

ETTON PARISH COUNCIL

<p>Chair: John Holmes, Whitehouse Barn, Main Street, Etton East Riding of Yorkshire HU17 7PG Telephone: 01430 810797 Email: holmesja@btinternet.com</p>	<p>Clerk: Alan Bravey, 3 Ruskin Way, Brough, East Riding of Yorkshire HU15 1GW Telephone: 01482 662292 Email: ettonpc@outlook.com</p>
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28th April 2021

To: All Members of the Parish Council

Dear Councillor,

I hereby give you notice that the **ANNUAL MEETING OF THE PARISH COUNCIL** will take place on **TUESDAY, 4TH MAY 2021** following the **Annual Parish Meeting**, which begins at **7:00pm**. The meeting will take place via Zoom Video Conferencing because COVID-19 social distancing restrictions prevents the Parish Council from physically meeting. The Agenda is set out below.

Members of the public and press are welcome to attend and may raise issues with the Council in the Public Participation period, which will take place at the start of the meeting.

Please visit:

<https://us02web.zoom.us/j/8820584062?pwd=dzk1amtvOGpqL2xTWGMrV0E1N1N1dz09>

You will be prompted to enter the meeting ID **882 058 4062** and the meeting password **040521**. Alternatively, you can **join from your landline or mobile telephone** by dialling **0330 088 5830** and entering the meeting ID when prompted.

Members of the public and press are welcome to attend and may make representation to the Council in the Public Participation period, which will be at the start of the meeting

Yours sincerely



Clerk to the Parish Council

AGENDA

Public Participation - To receive any questions / issues from the public

1. To receive any apologies for absence.
2. To elect a Chairman until the Annual Meeting of the Council in May 2022.
3. To record declarations of pecuniary and non-pecuniary interests by any member of the Council in respect of the agenda items below.
4. To elect a Vice-Chairman until the Annual Meeting of the Council in May 2022.
5. To receive and sign the Minutes of the Parish Council Meeting, held on 8 March 2021, as a true and correct record.

6. To receive an update from Ward Councillors
7. To co-opt to the Parish Council vacancy
8. To appoint Charity Representatives for 2021/22 (at present Ms Gibbs and Mr Bugg).
9. To appoint members to the Personnel Committee (at present Councillors Holmes and Bell)
10. To agree Dates of Parish Council meetings for 2021/22: It is suggested that meetings be held as physical meetings on the following Mondays at 7.30 pm: 28 June (Accounts sign off), 6th September, 8th November, 10th January 2022 (Budget and Precept Setting), 14th March 2022 (Annual Parish Assembly commencing at 7.00pm followed by the Parish Council Meeting) and 9th May, 2022 (Annual Meeting of the Parish Council).
11. To receive an update from the Clerk
 - Pond Update
12. To receive any resident's feedback received by Councillors
 - Councillor Ward – Reports of attempted dog thefts
 - Councillor Holmes – Village Picnic, Dog Fouling Signs, Church Walk Update
13. To receive the following correspondence:
 - Resident, Request for dog fouling sign
 - Humberside Police, Newsletter
 - Councillor Gibbs, Letter of resignation
 - ERYC, Devolution Update
 - ERYC, Approval of Pond tree application
 - BT, Confirmation the Parish Council would be consulted on any proposals to decommission village phone booth
 - ERYC, Surface Dressing, Gardham Road, Etton.
 - ERYC, Numbering Etton's street lighting columns.
 - ERYC, Update on Etton footpaths
14. To consider the following planning applications at 86 Main Street:
 - Erection of a sliding electric entrance gate to front and new railings to side (East) boundary with associated works, reposition existing railings at front (South) and side (West) boundary and refurbish by replacing tips with circular tips and stripping back and painting black and installation of a first floor window to front of dwelling
 - Erection of Tree House to Rear of Property
15. To agree to submit an exemption from external audit
16. To approve the schedule of accounts for payment
17. To receive agenda items for the next Parish Council Meeting

ETTON PARISH COUNCIL

8 March 2021

PRESENT: Councillors Holmes (Chair), Bell, Gibbs, Sleight, Stott, Yeo, Ward and Widd

Ward Councillors Beaumont, Greenwood and Meredith.

There were two members of the public in attendance.

The meeting was held virtually using Zoom.

11/21 DECLARATIONS OF INTEREST – There were no declarations made.

12/21 WARD COUNCILLOR UPDATE – ERYC officers had inspected the hole at the Warter Road entrance to Laburnum Farm, caused by the traffic diverted during the Main Street road closure using the drive as a passing place, and advised that it would not be a priority for repair. Damages to verges etc were considered low priority and would generally self-repair over time. It was agreed that a photo of the pot hole would be shared with Ward Councillors Beaumont and Greenwood.

13/21 MINUTES OF PREVIOUS MEETING – Resolved – that the minutes of the Parish Council meetings held on the 11 January should be approved as a correct record and signed at a later date by the Chairman.

14/21 CLERK UPDATE – The defibrillator at Kiplingcotes Furniture had been installed and registered with Yorkshire Ambulance Service. Graham Stuart MP's office had identified Gardham as a potential location for an additional defibrillator, and had offered to purchase the unit through a charitable fund, if a suitable location could be found. It was agreed that the Clerk would prepare a letter to residents in Gardham and that Councillor Stott would distribute. The Clerk advised that the Parish Council could now co-opt to the Parish Council vacancy, and that a resident had expressed an interest in joining the Council. It was agreed to consider co-option at the next appropriate meeting.

15/21 COUNCILLOR UPDATE – The residents at Church Farm had taken actions to address the slurry run off. It was noted that the ditches had been cleared out at the west end of the village, and it was agreed that the Council would write to thank the landowner. Councillors discussed whether a change in the direction of ploughing in the field to the rear of the houses at west end might help alleviate water run-off. It was agreed the Clerk would raise with the farmer. The residents affected in that location had been advised by Councillor Holmes and ERYC on property level flood protection measures that could be introduced. The Dalton Estate had agreed to contribute a proportion of the funding towards the resurfacing of Church Walk. Councillor Holmes was fundraising for the outstanding amount so the work could take place in April. Councillor Holmes had also ordered some posts to install the dog fouling stickers. Councillor Bell suggested stencilling column numbers on the village lamp posts to assist with identification and it was agreed that the Clerk would investigate. The meeting discussed the poor state of the footpaths at 40 and 94 Main Street, following the recent building works and it was agreed that the Clerk would raise with ERYC. Councillor Widd agreed to attend to the trees at the pond.

16/21 CORRESPONDENCE – The meeting discussed the correspondence received and invited Ward Councillor Meredith to provide an update on the devolution proposals. **Resolved** – i) that the following correspondence should be received by the Council:

- i. ERYC, Lock down guidance

- ii. Resident, Drainage Issues
- iii. ERYC, LGA Members Code of Conduct and Draft Flood Risk Sequential and Exception Test.
- iv. ONS, National Census 21st March.
- v. ERYC. Community Hub Update
- vi. Resident, Condition of grass verges
- vii. ERYC, Approval of variation in plans, 94 Main Street Etton
- viii. ERYC, Approval of pitched roof porch to front and pitched roof over existing detached garage, 88 Main Street, Etton
- ix. Humberside Police, Monthly Update Newsletter
- x. Resident. Support Letter to KCom
- xi. ERYC, Law on Virtual Meetings
- xii. Office of Police and Crime Commissioner, Newsletter
- xiii. ERYC, Devolution Information
- xiv. ERYC, Conditions of verges in the area

ii) that the Council would request KCOM extend their fibre broadband to the village, iii) that the next meeting of the Parish Council would be held virtually prior to the 7th May law change and iv) that the Parish Council would comment on any devolution proposals when they were presented.

17/21 WAR MEMORIAL CONSULTATION - Further to minute 66/20, residents had been consulted on the Parish Council's proposal to install a plaque on the war memorial, which would read: "To commemorate all of this Parish who have served during all conflicts and wars". 34 people had responded to the consultation, which was 14% of the electoral roll. The majority of the responses said that WW2 should be remembered specifically, rather than an "all wars" message. 9 responses, including those from residents with current and past connections with the armed forces, felt that the war memorial should only remember those that had fallen in service. 10 responses said the war memorial should commemorate those that had served during WW2, although it was not clear whether this was specifically in the armed forces, or in some other way. 7 responses asked that WW2 be treated in the same way as WW1, which was those who had fallen and those who served.

Resolved – That following the consultation, the Parish Council would i) install a plaque remembering the one resident known to have died during the Second World War ii) install a roll of honour in the war memorial garden listing the names of people known to have served in the Second World War iii) consult residents on the list of names for the roll of honour iv) and request permission from the Village Hall Committee to hang a roll of honour in the Church Hall.

18/21 PLANNING APPLICATION – 40 MAIN STREET, ERECTION OF SINGLE AND TWO STOREY EXTENSION TO REAR - Resolved – the Parish Council would register no objections to the application, but would comment that i) it would like to see on-site parking to prevent a traffic pinch points on Main Street and ii) it had concerns that about issues of loss of amenity and privacy for the new cottage, due to the outlook from the two dormer windows, and to a certain degree from the large expanse of window to the kitchen dining area.

19/21 FUNDING FOR POND WORKS – Councillor Gibbs advised that an FCC funding application was being prepared for the next funding window, which was the 17 March to 17 June. Both the planning application and the land registry request had been submitted.

Resolved – That Sarah Gibbs was given delegated authority to submit the FCC funding application on behalf of the Parish Council.

20/21 TO AGREE ACCOUNTS FOR PAYMENT – Resolved – That the following accounts would be approved for payment:

- Cartridge Save - £73.87

- Clerk Expenses – Defib Pads & Battery, Web Domain Renewal - £261.5
- Clerk Salary – February and March - £53.96
- HMRC, PAYE Feb and March - £71.20.
- Zurich Insurance - £366.63

21/21 TO AGREE AGENDA ITEMS – Resolved - The next meetings of the Parish Council would take place on 3 May 2021.

Signed: _____

Dated: _____

APPLICATION FOR CO-OPTION TO ETTON PARISH COUNCIL

To be able to stand as a candidate for co-option for a Parish Council you must:

- be at least 18 years old on the day of your nomination
- be a British citizen, an eligible Commonwealth citizen or a citizen of any other member state of the European Union
- meet at least one of the following four qualifications:
 1. You are, and will continue to be, registered as a local government elector for the parish/community in which you wish to stand
 2. You have occupied as owner or tenant any land or other premises in the parish/community area during the whole of the 12 months before the day of your application..
 3. Your main or only place of work during the 12 months prior to the day of your application has been in the parish/community area.
 4. You have lived in the parish/community area or within three miles of it during the whole of the 12 months before the day of your application.
- Not be disqualified from applying for the role:
 - You are not subject of a bankruptcy restrictions order or interim order
 - You have been sentenced to a term of imprisonment of three months or more (including a suspended sentence), without the option of a fine, during the five years before polling day.
 - You have not been disqualified under the Representation of the People Act 1983

Name	Miss Madeleine Kate Horton
Address:	49 Main Street Etton East Riding of Yorkshire HU17 7PG
Email Address	Maddykhorton@hotmail.com
I have reviewed the criteria and confirm	Yes No

that I am eligible to stand for co-option.	
<p>Personal Statement - Please tell us why you would like to be an Etton Parish Councillor and why you think you would be a good fit for the role.</p>	
<p>Having recently moved to the area from Willerby, I've become interested in the local parish council and would like to get involved. Etton is a lovely place with great residents who care very much about the community, and I would like to bring my experience to help as much as possible dealing with issues in the area and helping out where I can.</p>	

Declaration

I confirm that I wish to be considered for co-option to the above named council and declare that the information given by me above is true.

Signature *Madeleine Horton* _____ Date 22/03/2021

Please send completed application forms to:

ettonpc@outlook.com or to

Etton Parish Council
c/o 3 Ruskin Way
Brough
East Riding of Yorkshire

HU15 1GW

Etton Parish Council Correspondence Record

8 March to 28 April March 2021

The Clerk will circulate correspondence when considered appropriate. If Councillors would like to see a copy of correspondence that has not been circulated, please notify the Clerk on ettonpc@outlook.com on 07932 016856.

Date Received	Attached?	From	Purpose of Correspondence
11/3/2021	N	Resident	Request for dog fouling sign in the vicinity of 122 Main Street
11/3/2021	Y	Humberside Police	Newsletter
16/3/2021	N	Councillor Gibbs	Letter of resignation
25/3/2021	N	ERYC Chief Executive	Further to my letter dated 17 February 2021, I can confirm that we have received confirmation from Government that we can commence discussions regarding our devolution proposals after the May 2021 PCC and local Elections. An outline timetable will see consultation later in the year with mayoral elections taking place in May 2023 if a deal and the associated governance arrangements can be agreed. The following statement has been issued: A joint-statement from Councillor Stephen Brady, leader of Hull City Council, and Councillor Richard Burton, leader of East Riding of Yorkshire Council, said: "We have now received the very welcome news from Luke Hall MP, the Minister for Regional Growth and Local Government, that the Government will shortly be ready to move forward to the negotiation stage of our proposed Hull and East Yorkshire devolution deal. "It has been confirmed that we will start discussions with Government on the content and proposed arrangements after the local and PCC elections in May and also that we should be in a position to begin local consultation before the end of the year, when the detail will be much clearer on what the deal could offer to our residents and our region."

1/4/2021	N	ERYC	Approval of Parish Council planning application to replace Willows at pond with more pond friendly species.
6/4/2021	N	BT	Advising on procedure for decommissioning a phone box, in which the Parish Council would be consulted.
6/4/2021	N	ERYC	Surface Dressing programme this year will include Gardham Road, Etton.
6/4/2021	N	ERYC	Confirming they will number Etton's street lighting columns.
13/4/2021	N	ERYC	Update on Etton footpaths



Serving our communities to
make them safer and stronger

Parish/Town News Release

Beverley Rural Ward March 2021

Beverley and Rural Ward – February 2021

Crime & ASB

Detailed crime and ASB data for your area can be obtained by visiting www.police.uk and following the 'Find your Neighbourhood' link.

1. What's happening in Your Area

Vehicle crime reports – 3 reports last month one of which is damage caused to the paintwork of one vehicle and the second is theft from vehicle involving suspects approaching victims work van which was parked outside an address he was plastering in. Victim left the van unlocked as he was going in and out of the property. Suspect open the vans side door and takes a number of tools totalling over £800 before leaving the scene.

Burglary reports – 2 reports during February of which one involves unknown suspect approaching the victim's garage which is located in the parking area away from the house and enter via the up and over door by unknown means. From within suspect takes a Strimmer, as well as a blower and hedge trimmer before making off.

2. Operations and patrols

COVID19

As we enter MARCH there is hope of regulations being relaxed as schools return to work. As ever the neighbourhood team will be out and about at areas of high footfall to ensure the current legislation is being followed and offering advice regards guidance. Keep up to date by visiting www.gov.uk for all the latest information regards the regulations.

NOT PROTECTIVELY MARKED

File classification: NOT PROTECTIVELY MARKED - NO DESCRIPTOR



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Parish/Town News Release

COVID Vaccine Scam

The team have been out engaging with members of the public and distributing leaflets with regards a recent vaccine scam which offenders have been using. We have been rising awareness about a text message which is being circulated purporting to be from the NHS offering eligibility for the vaccine with a link to apply for the vaccine on where you then enter sensitive personal details. **NEVER** give out such personal details or reply to unknown contacts whichever format they use, text, email or cold call. Always check with your GP if in doubt!

4 Top scams known thus far

1. Fake URL Links claiming to link to GOV.UK website to claim supposed COVID related payment.
2. Lockdown fines suggesting you have breached lockdown.
3. Offers of health supplements that will prevent you from becoming infected.
4. Financial support offers which appear to come from your bank.

PLEASE REPORT ANY SUSPECTED FRAUDULANT ACTIVITY TO **ACTION FRAUD** BY CALLING 0300 123 2040 OR VIA www.actionfraud.police.uk

Operation ZODIAC & GALILEO

The local team have been working closely with the the new dedicated Wildlife Team at HUMBERSIDE Police with some success. Each weekend the team have linked up with the Wildlife Team as well as Humberside Fire and Rescue who have provided a Drone facility and local farm watch Volunteers who have been able to provide local knowledge and real time information from there farm watch groups. This increase in numbers, equipment and knowhow has significantly increased HUMBERSIDE Polices ability to successfully catch and deal rural crime offenders in the huge rural area we cover. All the rural neighbourhood teams have assisted the Wildlife Team who have seized dogs and vehicles used in the commission of wildlife offences which are being investigated. They have also issued COVID Tickets & dispersal orders to others visiting the area for no valid reason.

In spite of the new team and increase in staff HUMBERSIDE still rely on public information to tackle this rural crime due to the size of the area we cover...please keep the information coming in MARCH.

Hi Viz Patrolling

As mentioned in the last post, the POD which was located on SAMMON ROAD, has left for pastures new in BRIDLINGTON in FEBRUARY. The POD naturally brought a higher Police presence in the area and was very popular with residents and it is the teams intention that a hi visibility presence will remain through both mobile and foot patrols. If you see us out and about please come and speak to us!

SPEEDWATCH

Following recent reports of speeding in LEVEN and recent fatal road traffic collisions in the area the team have been out in LEVEN conducting hi visibility speed checks. These were done at various locations throughout the village with any motorist

NOT PROTECTIVELY MARKED

File classification: NOT PROTECTIVELY MARKED - NO DESCRIPTOR



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Parish/Town News Release

who was over the speed limit was stopped and spoken to. The speed board is not evidentially calibrated camera and so all drivers were given advice and had their vehicle and details checked before being let on their way. This was done in conjunction with the Parish council and all the information we collated will be shared with the Parish council and East Riding of Yorkshire Council.

Social Media

Keep updated on current incidents, advice and requests for information by following @HumberbeatERYS on twitter and Humberside Police – East Riding of Yorkshire South on Facebook.

NOT PROTECTIVELY MARKED

File classification: NOT PROTECTIVELY MARKED - NO DESCRIPTOR



Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	86
Suffix	
Property name	
Address line 1	Main Street
Address line 2	
Address line 3	
Town/city	Etton
Postcode	HU17 7PQ

Description of site location must be completed if postcode is not known:

Easting (x)	497582
Northing (y)	443442

Description

2. Applicant Details

Title	Mr
First name	
Surname	Farrell
Company name	
Address line 1	86, Main Street
Address line 2	
Address line 3	
Town/city	Etton
Country	

2. Applicant Details

15

Postcode

Are you an agent acting on behalf of the applicant? Yes No

Primary number

Secondary number

Fax number

Email address

3. Agent Details

Title

First name

Surname

Company name

Address line 1

Address line 2

Address line 3

Town/city

Country

Postcode

Primary number

Secondary number

Fax number

Email

4. Description of Proposed Works

Please describe the proposed works:

Has the work already been started without consent? Yes No

5. Materials

Does the proposed development require any materials to be used externally? Yes No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Windows	
Description of existing materials and finishes (optional):	White UPVC
Description of proposed materials and finishes:	White UPVC

5. Materials

16

Boundary treatments (e.g. fences, walls)

Description of existing materials and finishes (optional):

Wrought Iron railings

Description of proposed materials and finishes:

Wrought Iron railings

Are you supplying additional information on submitted plans, drawings or a design and access statement?

Yes No

If Yes, please state references for the plans, drawings and/or design and access statement

2861_1_001 Location Plan
2861_1_002 Existing Site Plan and Elevations
2861_2_001 Proposed Site Plan and Elevations
2861_Design Access and Heritage Statement

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?

Yes No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

Yes No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

Yes No

Is a new or altered pedestrian access proposed to or from the public highway?

Yes No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

Yes No

8. Parking

Will the proposed works affect existing car parking arrangements?

Yes No

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
 The applicant
 Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes No

11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

11. Authority Employee/Member

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It is an important principle of decision-making that the process is open and transparent.

Yes No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

*** 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- The applicant
 The agent

Title

First name

Surname

Declaration date (DD/MM/YYYY)

Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)



Design & Heritage Statement

86. MAIN STREET ETTON

SALT ARCHITECTS

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1.1 BACKGROUND INFORMATION

Site address: 86 Main Street,
Etton, East Yorkshire,
HU17 7PQ

Client Details: Mr Farrel

Agent Details: SALT Architects Ltd,
54 Lairgate,
Beverley, East Yorkshire,
HU17 8EU

The application is for the above property situated on the border of Etton conservation area along Main Street. The Conservation area in general is described in the East Riding appraisal below.

The character and appearance of the Conservation Area at Etton is not uniform. There are two distinctive parts, with very different character, which demonstrate the sociological divide of English society in the past centuries. The western part consists mainly of 18th and 19th century village houses, farmsteads and outbuildings with a noticeable unity of form and materials. The eastern part is dominated by detached buildings around the church, such as High and Low Hall and St Mary's House – ERYC Etton Conservation Appraisal Listing Below.

1.2 SITE

The site is located at 86 Main Street. The proposed property is not situated in the Etton Conservation area, however due to the nature of the project, it is necessary to consider that the South boundary facing onto Main Street sits adjacent to the conservation border. The property has been subjected to extensions approved on previous applications and have been design and built to a very good standard, taking care to enhance the character of the existing property.

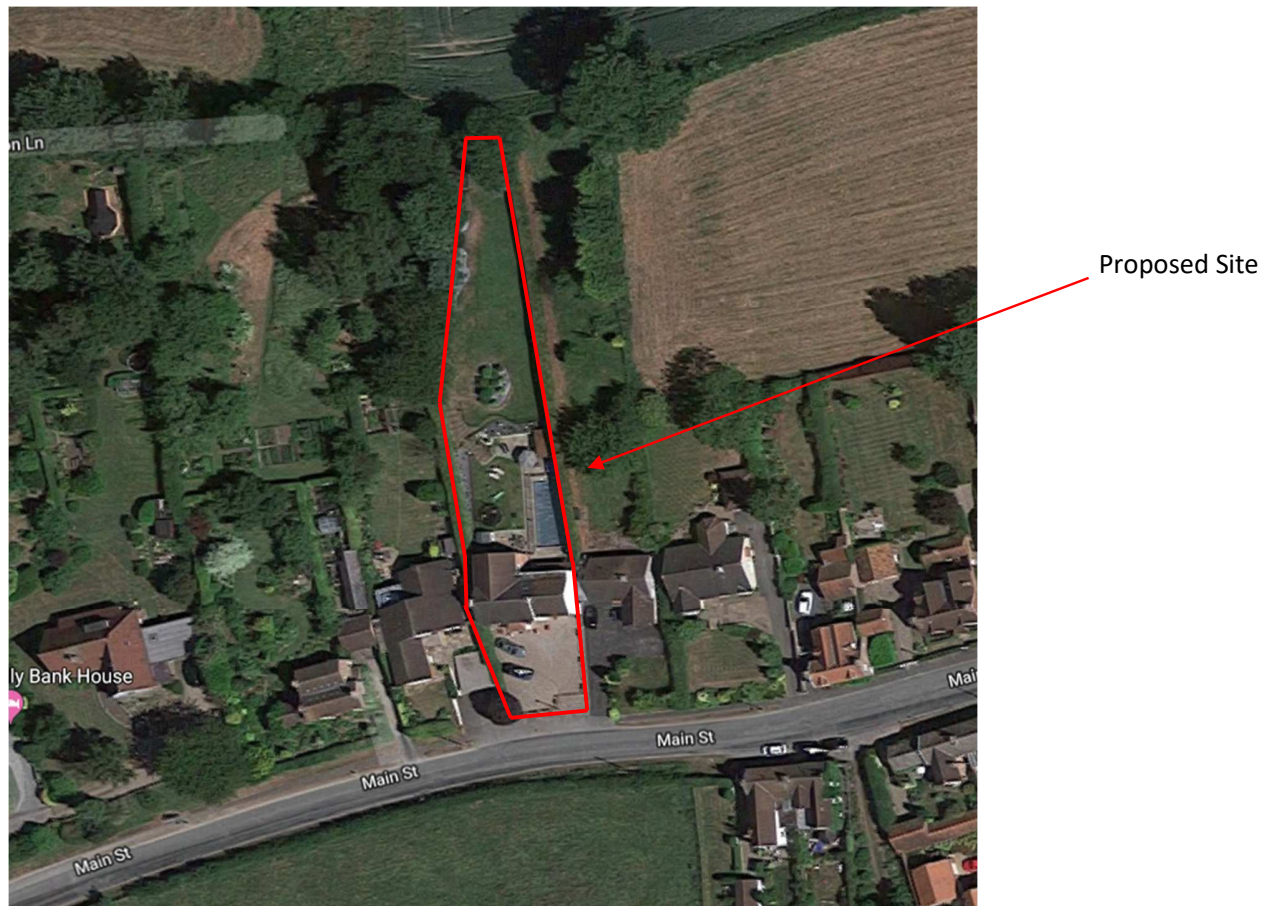


Fig 1 - Location Plan - not to scale – Google maps aerial view.



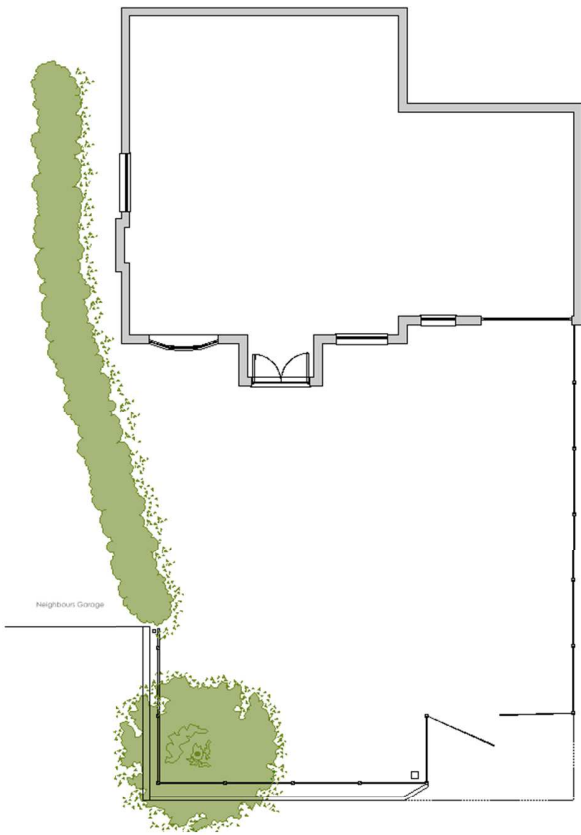
Fig 2 - Location Plan - not to scale – East Riding Conservation Appraisal

1.3 PROPOSAL

The proposal for this application is for the removal and repositioning of the existing railings to the South side of the property. The railings are to be repositioned closer to the property boundary so that the area is better utilized for parking and for suitable spacing for an electrical gate. Railings to the West side are to be removed and repositioned to suit new overall position. Existing South wall to remain and repaired where necessary. Existing tip detailing to be removed and replaced with circular tips to match existing post detailing. All railings to be stripped back carefully and painted black. Proposed new electrical gate to mimic existing style of railings, along with new railings to the East side that will follow the dramatic slope of the site.

The Southern boundary which stands firmly within the Conservation Area, will not be radically altered, and so helps to retain the characteristics in the street. The only changes to be made are the replacement of the tips. Though more modern systems for the proposed electrical sliding gate will be used, the style however will be mimicked from the existing railings. The proposal will also introduce planting behind the railings so that it softens up the southern boundary.

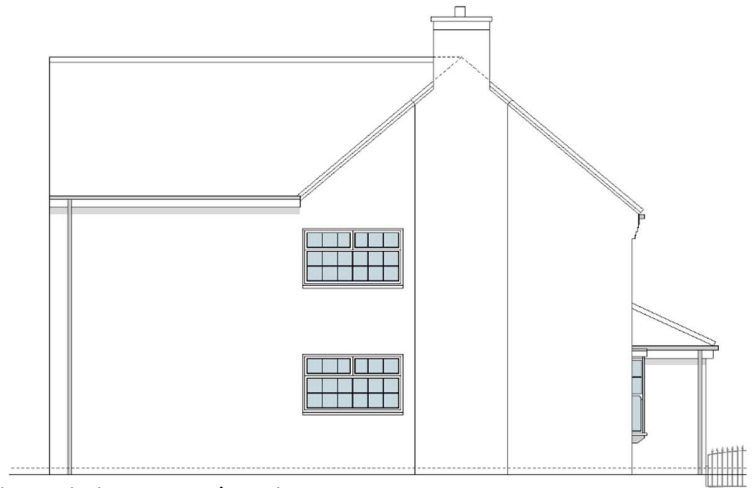
Proposed new fixed circular window with glazing bars to be installed and positioned central to the internal double height entrance hallway to the main dwelling.



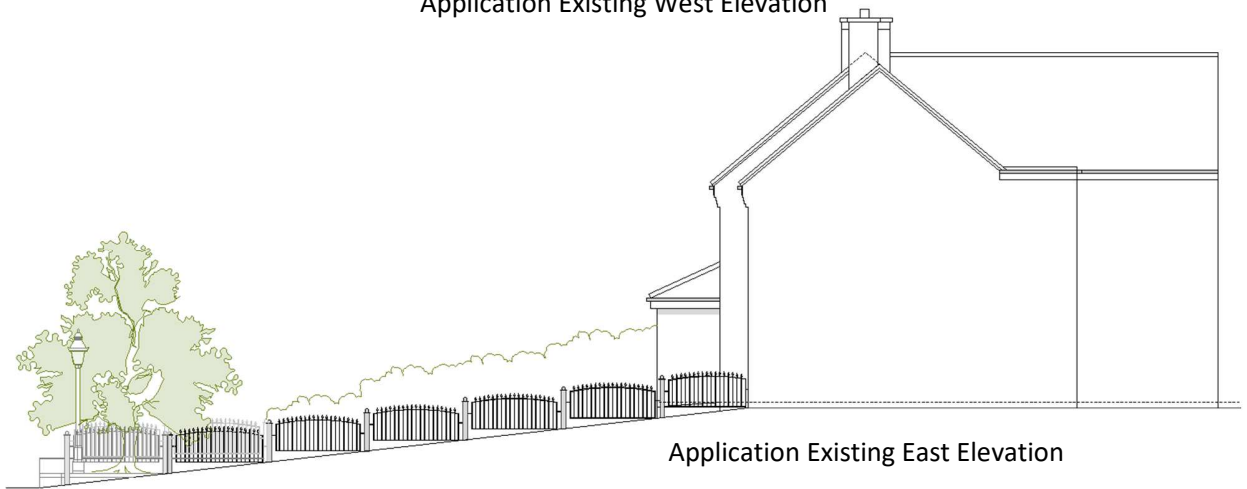
Application Existing Floor plan



Application Existing South Elevation

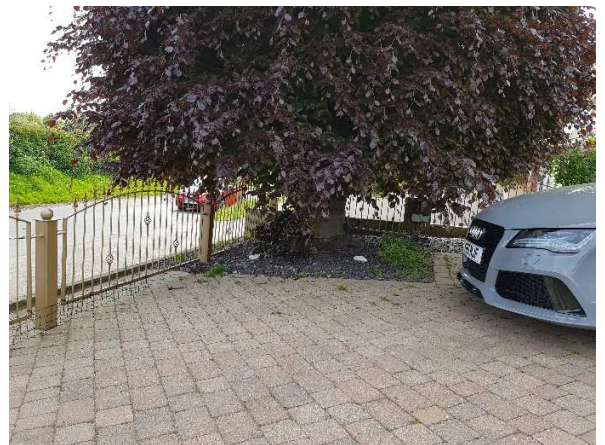


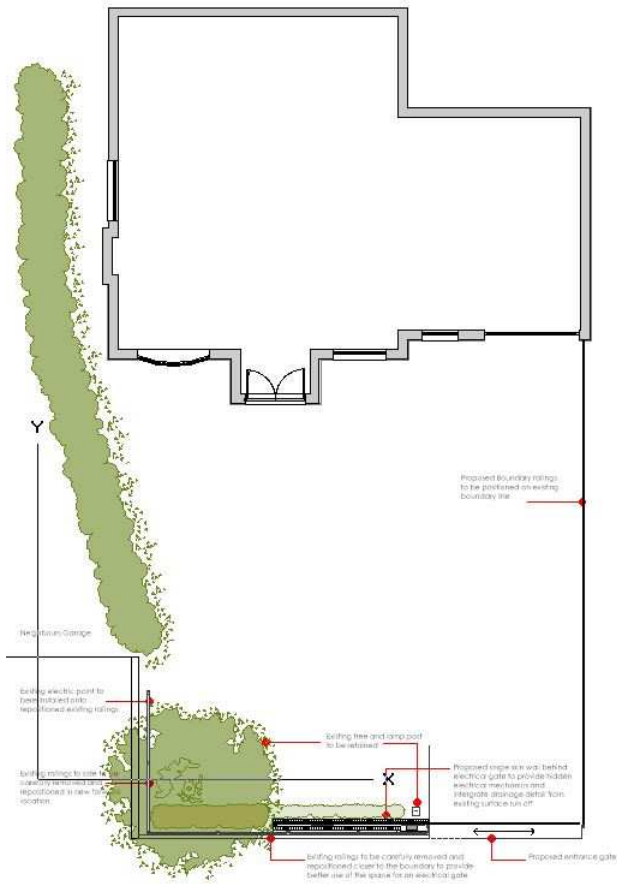
Application Existing West Elevation



Application Existing East Elevation

Existing photos of proposed property

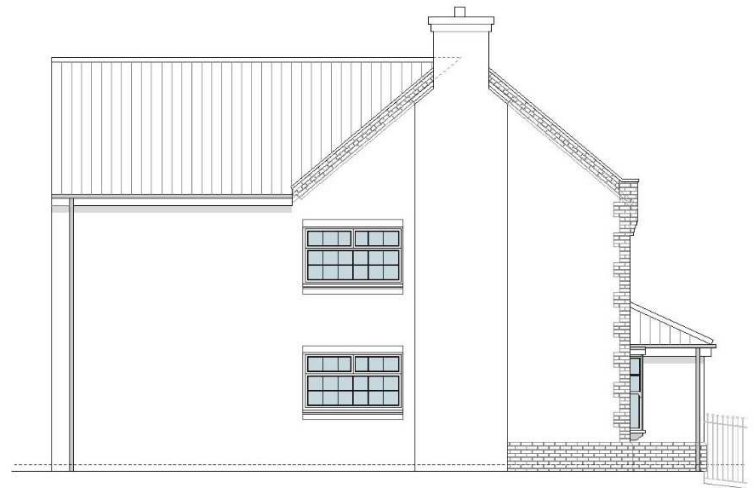




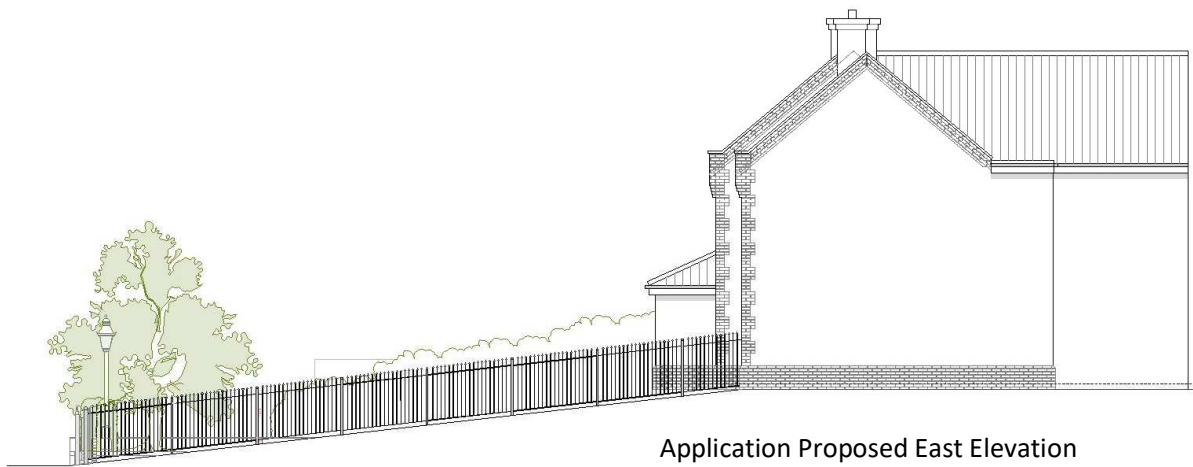
Application Proposed Floor plan



Application Proposed South Elevation



Application Proposed West Elevation



Application Proposed East Elevation

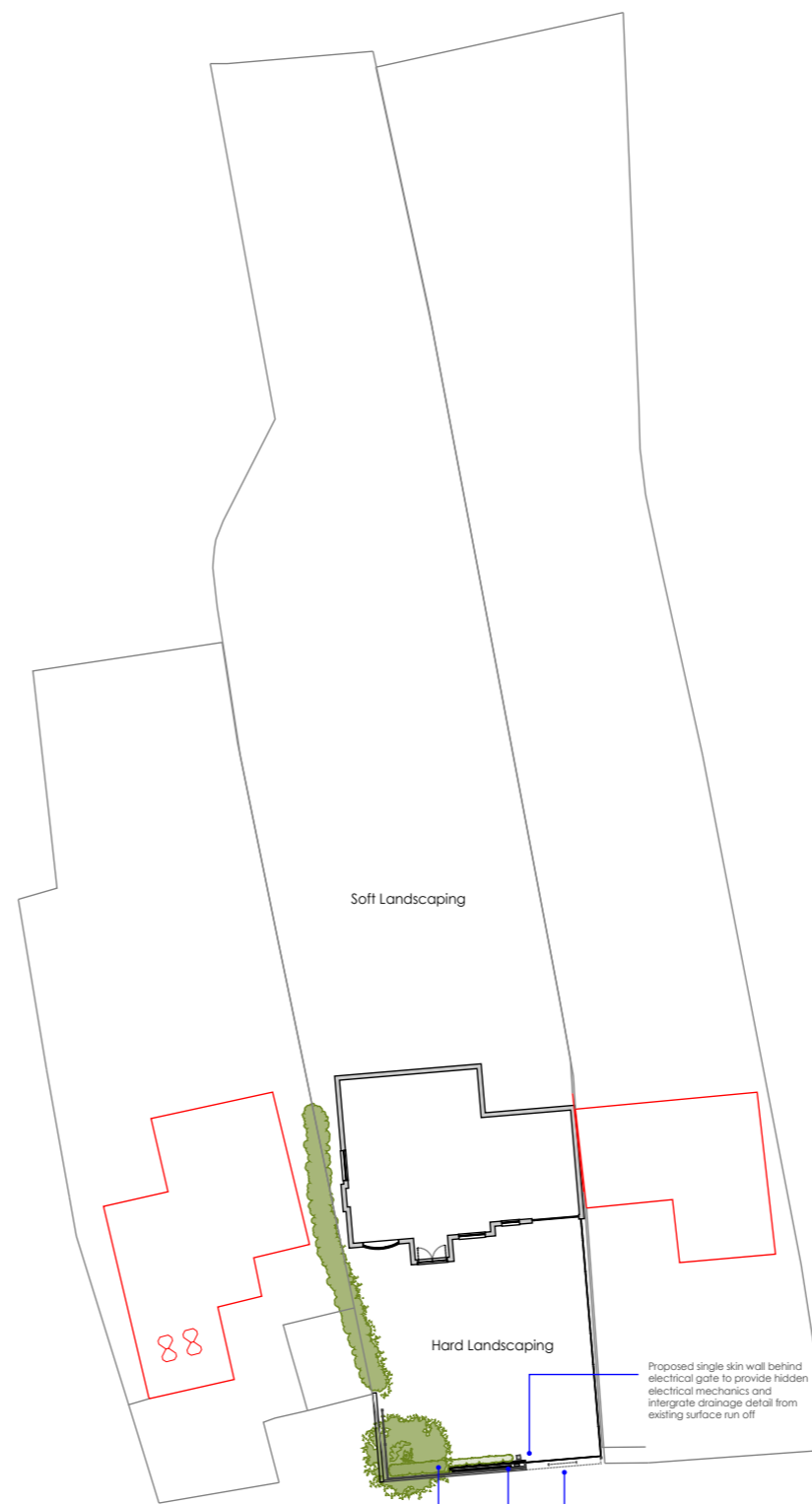
CONCLUSION

The aim of this proposal is to remove and reposition the existing railings to the west and south boundaries at the front of the property, whilst retaining the Etton Conservation Area characteristics. We intend on doing this by keeping the existing railings but updating the detailed tips to match the existing railings posts. Railings to the East elevation will be new and designed so that they follow the slope of the site to create better security than previously installed. We will incorporate planting behind railings at the southern boundary so that it softens the area.

The proposed new circular window to the dwelling creates a quirky finish to the overall elevation and will be designed with glazing bars to match all existing window styles.



Existing Site Plan



Proposed Site Plan



Scale Bar 1:500

Mark	Revision	Drawn	Date	Checked
A	Sheet Size Updated & Note Removed	AT	20/04/21	-
B	Scale Bar Updated	AT	21/04/21	-

SALT architects
 54 Lairgate, Beverley
 East Yorkshire
 HU17 8EU
 telephone 01482 888102
 fax 01482 888621

Client's name
 Mr Farrel
 Job title
 86 Main Street, Etton, HU17 7PQ
 Exterior facade alterations and re-roofing

Drawing title
 Existing and Proposed Site Plan

Scale
 1: 500 @A3

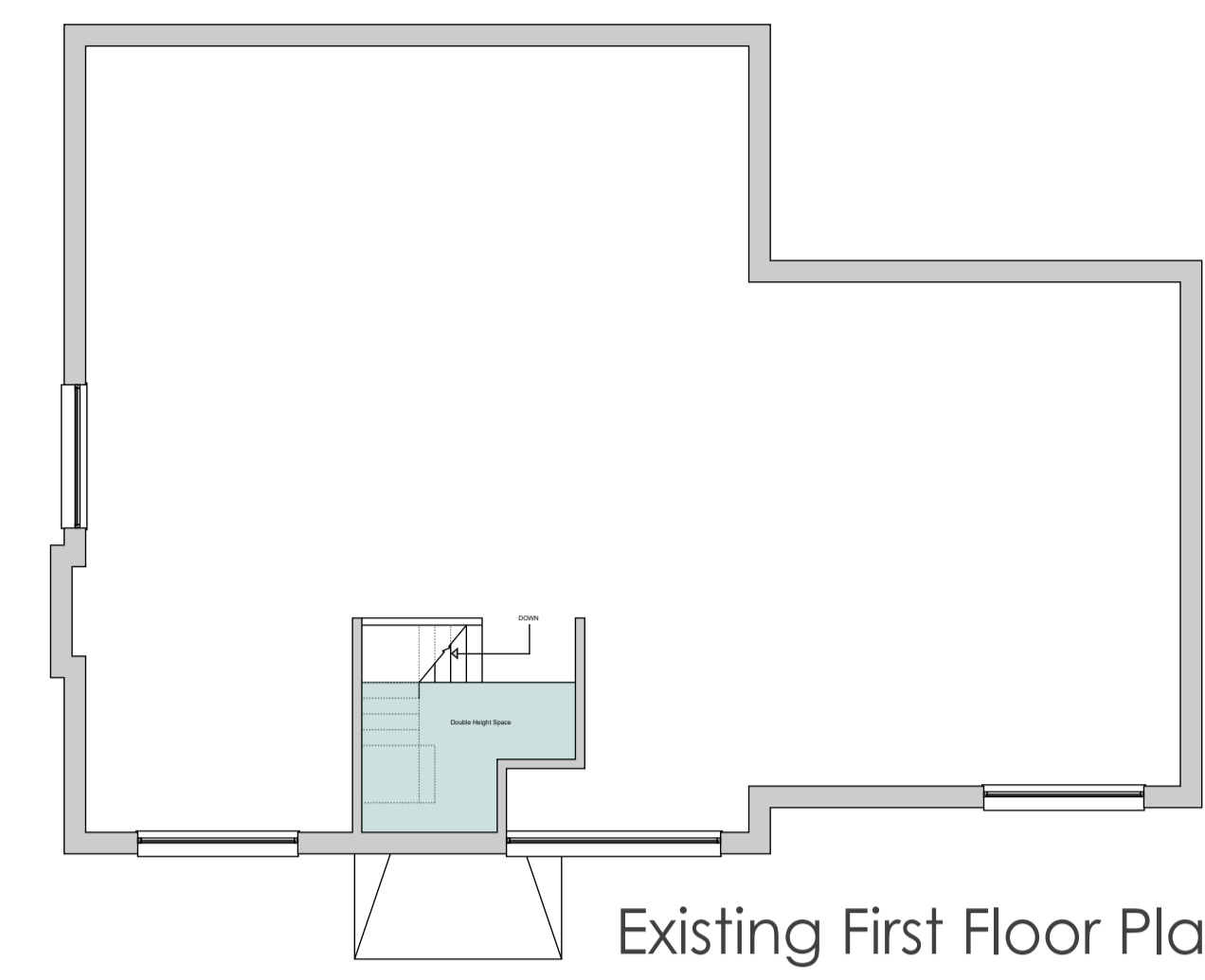
Drawn	Checked	Date
AT		March 21
Job No	Drawing No.	Rev
2861	2_002	B
Status		
Planning		



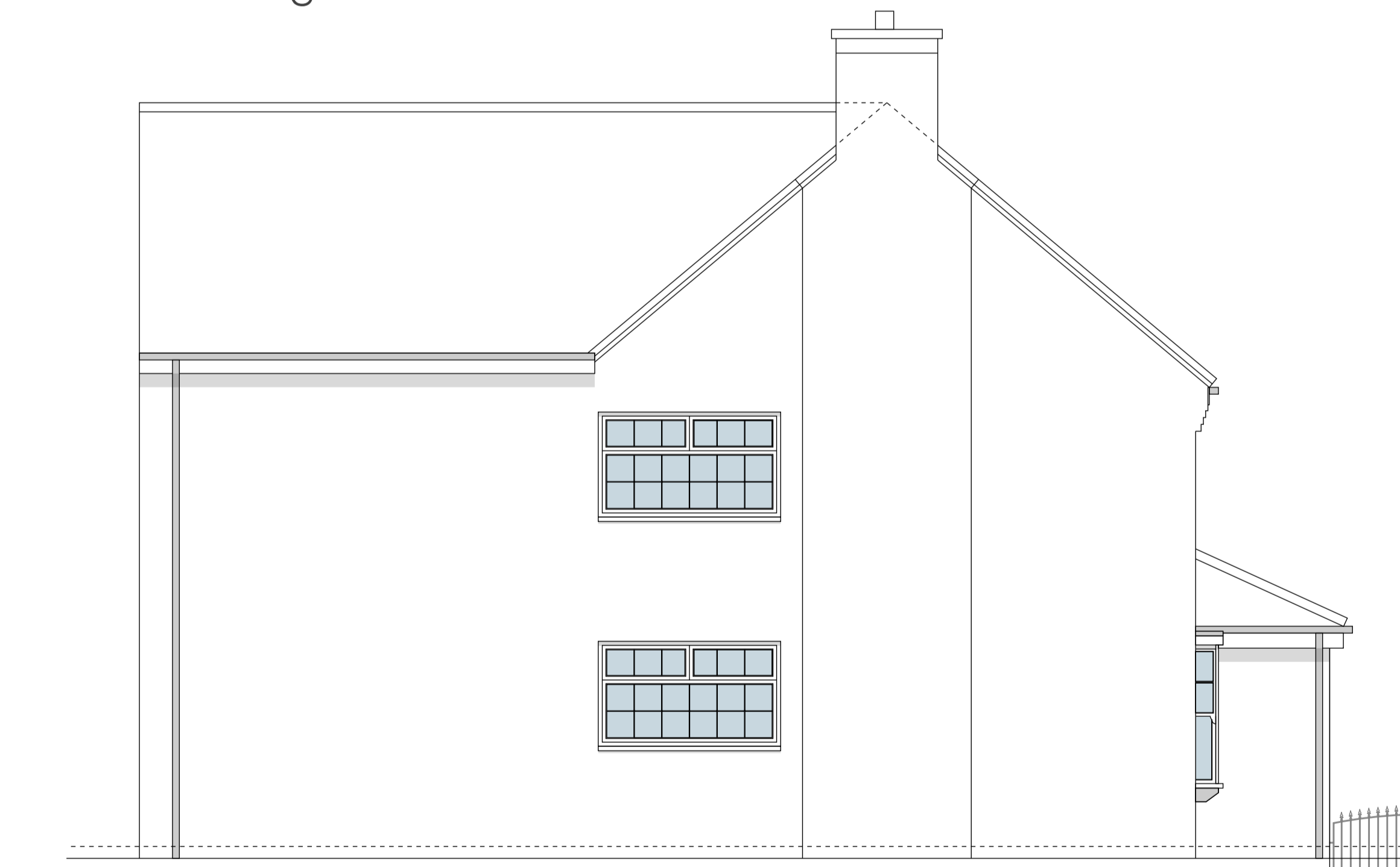
Existing Front Elevation 1:50



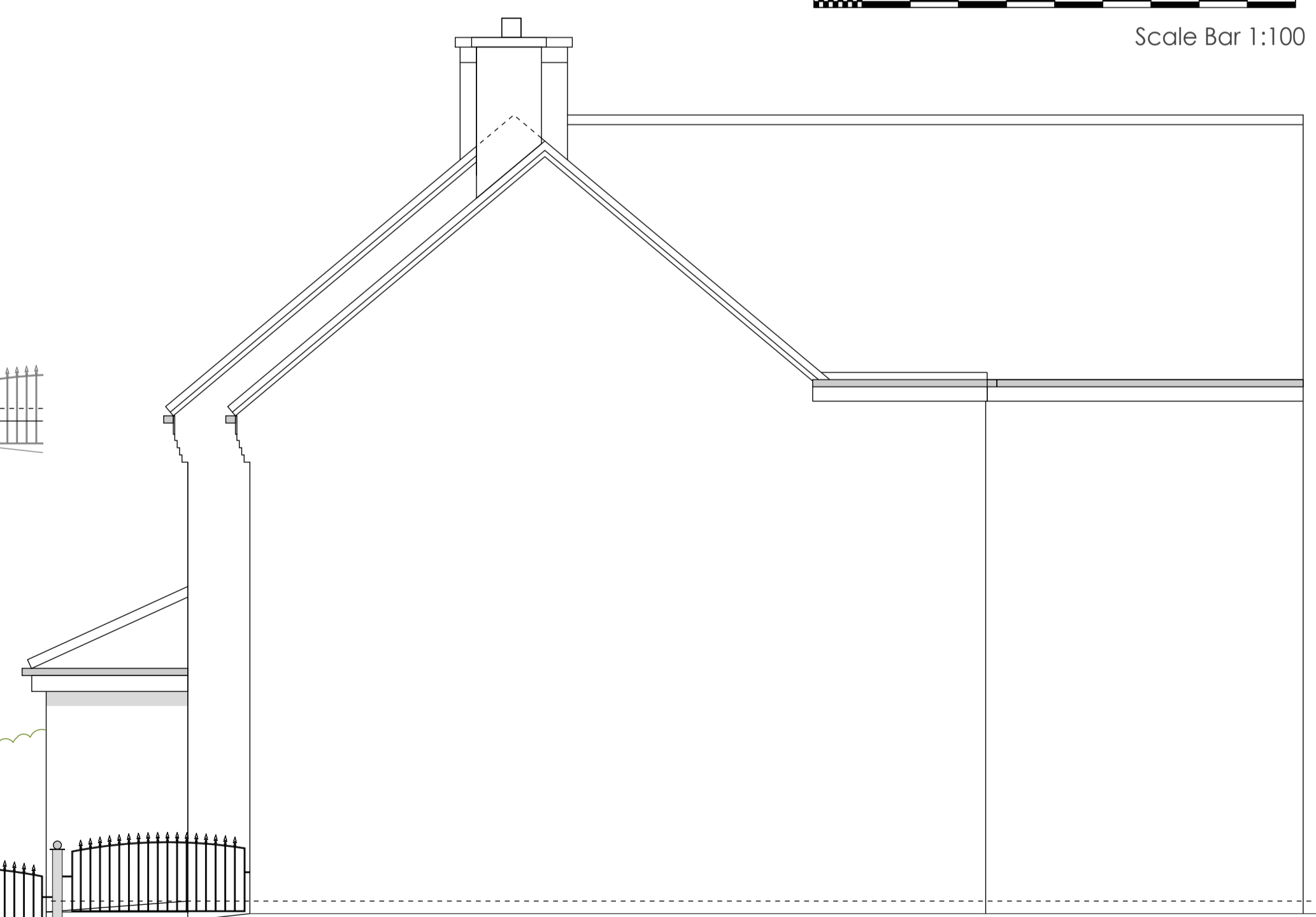
Existing Ground Floor Plan 1:100



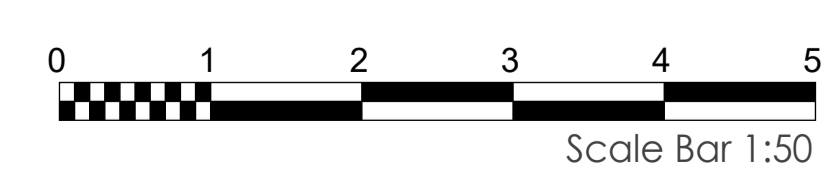
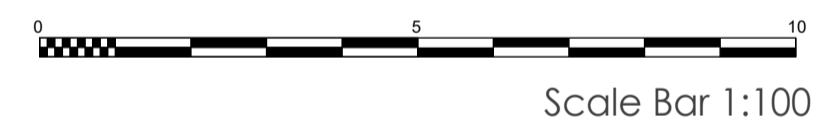
Existing First Floor Plan 1:100



Existing Side Elevation 1:50



Existing Side Elevation 1:50



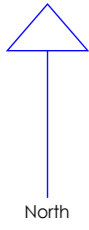
Mark	Revision	Drawn	Date	Checked
A	Site Plan title changed to Floor Plan, First Floor Plan and internal image added	AT	20/04/21	-
B	Note Removed	AT	20/04/21	-

SALT architects
 54 Lairgate, Beverley
 East Yorkshire
 HU17 8EU
 telephone 01482 888102
 fax 01482 888621

Client's name
 Mr Farrel
 Job title
 86 Main Street,
 Etton,
 HU17 7PQ
 Drawing title
 Existing Plan / Site and Elevations

Scale
 1:50 & 1:100

Drawn	Checked	Date
AT	DH	11 June 19
Job No	Drawing No.	Rev
2861	1_002	B
Status	Planning	



Mark	Revision	Drawn	Date	Checked

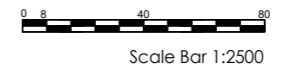
SALT architects
 54 Laigate, Beverley
 East Yorkshire
 HU17 8EU
 telephone 01482 888102
 fax 01482 888621

Client's name
 Mr Farrel
 Job title
 86 Main Street, Etton, HU17 7PQ

Drawing title
 Location Plan

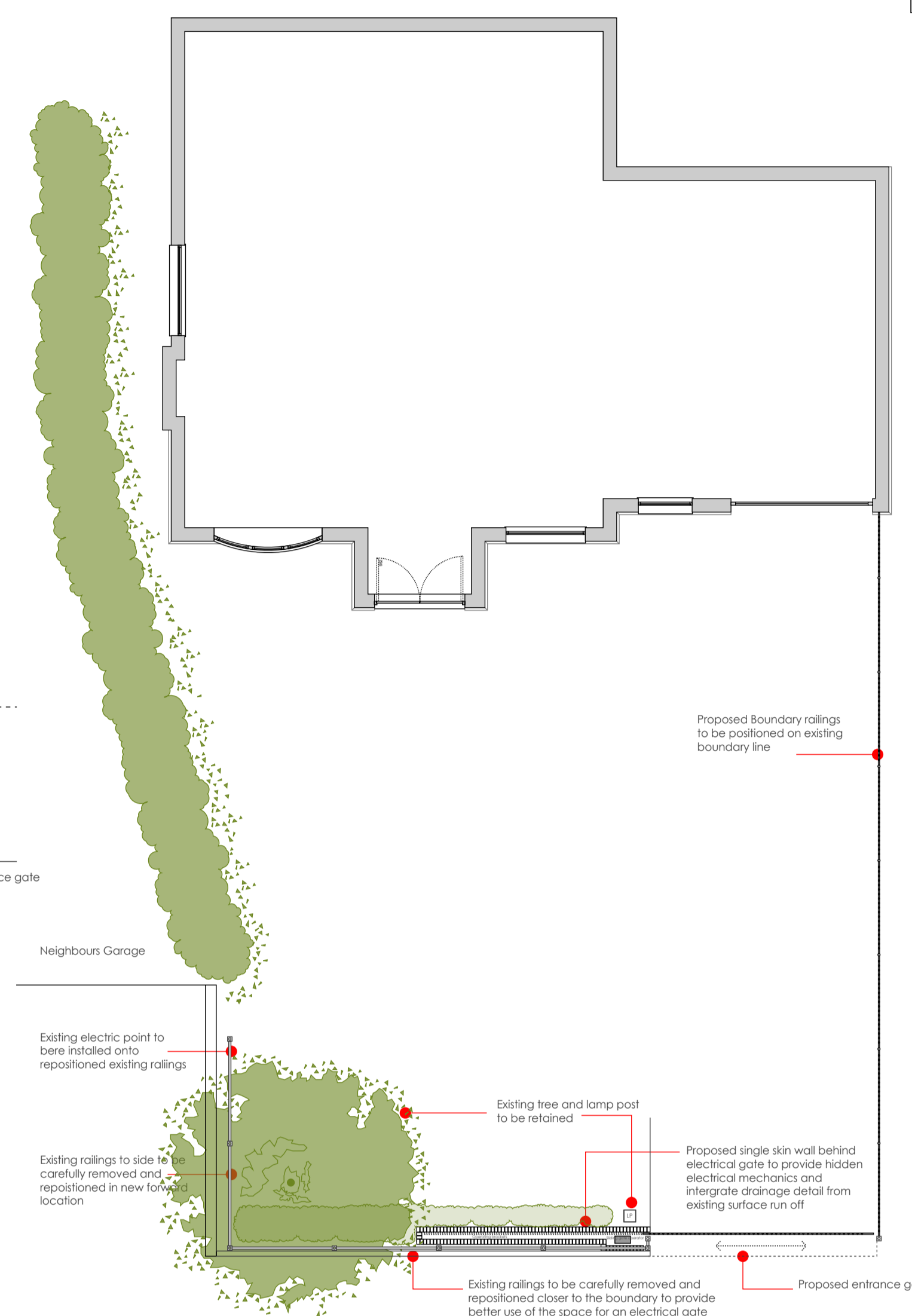
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Drawn	Checked	Date
AT	DH	11 June 19
Job No	Drawing No.	Rev
2861	1_001	-
Status		
Planning		

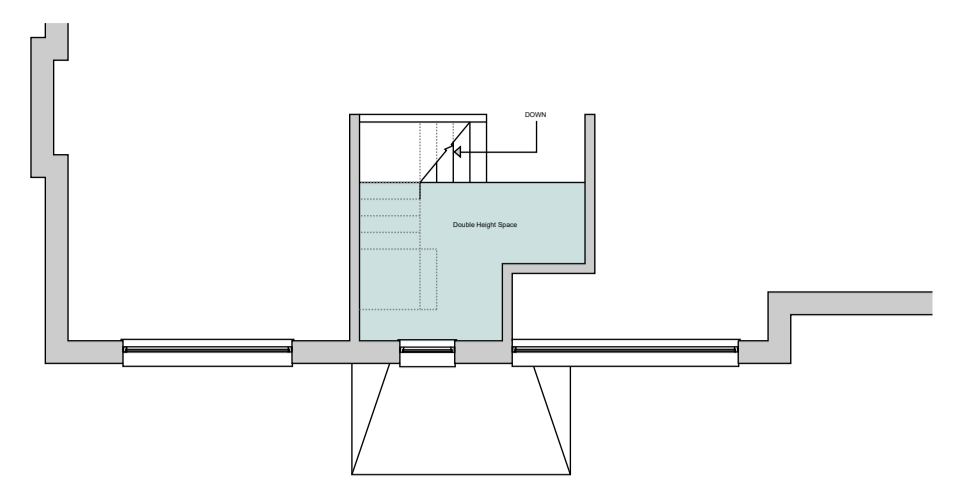




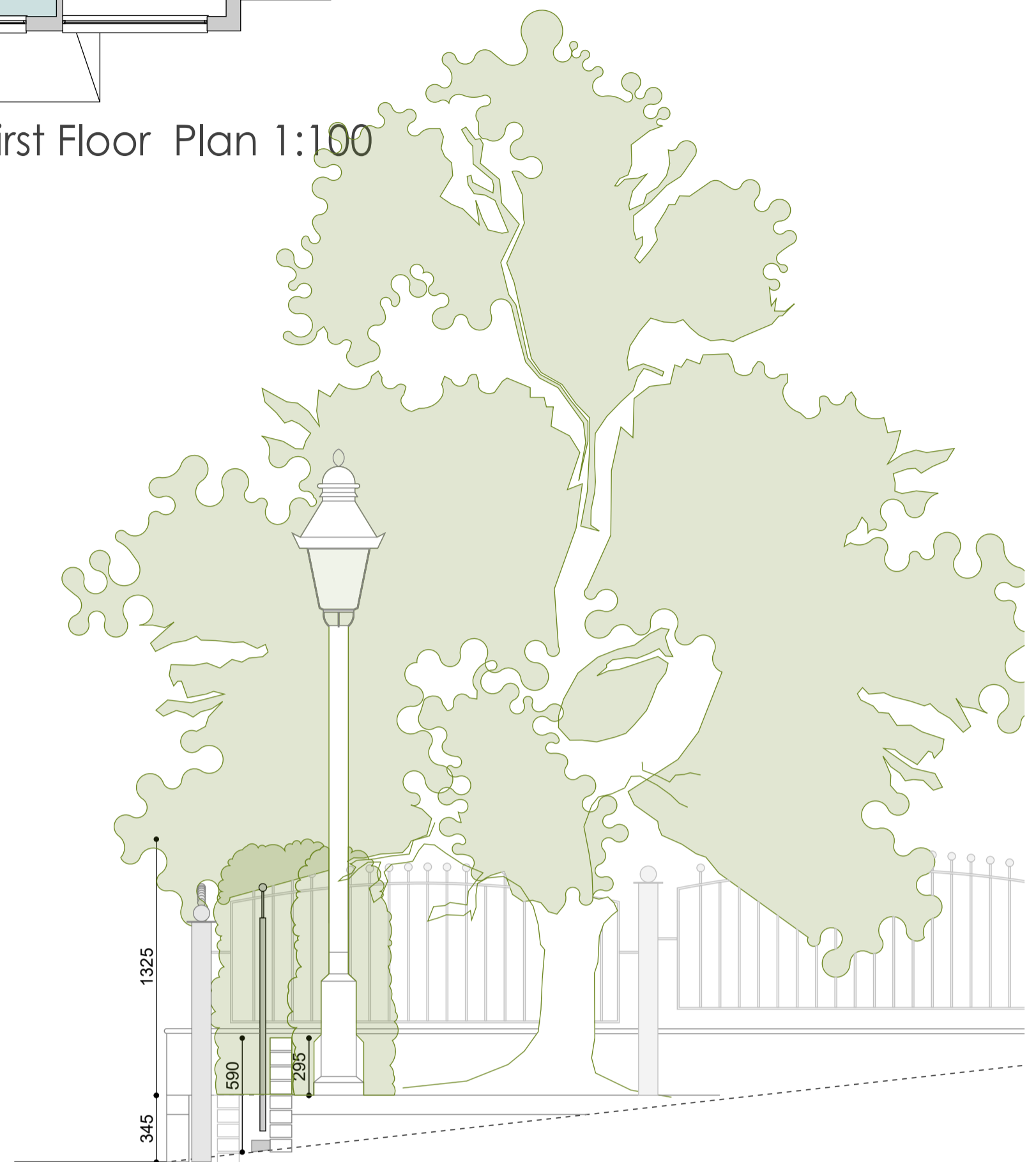
Proposed Front Elevation 1:50



Proposed Ground Floor Plan 1:100

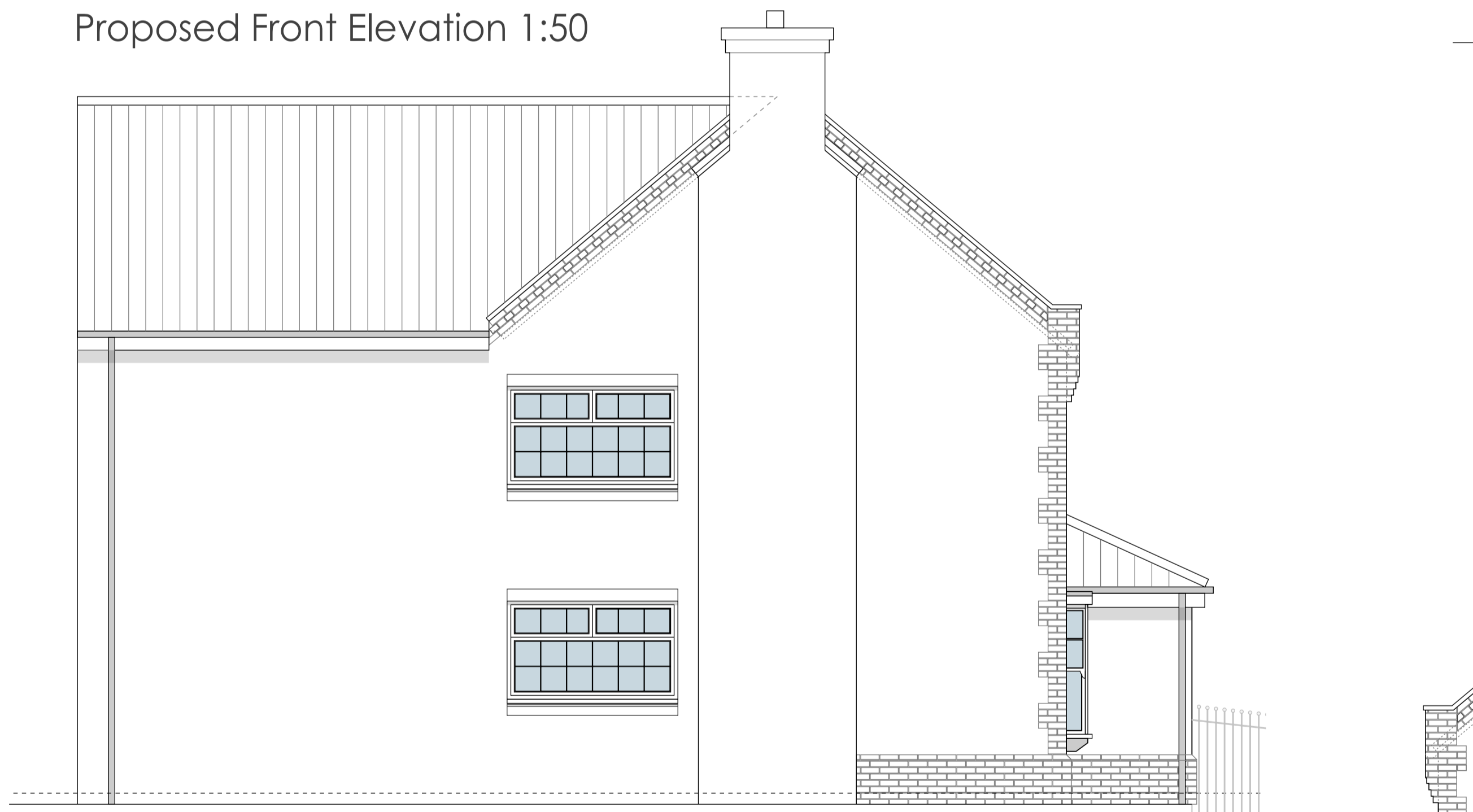


Proposed First Floor Plan 1:100

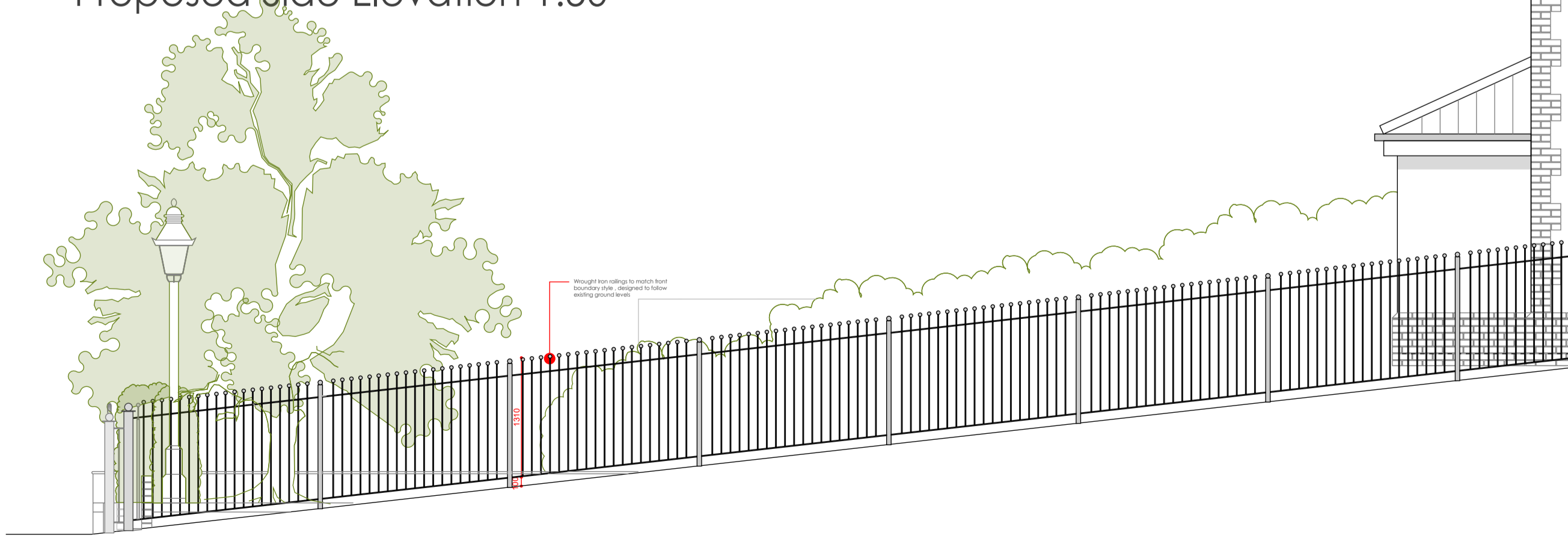


Proposed retaining wall and electrical gate 1:25

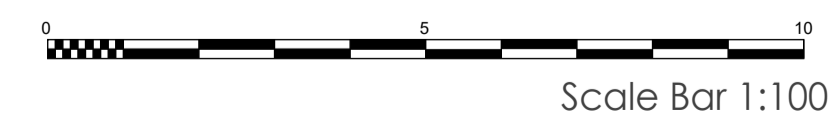
Scale Bar 1:25



Proposed Side Elevation 1:50



Proposed Side Elevation 1:50



Scale Bar 1:100



Scale Bar 1:50

Mark	Revision	Drawn	Date	Checked
A	Site Plan title changed to Floor Plan and First Floor Plan added	AT	20/04/21	-

SALT architects
 54 Lairgate, Beverley
 East Yorkshire
 HU17 8EU
 telephone 01482 888102
 fax 01482 888621

Client's name
 Mr Farrel
 Job title
 86 Main Street, Eton, HU17 7PQ
 Drawing title
 Proposed Plan / Site and Elevations

Scale
 As noted @A1

Drawn	Checked	Date
AT	DH	March 21
Job No	Drawing No.	Rev
2861	2_001	A

Planning



Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	86
Suffix	
Property name	
Address line 1	Main Street
Address line 2	
Address line 3	
Town/city	Etton
Postcode	HU17 7PQ

Description of site location must be completed if postcode is not known:

Easting (x)	497582
Northing (y)	443442

Description

2. Applicant Details

Title	Mr
First name	
Surname	Farrell
Company name	
Address line 1	86, Main Street
Address line 2	
Address line 3	
Town/city	Etton
Country	

2. Applicant Details

32

Postcode	<input type="text" value="HU17 7PQ"/>
Primary number	<input type="text"/>
Secondary number	<input type="text"/>
Fax number	<input type="text"/>
Email address	<input type="text"/>

Are you an agent acting on behalf of the applicant?

 Yes No

3. Agent Details

Title	<input type="text"/>
First name	<input type="text" value="Bridget"/>
Surname	<input type="text" value="Hansford"/>
Company name	<input type="text" value="SALT Architects"/>
Address line 1	<input type="text" value="54 Lairgate"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Beverley"/>
Country	<input type="text" value="UK"/>
Postcode	<input type="text" value="HU17 8EU"/>
Primary number	<input type="text"/>
Secondary number	<input type="text"/>
Fax number	<input type="text"/>
Email	<input type="text"/>

4. Description of Proposed Works

Please describe the proposed works:

Has the work already been started without consent?

 Yes No

5. Materials

Does the proposed development require any materials to be used externally?

 Yes No**Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):**

Windows	
Description of existing materials and finishes (optional):	White UPVC
Description of proposed materials and finishes:	White UPVC

5. Materials

33

Boundary treatments (e.g. fences, walls)

Description of existing materials and finishes (optional):

Wrought Iron railings

Description of proposed materials and finishes:

Wrought Iron railings

Are you supplying additional information on submitted plans, drawings or a design and access statement?

Yes No

If Yes, please state references for the plans, drawings and/or design and access statement

2861_1_001 Location Plan
2861_1_002 Existing Site Plan and Elevations
2861_2_001 Proposed Site Plan and Elevations
2861_Design Access and Heritage Statement

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?

Yes No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

Yes No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

Yes No

Is a new or altered pedestrian access proposed to or from the public highway?

Yes No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

Yes No

8. Parking

Will the proposed works affect existing car parking arrangements?

Yes No

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- The agent
 The applicant
 Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes No

11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

11. Authority Employee/Member

34

It is an important principle of decision-making that the process is open and transparent.

Yes No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

*** 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- The applicant
 The agent

Title

First name

Surname

Declaration date (DD/MM/YYYY)

Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)



Design & Heritage Statement

86. MAIN STREET ETTON

SALT ARCHITECTS

Contents

1.1 Background information	page 2
1.2 Site	page 3-4
1.3 Proposal	page 4-7
1.4 Conclusion	page 8

1.1 BACKGROUND INFORMATION

Site address: 86 Main Street,
Etton, East Yorkshire,
HU17 7PQ

Client Details: Mr Farrel

Agent Details: SALT Architects Ltd,
54 Lairgate,
Beverley, East Yorkshire,
HU17 8EU

The application is for the above property situated on the border of Etton conservation area along Main Street. The Conservation area in general is described in the East Riding appraisal below.

The character and appearance of the Conservation Area at Etton is not uniform. There are two distinctive parts, with very different character, which demonstrate the sociological divide of English society in the past centuries. The western part consists mainly of 18th and 19th century village houses, farmsteads and outbuildings with a noticeable unity of form and materials. The eastern part is dominated by detached buildings around the church, such as High and Low Hall and St Mary's House – ERYC Etton Conservation Appraisal Listing Below.

1.2 SITE

The site is located at 86 Main Street. The proposed property is not situated in the Etton Conservation area, however due to the nature of the project, it is necessary to consider that the South boundary facing onto Main Street sits adjacent to the conservation border. The property has been subjected to extensions approved on previous applications and have been design and built to a very good standard, taking care to enhance the character of the existing property.

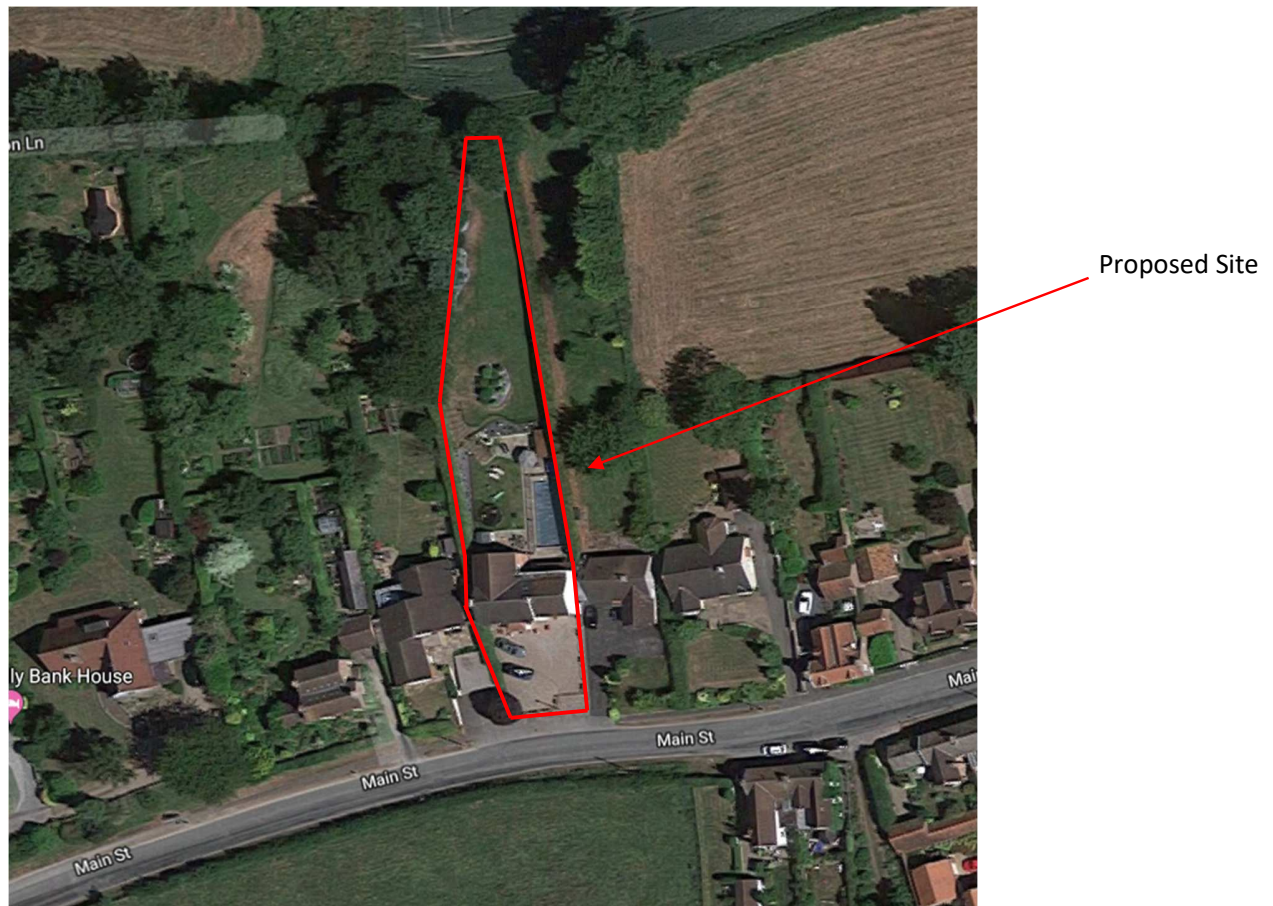


Fig 1 - Location Plan - not to scale – Google maps aerial view.



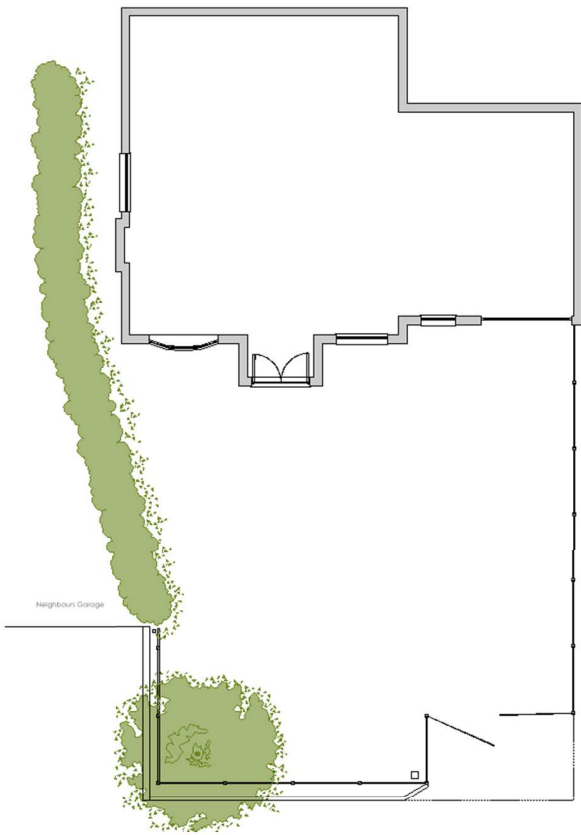
Fig 2 - Location Plan - not to scale – East Riding Conservation Appraisal

1.3 PROPOSAL

The proposal for this application is for the removal and repositioning of the existing railings to the South side of the property. The railings are to be repositioned closer to the property boundary so that the area is better utilized for parking and for suitable spacing for an electrical gate. Railings to the West side are to be removed and repositioned to suit new overall position. Existing South wall to remain and repaired where necessary. Existing tip detailing to be removed and replaced with circular tips to match existing post detailing. All railings to be stripped back carefully and painted black. Proposed new electrical gate to mimic existing style of railings, along with new railings to the East side that will follow the dramatic slope of the site.

The Southern boundary which stands firmly within the Conservation Area, will not be radically altered, and so helps to retain the characteristics in the street. The only changes to be made are the replacement of the tips. Though more modern systems for the proposed electrical sliding gate will be used, the style however will be mimicked from the existing railings. The proposal will also introduce planting behind the railings so that it softens up the southern boundary.

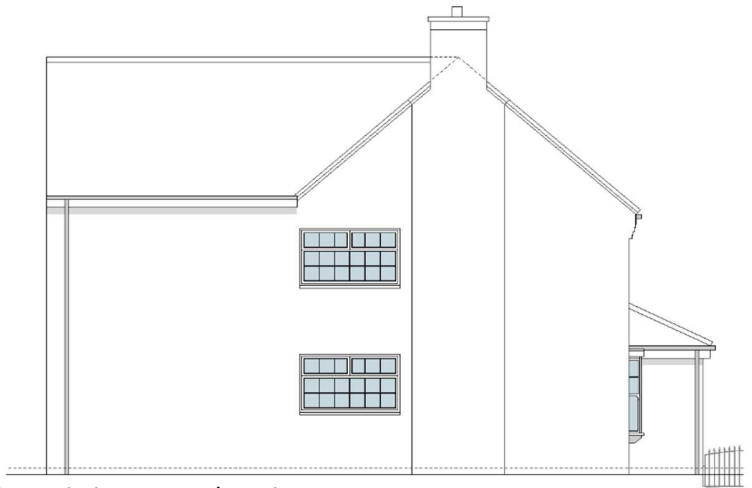
Proposed new fixed circular window with glazing bars to be installed and positioned central to the internal double height entrance hallway to the main dwelling.



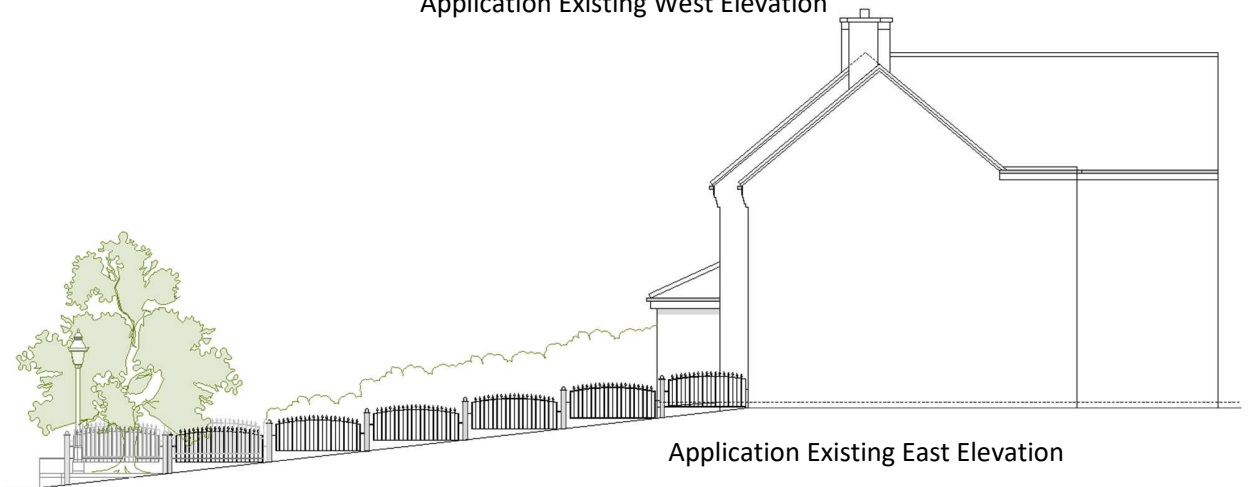
Application Existing Floor plan



Application Existing South Elevation

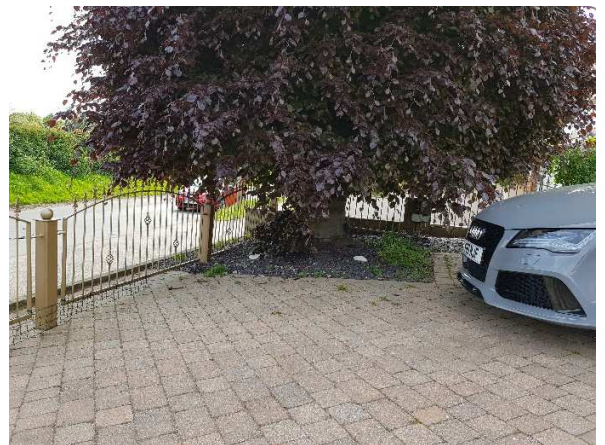


Application Existing West Elevation



Application Existing East Elevation

Existing photos of proposed property



CONCLUSION

The aim of this proposal is to remove and reposition the existing railings to the west and south boundaries at the front of the property, whilst retaining the Etton Conservation Area characteristics. We intend on doing this by keeping the existing railings but updating the detailed tips to match the existing railings posts. Railings to the East elevation will be new and designed so that they follow the slope of the site to create better security than previously installed. We will incorporate planting behind railings at the southern boundary so that it softens the area.

The proposed new circular window to the dwelling creates a quirky finish to the overall elevation and will be designed with glazing bars to match all existing window styles.



Existing Site Plan



Proposed Site Plan



Scale Bar 1:500

Mark	Revision	Drawn	Date	Checked
A	Sheet Size Updated & Note Removed	AT	20/04/21	-
B	Scale Bar Updated	AT	21/04/21	-

SALT architects
 54 Lairgate, Beverley
 East Yorkshire
 HU 17 8EU
 telephone 01482 888102
 fax 01482 888621

Client's name
 Mr Farrel
 Job title
 86 Main Street, Etton, HU17 7PQ
 Exterior facade alterations and re-roofing

Drawing title
 Existing and Proposed Site Plan

Scale
 1: 500 @A3

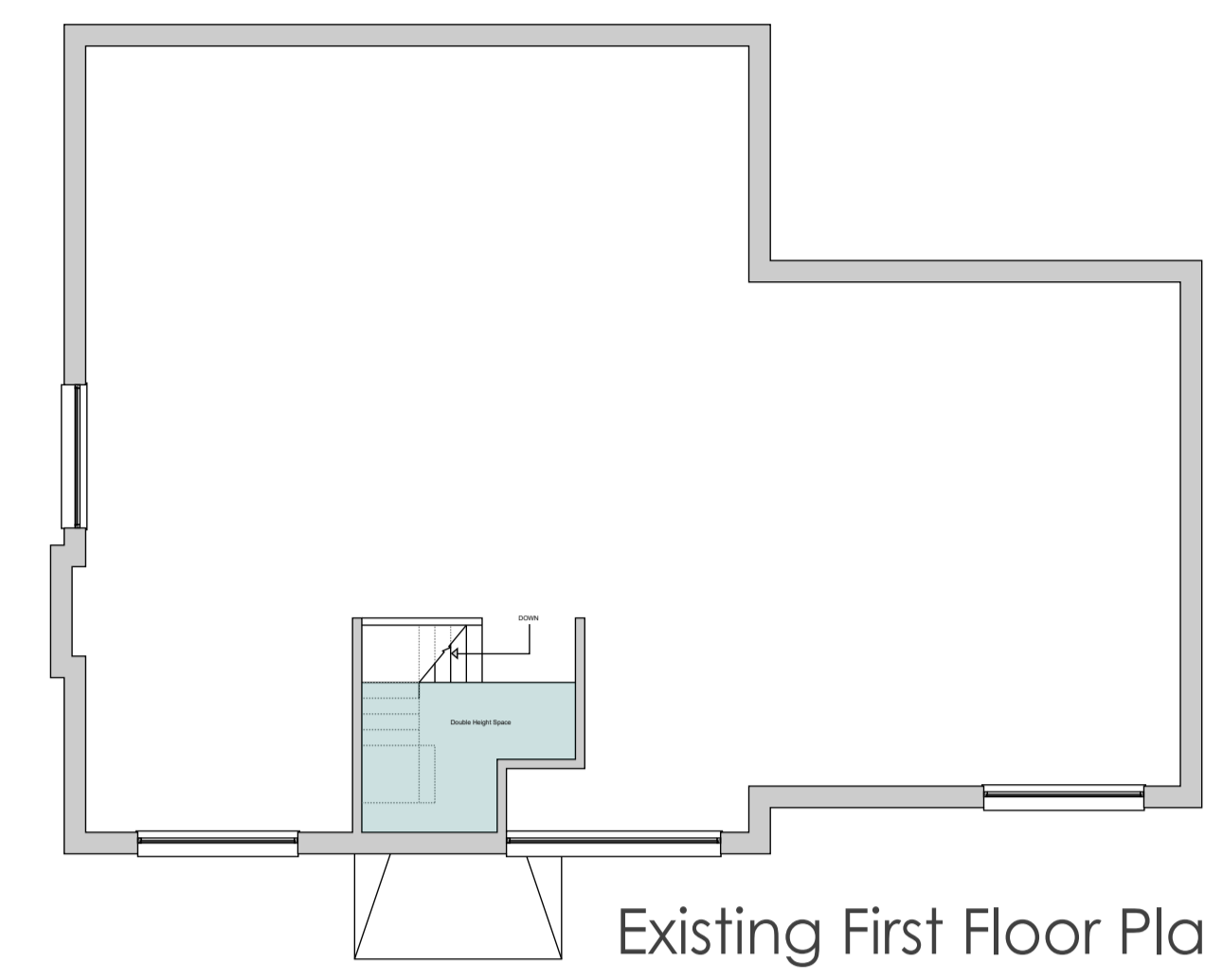
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AT		March 21
Job No	Drawing No.	Rev
2861	2_002	B
Status	Planning	



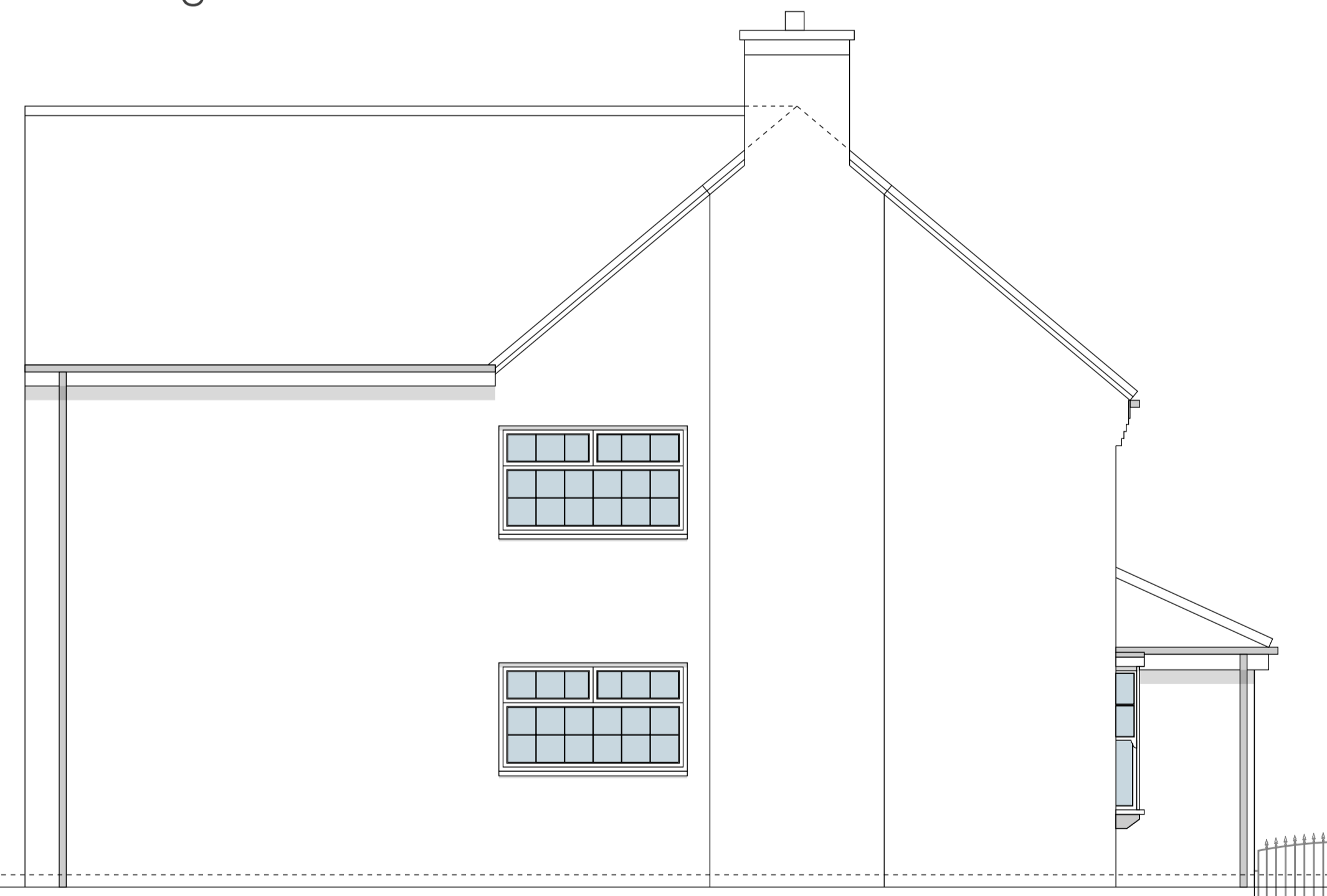
Existing Front Elevation 1:50



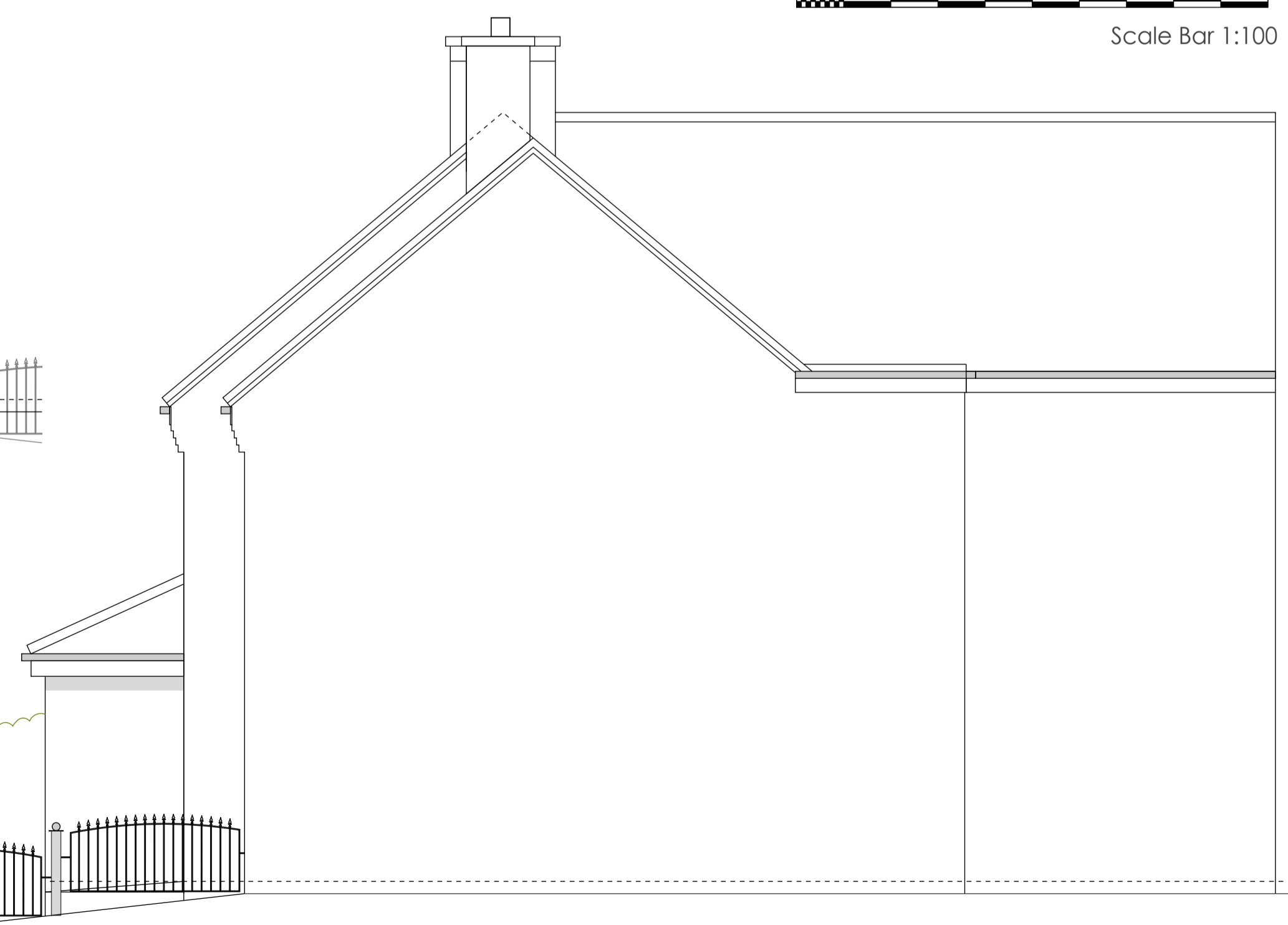
Existing Ground Floor Plan 1:100



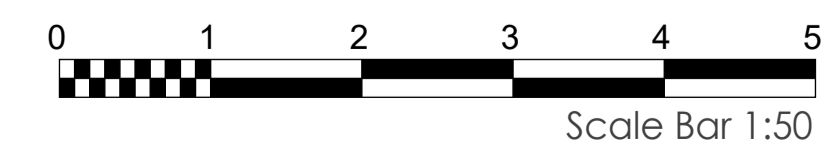
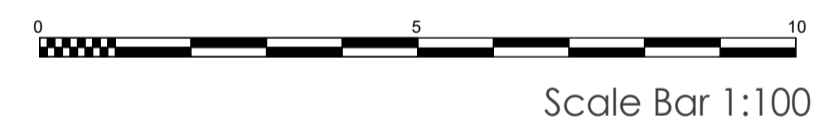
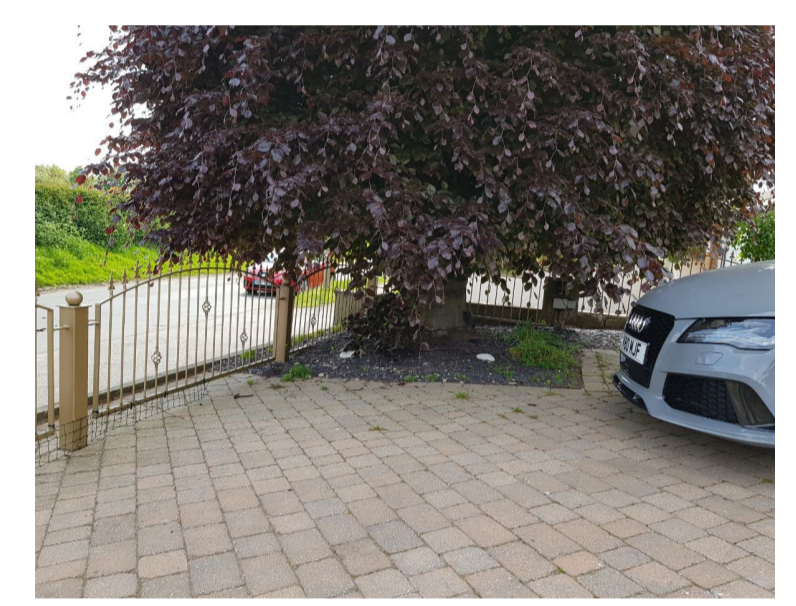
Existing First Floor Plan 1:100



Existing Side Elevation 1:50



Existing Side Elevation 1:50



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A	Site Plan title changed to Floor Plan, First Floor Plan and internal image added	AT	20/04/21	-
B	Note Removed	AT	20/04/21	-

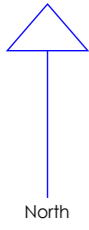
SALT architects
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 HU17 8EU
 telephone 01482 888102
 fax 01482 888621

Client's name
 Mr Farrel
 Job title
 86 Main Street,
 Etton,
 HU17 7PQ
 Drawing title
 Existing Plan / Site and Elevations

Scale
 1:50 & 1:100

Drawn	Checked	Date
AT	DH	11 June 19
Job No	Drawing No.	Rev
2861	1_002	B
Status	Planning	





Mark	Revision	Drawn	Date	Checked

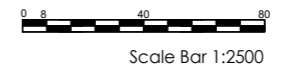
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 fax 01482 888621

Client's name
 Mr Farrel
 Job title
 86 Main Street, Etton, HU17 7PQ

Drawing title
 Location Plan

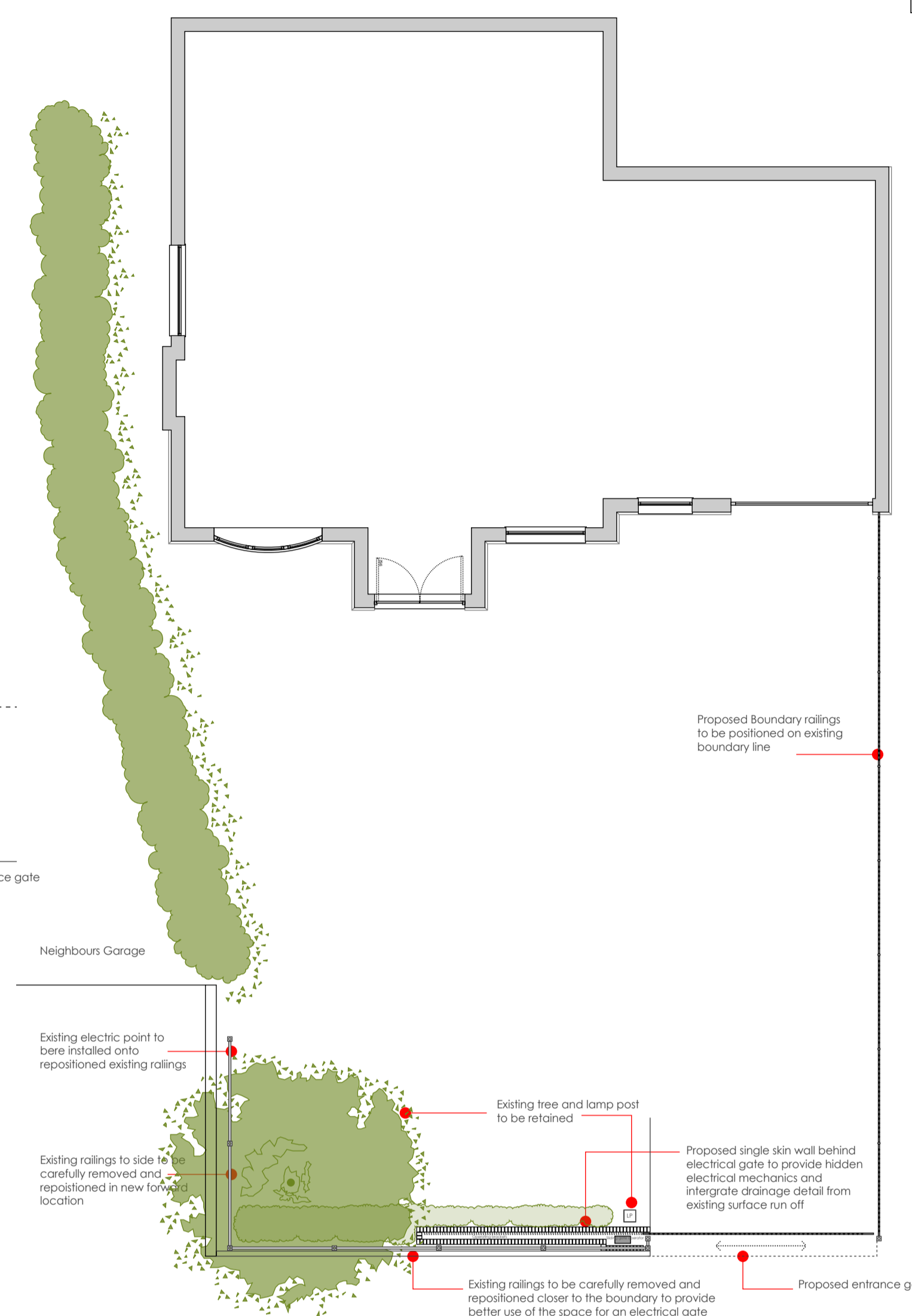
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Drawn	Checked	Date
AT	DH	11 June 19
Job No	Drawing No.	Rev
2861	1_001	-
Status		
Planning		

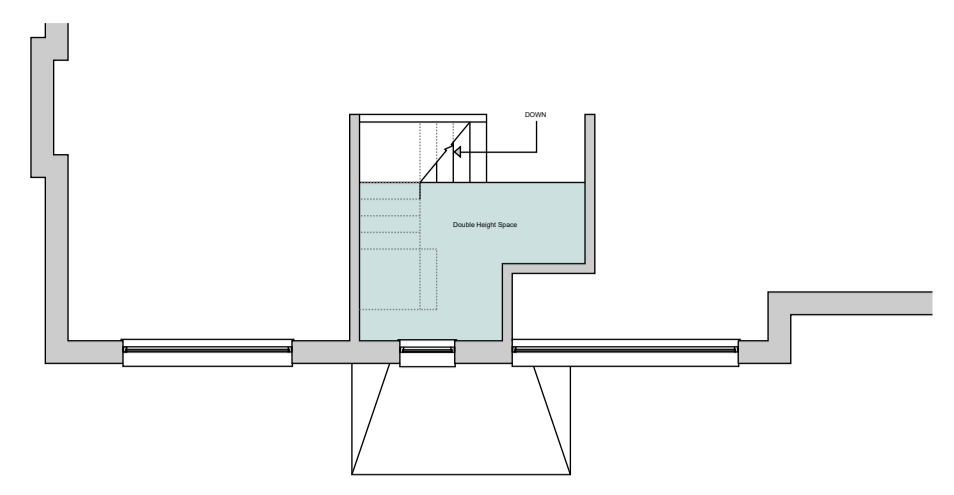




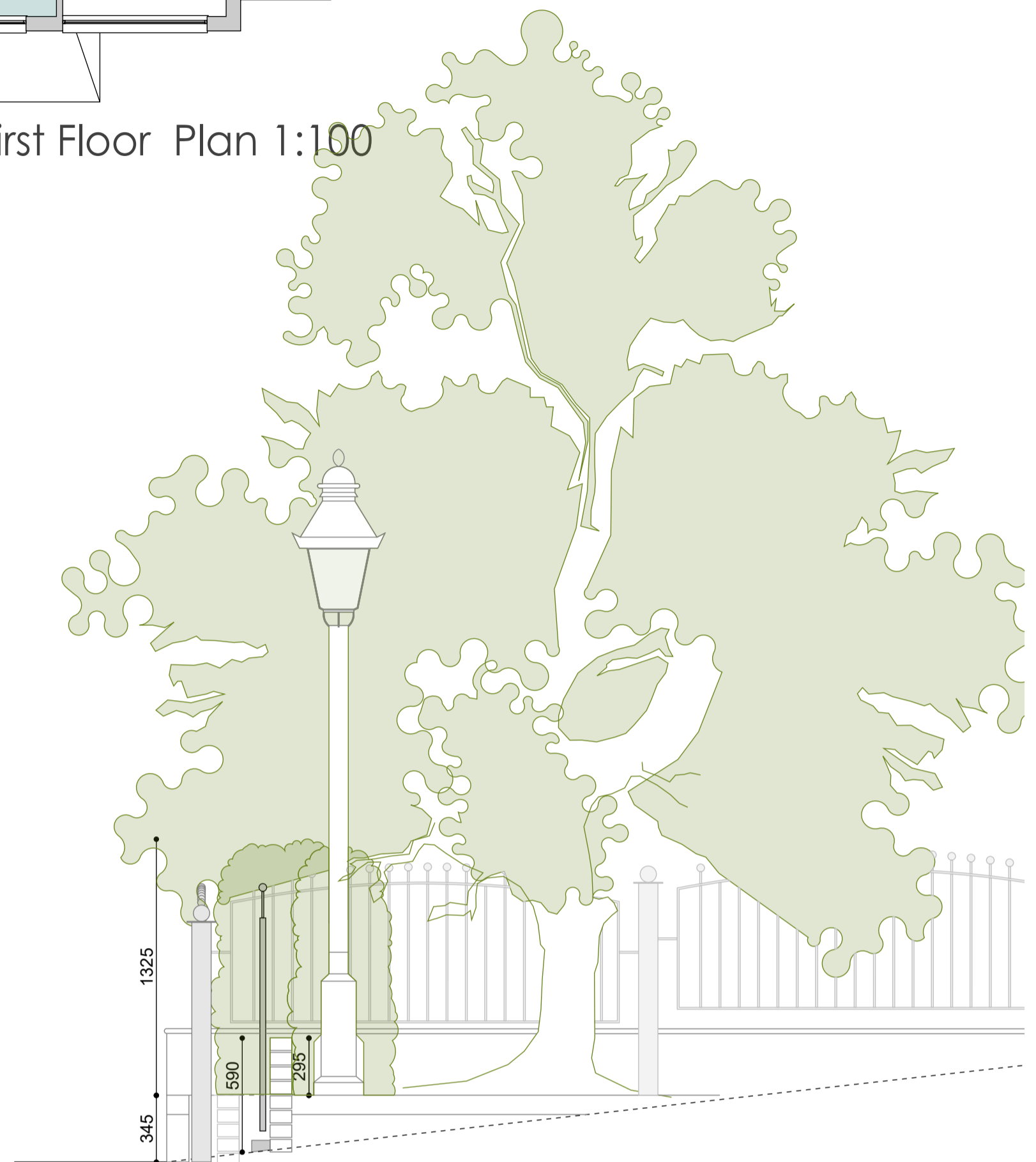
Proposed Front Elevation 1:50



Proposed Ground Floor Plan 1:100

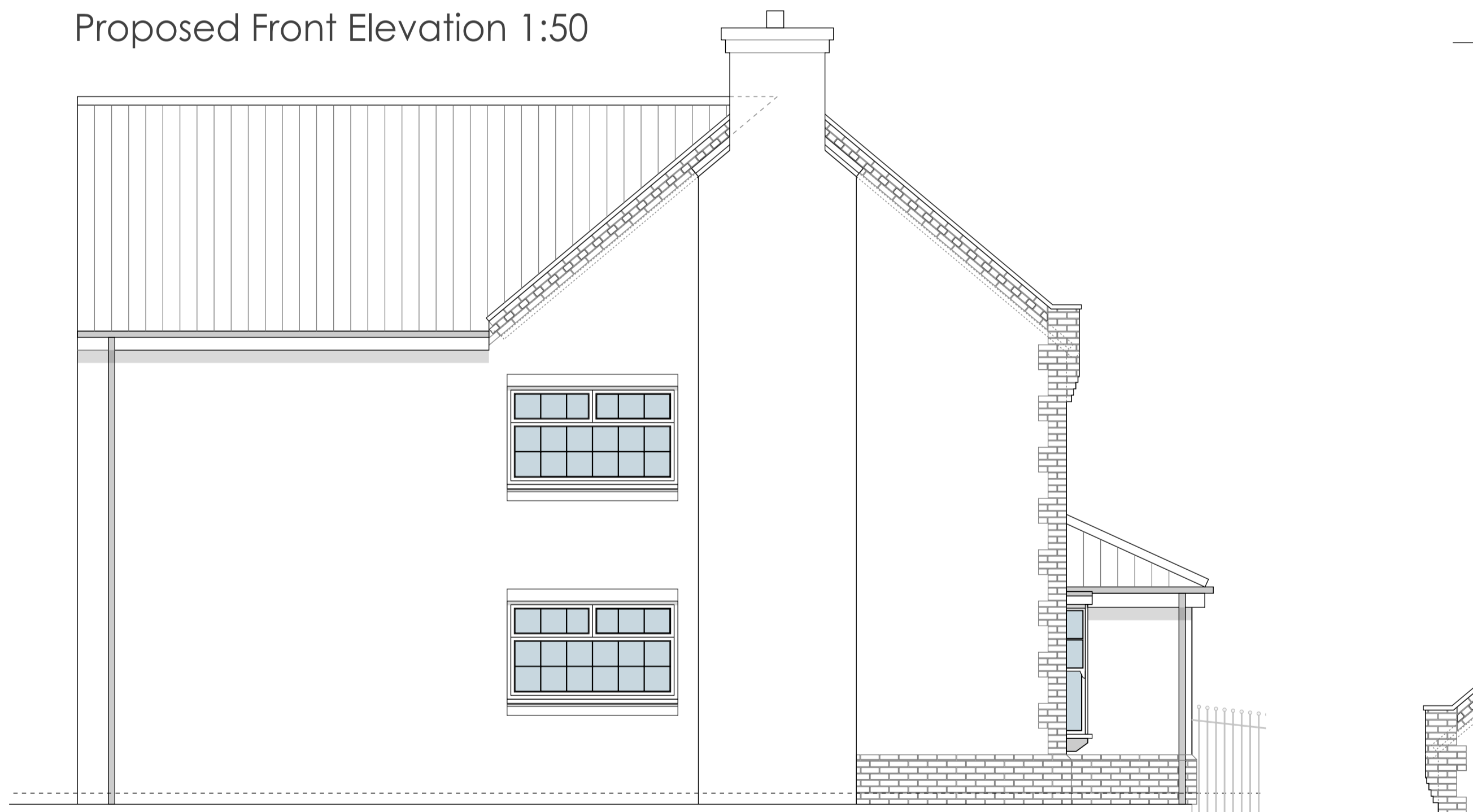


Proposed First Floor Plan 1:100

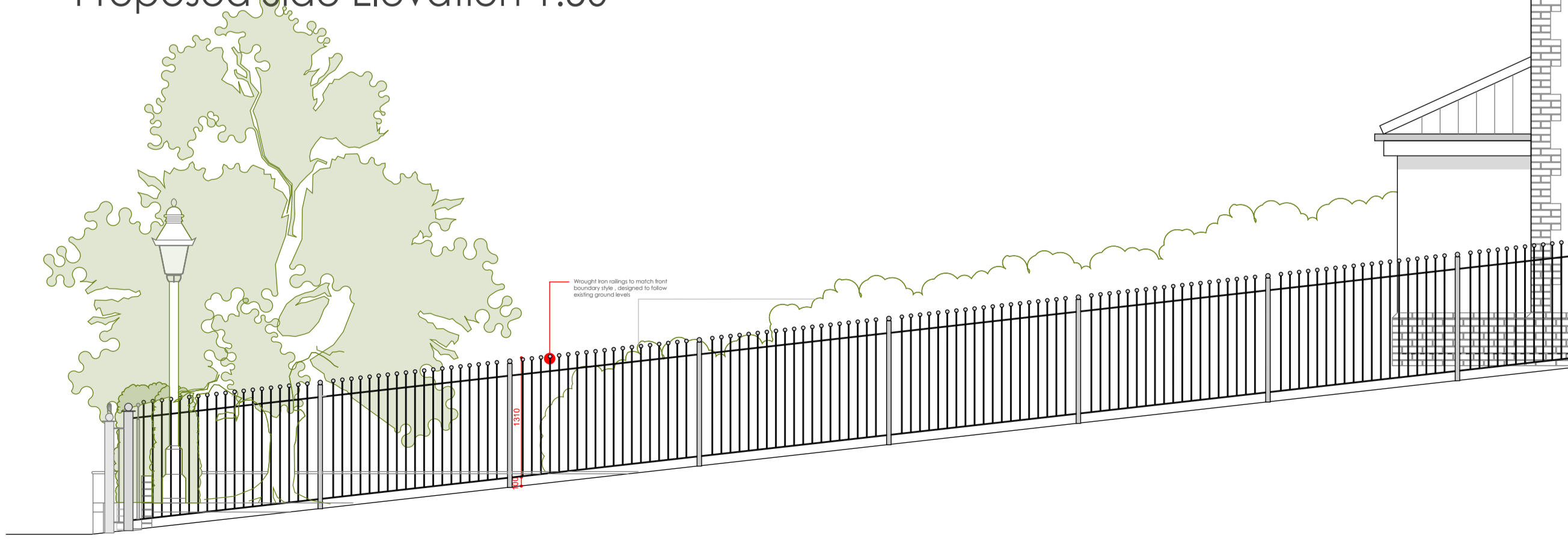


Proposed retaining wall and electrical gate 1:25

Scale Bar 1:25



Proposed Side Elevation 1:50



Proposed Side Elevation 1:50

Scale Bar 1:100



Mark	Revision	Drawn	Date	Checked
A	Site Plan title changed to Floor Plan and First Floor Plan added	AT	20/04/21	-

SALT architects
 54 Lairgate, Beverley
 East Yorkshire
 HU17 8EU
 telephone 01482 888102
 fax 01482 888621

Client's name
 Mr Farrel
 Job title
 86 Main Street, Eton, HU17 7PQ
 Drawing title
 Proposed Plan / Site and Elevations

Scale
 As noted @A1
 Drawn AT
 Checked DH
 Date March 21
 Job No 2861
 Drawing No. 2_001
 Rev A
 Status
Planning

Certificate of Exemption – AGAR 2020/21 Part 2

To be completed by smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2021, and that wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

There is no requirement to have a limited assurance review or to submit an Annual Governance and Accountability Return to the external auditor, **provided** that the authority has certified itself as exempt at a meeting of the authority after 31 March 2021 and a completed Certificate of Exemption is submitted no later than **30 June 2021** notifying the external auditor.

Etton Parish Council
ENTER NAME OF AUTHORITY

certifies that during the financial year 2020/21, the higher of the authority's total gross income for the year **or** total gross annual expenditure, for the year did not exceed **£25,000**

Total annual gross income for the authority 2020/21: £5,937 ENTER AMOUNT £00,000

Total annual gross expenditure for the authority 2020/21: £3,552 ENTER AMOUNT £00,000

There are certain circumstances in which an authority will be **unable to certify itself as exempt**, so that a limited assurance review will still be required. If an authority **is unable to confirm the statements below then it cannot certify itself as exempt** and it **must** submit the completed Annual Governance and Accountability Return Part 3 to the external auditor to undertake a limited assurance review for which a fee of **£200 +VAT** will be payable.

By signing this **Certificate of Exemption** you are confirming that:

- The authority was in existence on 1st April 2017
- In relation to the preceding financial year (2019/20), the external auditor **has not**:
 - issued a public interest report in respect of the authority or any entity connected with it
 - made a statutory recommendation to the authority, relating to the authority or any entity connected with it
 - issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice
 - commenced judicial review proceedings under section 31(1) of the Act
 - made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

If you are able to confirm that the above statements apply and that the authority neither received gross income, nor incurred gross expenditure, exceeding £25,000, then the Certificate of Exemption can be signed and a copy submitted to the external auditor **either** by email **or** by post (not both).

The Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on the authority website/webpage* before 1 July 2021.

By signing this certificate you are also confirming that you are aware of this requirement.

Signed by the Responsible Financial Officer	Date	I confirm that this Certificate of Exemption was approved by this authority on this date:	
SIGNATURE REQUIRED	DD/MM/YYYY		DD/MM/YYYY
Signed by Chairman	Date	as recorded in minute reference:	
SIGNATURE REQUIRED	DD/MM/YYYY	MINUTE REFERENCE	
Generic email address of Authority	Telephone number		
ettonpc@outlook.com <small>ENTER AUTHORITY OWNED GENERIC EMAIL ADDRESS</small>	07932 016856 <small>ENTER NUMBER</small>		

*Published web address

www.ettonpc.org.uk ENTER PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

ONLY this Certificate of Exemption should be returned EITHER by email OR by post (not both) as soon as possible after certification to your external auditor, but no later than 30 June 2021. Reminder letters incur a charge of £40 +VAT

April / May 2021**Expenditure Authorised outside of the meeting for Noting**

Item	Description	Total (£)	VAT (£)
1) Chris Milsom, Electrician	Installation of Kiplingcotes Defibrillator	£206.04	£34.34
2) ERYC Supplies	Paper and Stapler	£33.68	5.65
3) Peter Ford	Gardening	£559	

Schedule of Accounts for Payment

Item	Description	Total (£)	VAT (£)
4) Alan Bravey	April Salary 53.96 May Salary – 53.96 Expenses – Working from Home Allowance, £100 2020/21 Postage costs - £89.01 12 months Zoom Subscription (split with Laxton PC) – £86.34 £40 Land Registry Fees for Etton Meter	£423.27	
5) HMRC	April 35.60 May 36.60	71.20	