 66 | -54 | |
| Subscriptions | 8.75 | 35 | 26 | |
| Insurance | 400 | 375 | -25 | |
| Grants / S157 / Entertainment | 1125 | 2429 | 1304 | £1.1k Jubilee, £1k pub nights, £110 Xmas Event |
| Footway Lighting | 1500 | 2220 | 720 | Increased energy costs |
| Pond / War Memorial / Open Spaces | 1300 | 12916 | 11616 | £12K pond project, £200 defib install, £540 gardening |
| Total Expenditure | 6191 | 19655 | | |
| | Budget | Actual | Difference | |
| <u>Income</u> | | | | |
| Precept | 5717 | 5717 | 0 | |
| Interest | 4 | 22 | 18 | |
| Grants / Reimbursement | 0 | 12293 | 12293 | 10.7k Pond Grant, £500 Jubilee Grant, 1k pub night grant |
| Donations | 0 | 205 | 205 | Pond Donations (see 2023/24 year), Wreath Donation |
| Draw from Reserves | 470 | 1418 | 948 | Increase draw on reserves due to energy costs |
| Total Income | 6191 | 19655 | 13464 | |
| Expenditure Less Income | 0 | 0 | | |

Etton Parish Council Bank Reconciliation 31 March 2023

Prepared by Alan Bravey, Clerk to Etton Parish Council

Closing Statements 31 March 2023

| | £ | £ | £ | £ |
|--------------------------|---|------|------|---|
| Business Reserve Account | | 3548 | | |
| Add Undeposited Cash | | 30 | | |
| | | | 3578 | |

Less - None

NET BALANCES **3578**

Ledger

| | | | | |
|---|--|-------|--|-------------|
| Opening Balance | | 6455 | | |
| Add Receipts in the Year | | 18644 | | |
| Less Payments in the Year | | 21520 | | |
| CLOSING CASH BOOK BALANCE 31 March 2021 | | | | 3578 |

May / June 2023

Expenditure Authorised outside of the meeting for Noting

| Payee | Detail | Total Cost | VAT |
|----------------------|--|-------------------|------------|
| Clerk | Picnic Costs + Defib First Aid Kit (19.20) | 178.39 | 36.68 |
| Royal British Legion | Queen's Canopy Plaque | 154.99 | 31 |
| Direct365 | New battery from Etton Defib | 229.38 | 45.88 |
| Party Packs | Picnic Equipment | 60.81 | 12.16 |
| Peter Ford | Grass Cutting | 271 | - |
| ICO | Information Commission Fee | 35 | - |
| Cllr Stott | Picnic Costs | 175.10 | TBC |
| Resident | Picnic Costs | 20.05 | - |

Income to Note

| From | Description | Total (£) |
|----------------------|-------------------------|------------------|
| FCC Recycling | Pond Grant refund | 169.51 |
| ERYC | Precept 50% | 3047.50 |
| ERYC | Coronation Grant | 500 |
| HMRC | VAT Reclaim for 2022/23 | 1864.73 |

| Item | Description | Total (£) | VAT (£) |
|----------------|---|------------------|----------------|
| 1) Alan Bravey | May and June Salary (107.92) 2022 / 23 Working from Home Payment - £100, Postage Costs - £72.35, Microsoft 365 Costs - £29.88 | £310.15 | |
| 2) HMRC | May and June PAYE | 71.20 | |